



Catalog

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2022-2023

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Letter from the President

Dear Friend,

Charis Bible College is a modern-day miracle. On June 23, 1993, I clearly heard from the Lord to start a Bible college. There couldn't have been anything further from my mind, but God downloaded a revolutionary way to do it. I was to take 2 Timothy 2:2 "And the things that thou hast heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also"—and use it as a framework for a school that would do more than just impart biblical knowledge.

The truth is, everyone goes through school. It's just a matter of whether it's a safe environment with experienced instructors and mentors or what's called the "school of hard knocks." I took the latter route. And I tell you, if you survive, it makes a great testimony. But you're not guaranteed success that way.

Most people die with unrealized potential. That doesn't have to be you. You don't have to settle for whatever comes your way. You can lay a sure foundation through Charis Bible College, where instructors with decades of experience equip you to succeed. For over twenty years, Charis has been equipping and empowering people to do what they were born for. And if you don't know what you were born for, you will by the time you graduate. More importantly, you'll be prepared to step into it. This is an investment you won't regret. In fact, it's a small price to pay!

If the Lord is speaking to you about attending Charis, visit our website for more information. I guarantee it will change your life and the lives of others forever.

Remember, preparation time is never wasted time.

Andrew Wommack



Charis Bible College of Colorado

DOCTRINAL STATEMENT

The Scriptures

We believe that all of Scripture (both the Old and New Testament) is verbally inspired by God and is our final authority in all matters pertaining to doctrine, reproof, correction, and instruction in righteousness (II Tim. 3:16, 17).

God

We believe in only one true God; One in essence, nature, and attributes, but existing in three persons: Father, Son, and Holy Spirit (I Jn. 5:7).

Jesus Christ

We believe in the deity of the Lord Jesus Christ, in His virgin birth, of His shed blood on Calvary for the forgiveness of our sins, of His bodily resurrection and ascension to the Father's right hand. We do not believe that He is simply "a" way to the Father, but rather the only way through which we can receive righteousness, regeneration, sanctification, and glorification. He is, in fact, our salvation (I Cor. 1:30-31).

Holy Spirit

We believe in the baptism with the Holy Spirit, expressed with speaking in tongues according to Acts 1:8; 2:4; 9:17; 10:44-46; 11:15, 16; and 19:6. We believe this experience is distinct from, and subsequent to, the new birth, and can be received by faith (Gal. 3:2).

Salvation

We believe that all who, in repentance and faith, receive the Lord Jesus as Savior and Lord are born again (Acts 20:20-21; Rom. 10:9-13).

Healing

We believe that the redemptive work of Christ on the cross has provided healing for the human body (Mt. 8:16, 17; Isa. 53:4; I Pet. 2:24).

The Resurrection

We believe in the resurrection of the just and the unjust; one to everlasting life and one to everlasting damnation (Mt. 25:46).

The Second Coming

We believe in a literal, physical second return of the Lord Jesus Christ (I Th. 1:10; 4:16-17).

The Church

We believe that the universal church is comprised of all true believers who have received salvation through Christ (Eph. 1:22-23). We also believe in and encourage fellowship with a local church (Heb. 10:25).

Gifts of the Spirit

We believe that spiritual gifts and manifestations of the Holy Spirit are for the common good and building up of others today (I Cor. 12:7).

Charis Bible College Vision & Mission

Vision

Transforming lives, training leaders, and changing the world.

Mission

To equip faithful men and women for the work of the ministry by teaching spiritual truths, imparting biblical knowledge, providing practical ministry opportunities, and grounding them in the message of God's unconditional love and grace.



Course Options

*** VA Benefits only apply to Day School***

On Campus

	Day	Night Hybrid	Saturday Hybrid
Time Commitment	8am – 12pm Monday – Friday	Tuesday Wednesday Thursday 6:30pm – 9:30pm + Homework	Typically, 2 Saturdays per month 10am – 5pm + Homework
Classes Offered	1 st , 2 nd , 3 rd Year	1 st , 2 nd , 3 rd Year	1 st , 2 nd , 3 rd Year
Interaction	Teachers, Fellow Students	Teachers, Fellow Students	Teachers, Fellow Students
Program	Live Teaching	Live and Pre-recorded Teaching	Live and Pre-recorded Teaching
Location	Woodland Park, CO	Woodland Park, CO	Woodland Park, CO

How to Apply

For more information visit
www.charisbiblecollege.org
 or call 844-360-9577

Charis Academic Calendar 2022-2023

Fall Semester 2022-2023

Registration	August 23 rd – 26 th	2022	8:00 AM
Hybrid Saturday Starts	August 27 th	2022	10:00 AM
Fall Semester Begins	August 29 th	2022	8:00 AM
Hybrid Night Starts	August 30 th	2022	6:30 PM
Labor Day	September 5 th	2022	No Classes
Thanksgiving Break	November 21 st – 25 th	2022	No Classes
Christmas Party	December 20 th	2022	8:00 AM Party
Christmas Holiday	Dec. 21 st – Jan. 9 th	22-23	No Classes

Spring Semester 2023

Registration	January 9 th	2023	8:00 AM
Spring Semester Begins	January 10 th	2023	8:00 AM
MLK Jr. Day	January 16 th	2023	No Classes
Presidents' Day	February 20 th	2023	No Classes
Spring Break	March 27 th – 31 st	2023	No Classes
Classes Resume	April 3 rd	2023	8:00 AM
Good Friday	April 7 th	2023	No Classes
Instructor Day	May 9 th	2023	8:00 AM
End of Year Party	May 10 th	2023	8:00 AM
2 nd Year Banquet	May 10 th	2023	6:30 PM
3 rd Year Graduation	May 11 th	2023	8:00 AM
2 nd Year Graduation	May 13 th	2023	2:30 PM

Summer Semester 2023 (Spring enrolled students only)

Summer Semester Begins	May 20 th	2023	10:00 AM
End of Summer Semester	July 29 th	2023	10:00 AM Last Day



Course Summary

First Year

Foundational Teaching and Ministry Program

Before the experiential aspects of ministry can be explored, it is very important that each student has a firm foundation in the Word of God. This includes: the understanding of God's unconditional love, the balance between grace and faith, relationship with God, godly character, the basics of righteousness, the Holy Spirit, prosperity, Bible covenants, keys to personal growth, life vision, and much more.

Second Year

Advanced Instruction and Ministry Learning Experience Program

In the second year, the emphasis moves to experiential ministry. In small interaction groups, students learn to do the work of the ministry. They conduct weddings, funerals, and baby dedications. They learn to prepare and deliver messages, plan and promote conferences, run children's church, and more. Second-year students are required to complete a mission's learning experience. The program includes ample opportunity to cover the expenses of the mission experience through fundraising events. Students remember these missions as life-changing events and the highlight of their college experience. Important elective classes are also available to second-year students. Examples include: counseling and life guidelines, family, church planting, church history, church government, and others.

Third Year

Third-Year Program

The Third Year Program is designed to help Charis Bible College graduates identify and be equipped in their calling of either Business, Creative Arts, Global Training, Leadership, Media, Ministry, Practical Government or Worship Arts. CBC graduates choose a school of study and are also offered more sound, biblical classes that further their walk with Christ.

First Year

Required Courses for Completion of First Year

This is the required curriculum for the completion of First Year. Students must successfully complete 620 classroom hours. Course titles are subject to change without notice.

Course Title	Hours
A Sure Foundation	8
Life Foundations	8
Possess the Land	8
Prosperity Gods Way	8
Healing	8
Holy Spirit I & II	16
The Heart of the Gospel	8
Basics of Righteousness	8
Principles of Grace and Faith	8
Marriage & Family	8
Time Management	8
Fruit of the Spirit	8
Romans	8
New Covenant Prayer	8
Biblical Worldview	8
Galatians	8
Taking No Offense	8
Foundational Principles	8
Relationship with God I	8
DE Groups I & II	26
Relationship with God II	8
Love of God	8
Establishing a Prosperous Soul	8
Basic Bible Doctrines	8
Intro to the Bible	8
Old Testament Survey I	8
Finally, My Brethren	8
Old Testament Survey II	8
Biblical Ethics and Morals	8
The Fundamentals of Faith	8
Prayers Minister Training	8
Let Freedom Reign	8
New – Carrie Pickett	8
How to Hear God	8
Receiving from God I	8
Old Testament Survey III & IV	16
Biblical Worldview	8
The Ministry of Jesus I	8
Operating in Gods Best	8
The Ministry of Jesus II	8
Receiving from God II	8
Dynamics of Christian Living	258
Total	620

Student-to-Teacher Ratio 2020-21 – 22 Instructors to 192 Students = 8.75 students per instructor

First Year

Course Descriptions

Students must successfully complete 620 classroom hours.

Course titles are subject to change without notice.

A Sure Foundation

Two subjects are covered in this class. *The Integrity of the Word* expounds on the truth, surety, and infallibility of God's Word. *Christian Philosophy* shows us that we all have a system of thought but challenges us to examine if it is according to the Word or the world.

Life Foundations

In the Life Foundations course, you will learn 6 key foundational truths that will revolutionize your relationship with God, empower you to overcome every attack of the enemy, and give you the ability to minister to anyone, at any time about anything. The most important part of a structure is its foundation. These truths will help you establish a firm foundation in the Word of God.

Possess the Land

In this course you will come to understand the relationship between the children of Israel possessing the Promised Land, and believers possessing the 'Land of Promises.' What does it mean to possess the Truth, possess eternal life, our new identity in Christ, our thought life, and God's prosperity? Finally, how do we drive out the enemy who comes to steal, kill and destroy?

Prosperity God's Way

This course is designed to help students develop the right relationship with money and run the love of money out of their soul. Jesus tells us in Luke 16 that faithfulness in that which is least—money—will qualify us to be entrusted with true riches—eternal souls. These lessons will establish the student in the purpose of prosperity; identify the real enemies of prosperity; and teach the right attitudes to develop toward finances.

Healing

The Christian life includes physical health for all who believe. It is as much God's will that we be physically whole as it is that we be born again. Before anyone can have faith for healing, they must be certain of God's will. Faith cannot go beyond the knowledge of God's will and God's ways in the area of health and healing. This course will establish principles for health and healing and will explain healing in terms of the spirit, soul, and body of man. We will learn what is required of us as faith-filled Christians, and what is God's part in the process of receiving health in our bodies.

Holy Spirit I & II

These are exciting classes that discuss the person and the work of the Holy Spirit. Not only will you learn how He has worked throughout history, but how He works in your life.

The Heart Essence of the Gospel

Guilt, Condemnation, and Fear seem to be the motivating factors that define many Christian's lives. Guilt, Condemnation, and Fear have been passed down from generation to generation because believers have been ignorant to the Heart or "Essence" of the Gospel, and for generations people have struggled to believe the truth of the "Almost too Good to be True Gospel." Because of the ignorance and lack of understanding concerning the "Essence" of the Gospel, very few people know and relate to God the way that He is revealed in the New Testament. The "Essence" of the Gospel is all about God revealing His goodness, love, mercy, grace and forgiveness and true nature to a tired, worn out, and hopeless world!

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Basics of Righteousness

This class teaches about our Spirit, Soul, and Body and Identity in Christ. Spirit, Soul, and Body is a study that explains how our spirits are complete in Jesus if we are born again and how our souls and bodies should relate to our spirits. The Identity in Christ study shows us from Scripture who we are in Christ—our righteousness and justification.

Principles of Grace and Faith

The purpose of this course is to understand what grace and faith is and how they operate in our relationship towards God and how they operate towards those around us in our daily life. This course is designed to bring the Christian into a balance of receiving God's grace by faith and demonstrating that grace to all those around us.

Marriage and Family

This course will show what the Bible says about God's plan and purpose for marriage.

Time Management

Learn first how to surrender time to the Lord so he can dictate our lives. Once he shows you his will for your day, learn how to prioritize and set goals to accomplish what the lord has ordained over your life.

Fruit of the Spirit

God's very first words to man connects our success in life to our fruitfulness (Gen. 1:28). The kind of fruit each believer is called to produce is described in Gal. 5:22-23. This is a picture of the life and nature of Jesus. This course is an in-depth study of each aspect of the fruit of the Spirit. You will learn the purpose, the rewards, and the means to fully develop and manifest the fruit of the Spirit in your life and ministry.

Romans

Romans—the revelation of righteousness. The Book of Romans is considered by many as the greatest exposition of Christian Doctrine anywhere in the Bible. The revelation of righteousness is the revelation of the gospel. In this class we see the need for the provision of, the way to, and the power of righteousness revealed in Christ and received by faith.

New Covenant Prayer

Communicating with God is a major part of our relationship with Him. This course is about what prayer can be like in light of the New Covenant. Topics include friendship with God, worship, hearing His voice, praying for others, and doing what we see the Father do. There will be a focus on scriptural examples and real-life application.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Galatians

Paul's inspired letter which is often referred to as the "Magna Carta" of Christian liberty is reviewed and studied in terms of its great themes: grace, revelation, our identity in Christ, faith, the Law vs. the blessing of Abraham, and life in the Spirit.

Taking No Offence

Offence is a mouse trap; it can rob you of God's best for your life. Learn how to identify offence and how walking in forgiveness can help overcome offence in any situation.

Foundational Principles

This course is based on Hebrews 1 & 2. The writer calls these things the principals of the doctrine of Christ. From these foundational truths we are to move on to achieve the goal set for us by God.

Love of God

Come to understand how great God's love is for you. Experiencing God's love is not about what you do for Him, but accepting the love God is, has, and continues to demonstrate to you! Learn how the Word declares love over your life.

Establishing a Prosperous Soul

According to III John 2 our physical health and financial prosperity are linked to the relative prosperity of our soul. In this course you will learn the keys to establishing a prosperous soul. Some of these principles are finding rest in the presence of Jesus, removing judgments, having a right relationship with authority, being anchored in hope, walking in patience, etc. We will cover these and other essential principles with the end goal of your soul becoming prosperous.

Basic Bible Doctrines

Bible doctrine will be covered in this course. Subjects include The Scriptures Inspired, One True God and The Trinity, The Deity of Jesus Christ, The Fall and Salvation of Man, The Present-Day Ministry of the Holy Spirit, Divine Healing, The Return of Jesus Christ for His Church, and Heaven & Hell.

Intro to the Bible

A course designed to inspire confidence in the Bible as the Living Word of God by understanding its 1) revelation, 2) inspiration, 3) compilation, and 4) preservation.

Old Testament Survey I - III

This is an overview of the Old Testament. In this class, students will study the author, historical setting, purpose, and theme of each book; special attention is given to some of the key passages.

Finally, My Brethren

This insightful study through the first five and a half chapters of Ephesians will cover the foundational steps that Apostle Paul laid out before his often-quoted statements about putting on the spiritual armor. This course will enlighten new scriptural truths and empower you to become more than a conqueror in spiritual conflict.

Biblical Ethics and Morals

This course is a study of various ethical and moral issues from a Biblical perspective that affect a Christian's walk with God and influence with others, including those outside the church.

Fundamentals of Faith

In this course, faith is defined and examined as well as what faith is not. There is a vertical side of faith which is faith towards God, however there is also a horizontal side of faith which is the walk of faith in our natural life. This course will expound on both sides of faith because both are needed to bring about God's plan and purpose in the earth.

Prayers Minister Training

This course is applicable for any believer who wants to be trained in "how to minister" to those in need of healing, providing instruction not only on what the Bible says about healing, wholeness and health, but also how to minister to those dealing with sickness and disease. This is practical hands on training and will be a catalyst for a more effective healing ministry in Jesus name.

Let Freedom Reign

When we talk about freedom, it means different things to different people. For many believers, freedom in a Christian's life is only achieved through great sacrifice and hard work. When we have sacrificed and labored long and hard enough, we are ultimately rewarded with freedom: freedom from sin or freedom from bondage such as drugs, alcohol, pornography or whatever we perceive freedom to be. In this teaching we will discover that freedom in the New Testament is a gift.

Whenever you study the subject of freedom, as seen in the New Testament, there is a fundamental reality that we must understand about true freedom—in Christ we are all born free.

New – Carry Pickett**How to Hear God**

There are many different reasons why we need and want to hear God. This course will look at how to hear Him more clearly in any kind of situation. Whether it's for something big or little, for ourselves or for someone else, or our circumstances are peaceful or an emergency, we can hear God.

Receiving from God I & II

This class covers the subjects of Prayer, Healing, Blessings and Miracles, and Harnessing Your Emotions.

Operating in God's Best

How to receive and operate in the blessings of God.

Dynamics of Christian Living

These class hours cover Praise and Worship, Chapel services, guest speakers, seminars, workshops, and conferences that are required attendance for students. They cover various topics of Christian living, testimonies, and real- application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	44
Guest Speakers - Lecture	30
Orientation - Lecture	15
Praise & Worship - Lab	58
Student Enrichment Hours - Lab	111
Total	258

Second Year - Non-Accredited

Upon Completion of the first year and second year courses you will receive a Non-Accredited Associate Degree in Biblical Studies, if you have a completed high school and have given us a transcript. If no transcript is given you will receive a diploma.

This is the required curriculum for the completion of Second Year. Students must successfully complete 1240 (completion of first year and second year successfully) classroom hours. Course titles are subject to change without notice.

Course Title	Hours
How to Get Along with People	8
How to Study the Bible	8
Biblical Leadership	8
Lifestyle of Intimacy	8
New Testament Survey I & II	16
Living in Balance	8
Laws of the Kingdom	8
Wisdom and Maturity	8
Large IAG – Practical Ministry	8
Biblical Basis for Missions	8
Practical Skills for Godly Relationships	8
Bible Covenants	8
How to Flow in the Gifts	8
Large IAG – Public Speaking	8
New – Carrie Pickett	8
Faith in a Supernatural God	8
Principles of Godly Leadership	8
Answers to Important Questions I & II	16
Holy Spirit III	8
Small IAGs	30
Life of Christ	8
Walking in the Spirit	8
Making of a Minister I & II	16
Excellence in Ministry	8
Large IAGs – Sacerdotal Duties	8
Goal of the Cross	8
Advanced Bible Doctrines	8
World Religions	8
Church History	8
In Christ Realities	8
Acts: Power for Supernatural Living	8
Foundational Truths for Supernatural Living	8
Foundational Truths for Godly Ministry	8
Apologetics	8
Biblical Worldview II	8
New – Carrie Pickett	8
New – Audrey Mack	8
Dynamics of Christian Living	278
Total	620

Student-to-Teacher Ratio for 2020-21 - 35 instructors to 172 students = 4.9 students per instructor

Second Year

Course Descriptions

Second Year students must successfully complete 620 classroom hours to earn a Non-Accredited Associate Degree in Biblical Studies. Course titles are subject to change without notice.

How to Get Along with People

Someone once said, “If it weren’t for people, the ministry would be great.” However, the ministry is all about people, so it’s critically important to learn how to develop relationships and develop them with the right people. When conflict does arise—and it will—it’s also crucial to know how to resolve that conflict according to the Word of God. God’s solution works, but you have to know it to put it into practice.

How to Study the Bible

This course is designed to show the student how to study the Bible in a useable way in their daily lives. In this course we will first look at the importance of the systematic study of the Scriptures and then show the practical steps on how to do it. In this course the student will learn how to outline verses of scripture, how to use reference materials to assist in their study, and how to use bible software programs on a PC or tablet to get the most out of their study of the Word of God. The goal of this course is to equip students to study the Bible for themselves and to make it a daily discipline in their life.

Biblical Leadership

This course will lay a foundation for the growth and development of the student as a leader. Various Bible leaders and attributes will be studied. We will uncover the leadership mystery of why some leaders succeed and others fail. Growth, creativity, influence, team building, and many other attributes of leadership will be covered.

Lifestyle of Intimacy

Discover how to build and enjoy a vibrant relationship with God. Come to know that relationship with God is not just on Sundays or in a crisis, but it is a lifestyle. Learn keys to knowing God better than ever before!

New Testament Survey I & II

This is an overview of the New Testament that notes its place in God’s revelation to man. In this class, students will study the author, historical setting, purpose, and theme of each book; special attention is given to some of the key passages.

Living in Balance

Life is filled with temptations to live in extremes. A successful and stress-free life and ministry requires achieving a proper balance between sure principles that seem to oppose one another. This course will help you live in a healthy tension between the following principles: grace and faith, the ministry of the Word and the Spirit, vision and wisdom, sound doctrine and unity of the brethren, love and discipline, compassion and confrontation, forgiveness and trust, and being led by the Spirit and submission to authority.

Laws of the Kingdom

A study of the spiritual laws that govern creation and how we can cooperate with those laws in order to enjoy victorious Christian living.

Wisdom and Maturity

Wisdom and maturity aren't automatic or by chance. We can be intentional about the depth of our growth. This course is about the core concepts and practical skills that make us unshakeable and unstoppable.

Large IAG – Practical Ministry

This will introduce many practical skills that will help students become better public speakers and ministers.

Biblical Basis for Missions

The purpose of this course is to address one of the most misunderstood subjects in the body of Christ today—Missions! Through the study of the scriptures, the Biblical Basis of Missions teaching will bring a biblical understanding of what the Great Commission is, to whom it is given, and the challenge that is before us.

Practical Skills for Godly Relationships

One of the greatest challenges in life is to get along with other people around us, may it be in the work place, at home and at Church or in ministry. Up to 87% of our success in life is directly related to our ability to get along with other people. The problem with relationships is that 90-95% of the people that we deal with in life are either moderately or severely insecure people. To compound this, most of the time we are also insecure ourselves and herein lies the problem. There is nothing that kills a relationship or a vision, and a ministry quicker than personal and unresolved insecurities. It is important to realize that getting along with other people has more to do with us than it has to do with them. Even though knowing God's love will effortlessly change us and influence the way we relate to others, we sometimes still need to practically work on getting along with other people.

Bible Covenants

Learn about the nature of God as revealed in the covenants He made with people. Explore God's covenant with Adam, Abraham, and Israel, and then consider the New Covenant fully revealed in the New Testament.

How to Flow in the Gifts

God gives us specific instruction in I Cor. 12:1 not to be ignorant of spiritual gifts. Yet this is something many Christians and churches are most ignorant about. These wonderful gifts are given to us to access when our knowledge of the Word (not the Word) and natural resources are not enough to get ourselves and others through a difficult time in life. The basis of our study will be from I Cor. 12, 13, & 14. The goal of this course is to equip each student to understand, be comfortable with, and be confident in releasing and operating the gifts in order. We will provide time during class to activate the gifts.

Large IAG – Public Speaking

This course will cover various topics related to speaking and teaching in public.

New – Carrie Pickett

This is replacing some electives but will have similar content.

Faith in a Supernatural God

This subject deals with recognizing the ability of God through our lives in ministry. Learning how to appropriate the supernatural ability of God in our lives, it deals with the supernatural powers that be, including: 1) Angelic, 2) Demonic Spirits, 3) The overcoming victorious powers of our Lord.

Principles of Godly Leadership

The Bible is full of examples in leadership. Surprisingly, most of the greatest leaders recorded in the Bible were not those voted most likely to succeed. What did God see in them that men could not? Maybe, the same things He sees in you. In this course, Andrew teaches about their characteristics, their character, and the principles that operated in their lives. This course is a must for every believer.

Answers to Important Questions I & II

A course designed to answer the most prevalent questions that many Christians have concerning the Bible and the ways of God in the world. Questions to be answered will include those dealing with suffering and tragedies, the Trinity, Job, Paul's thorn, Ananias and Sapphira, Sabbath keeping and many others.

Holy Spirit III

This is an exciting class that discusses the Person and the work of the Holy Spirit. Not only will you learn how He has worked throughout history, but how He works in your life.

Small IAGs

IAGs are where students get the chance to execute a teaching in front of a live audience. Constructive feedback is given from fellow students. Various tasks will be completed, including giving your testimony and giving an answer biblically to a worldview issue. Students are required to take 3 IAGs per semester. This totals 48 hours of IAG class hours over the course of the year.

Life of Christ

God has given each of us a unique purpose and destiny to fulfill. Yet our highest purpose is to be conformed to the image of His Son – Rom. 8:28-29. This course is a study in how you may appropriate and manifest the life of Christ – His character and nature – in the earth today. The focus of this teaching is to help you identify and yield to the image of Christ and to walk in Christ-likeness.

Walking in the Spirit

Paul tells us to walk in the Spirit in Galatians 5:16, but he does not explain there what it means or how to do it. In this course you will learn scripturally what walking in the Spirit is and how to do it! You will also see how you can be led by the Spirit in every area of your life. This course will help you walk out God's plan for your life!

Making of a Minister I & II

Attend Bible College, complete the required courses, receive your ministerial license and ordination papers, and then you are a minister, right? Wrong! God's ways are not man's ways. This course will help you understand the difference between man's and God's qualifications for ministers. By the end of this course you will either be determined to prepare your heart or stay as far away from ministry as possible.

Excellence in Ministry

Maximize your ministry potential and increase your leadership skills and influence. Identify and establish the core values that will shape your character and increase your kingdom influence. Learn the essential traits that define a leader in the kingdom of God.

Large IAG – Sacerdotal Duties

This course will prepare students for ministry situations they may encounter in the future. Topics will include weddings, funerals, baby dedications, and more.

Goal of the Cross

Learn that the goal of the Cross was to reveal the depths of God's love and teach you how to have a deep life changing relationship! Learn how to grow in greater understanding as you see this amazing love story towards you open up through study of the Word!

Advanced Bible Doctrines

This course will equip the student to define and apply to their lives Biblical foundations dealing with God's plan for salvation and spiritual growth. The goal is to strengthen each student's spiritual life and walk and to cause their teaching ministry to be more effective.

World Religions

Exploring the difference between Christianity and other world religions.

Church History

This course will look at the history of the church throughout the ages.

In Christ Realities

Get a fuller understanding of your new identity in Christ, the value of your identity in Christ, and how that identity helps you fulfill the purpose and plan of God for your life.

Acts: Power for Supernatural Living

A study of the early church and the keys to its power. Emphasis will be placed on the message of the early church, the purpose of the Holy Spirit, the power of the Name, the importance of the Word, the power of prayer, and the mission and growth of the church.

Foundational Truths for Godly Ministry

Since day one in the garden it has always been God's intention and purpose that every man, woman and child, find and live a life that is comfortable, gracious, and pleasant! Living our dreams both in lives and ministry does not only come with the gifting God has given you, or the opportunities you have but by the process of habitually practicing, exercising and preparing your gifting! There is nothing more beautiful for God our Father, than to see us find and live as it were (in the sweet spot) of our lives and ministry.

Apologetics

In this course we will review factual and persuasive arguments that support the Christian worldview along with teaching the skills needed to defend fundamental Biblical truths in the public arena.

Biblical Worldview II

This course evaluates current world issues in light of the eternal truths of the word of God.

New – Carrie Pickett

This is replacing some electives but will have similar content.

New – Audrey Mack

This is replacing some electives but will have similar content

Dynamics of Christian Ministry

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	44
Guest Speakers - Lecture	24
Orientation - Lecture	10
Praise & Worship - Lab	47
Student Enrichment Hours - Lab	153
Total	278



Third Year Business School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Business. Course titles are subject to change without notice.

Course Title	Hours
Basic CEO Training I - Lecture	8
Biblical Worldview - Lecture	8
Book Publishing	2
Business 101 - Lecture	8
Business 202 - Lecture	6
Business 303 - Lecture	4
Business as Missions - Lecture	8
Business Groups, Debriefs & Labs -	57
Business Ideas and Final Plan Presentation - Lab	12
Business Law I - Lecture	8
Business Operations - Lecture	8
Business Orientations, Labs, Debriefs	22
Business Research - Lecture	10
Business Systems - Lecture	8
Business & Information Systems- Lecture	4
Business Tools 102 – Model Generation Canvas & Labs	16
Business 102 – The Founder - Lecture	6
Capstone I, II - Lecture	10
Change Mastery	8
Conflict Resolution - Lecture	8
Corporate Finance 101 – Bookkeeping & Financial Statements - Lecture	8
Corporate Finance 202 - Managerial Accounting - Lecture	8
Corporate Finance 303 - Prospectus & LivePlan - Lecture	8
Corporate Finance & Funding - Lecture	4
Developing Healthy Relationships - Lecture	8
Divine Guidance - Lecture	8
Dynamics of Christian Leadership * <i>see course descriptions for breakdown</i>	87
Economy 101 – The Bible & Free Market Capitalism - Lecture	8
Economy 202 - Lecture	8
Generational Wealth - Lecture	4
Introduction to Commercial Real Estate - Lecture	8
Introduction to Real Estate - Lecture	4
Investment Mastery - Lecture	8
Leadership - Lecture	8
Leadership 101 – E-Myth Revisited - Lecture	8
Leadership 102 – Success Strategies - Lecture	8
Leadership Mastery - Lecture	8
Legal Structure	4

LivePlan 101 - Lecture	6
LivePlan 202 - Lecture	2
Marketing 101 - Lecture	8
Marketing 102 – Harvard Business Review One Pagers - Lecture	6
Marketing 202 - Labs	10
Marketing 202 – Market Strategies	2
Microfinance - Lecture	8
Organizational Mastery - Lecture	8
Personal Finance 101 – Basic Cents - Lecture	8
Personal Finance 102 – Money Mastery - Lecture	8
Personal Finance 103 – Lessons from Rich Dad Poor Dad - Lecture	4
Personal Finance 104 – Cashflow Labs	8
Personal Finances -	4
Positioning & Assimilation - Lecture	10
Power of Positive Measurement - Lecture	8
Presentation Skills - Lecture	16
Problem Solving - Lecture	8
Proverbs I - Lecture	8
Proverbs II - Lecture	8
Proverbs III - Lecture	8
Real Estate	4
Risk Management - Lecture	8
Strategic Planning - Lecture	8
Strategic Planning Framework - Lecture	8
Team Building - Lecture	8
The Spiritual Side of Business - Lecture	8
Total	620

Student to Teacher Ratio for 2020-21 - 19 instructors to 32 students = 1.68 students per instructor

Outside of Business School we do the following: Harvard Business Reviews/ Live Plan Business Plan/ BMGC Exercises/ Read a book a month following Interactive Guide/ Working on Business Projects. This could be around 2 hours a week.

Third Year Business School

Course Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Business. Course titles are subject to change without notice.

Basic CEO Training I

This course is designed to provide you with the knowledge needed to build a strong corporate organization. It details and provides insight into building, motivating, directing, training, and equipping a team to accomplish a purpose and vision, all from a scriptural basis.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Business 101

This course will teach you foundational principles of business formation, structure and operation, and will cover general principles not fully developed in other courses to connect the dots between all courses taught.

Business 202

This course will teach you foundational principles of business formation, structure and operation, and will cover general principles not fully developed in other courses to connect the dots between all courses taught.

Business 303

This course is designed to build on the foundational principles of business formation, structure and operation taught in Business 202 and will cover advanced principles not fully developed in other courses to connect the dots between all courses taught.

Business as Missions

This course is designed to cast a vision for marketplace missions in any country.

Business Groups, Debriefs & Labs

Class time during the year used for group work and connecting-the-dots. We will review all classes taught and correlate them with learning objectives making sure students are tracking and understanding the material taught. Students will work in groups for several classes and be responsible for providing suggested solutions to real life problems.

Business Ideas and Final Plan Presentation

This is the final presentation of the students' prospective business plans before a mock board.

Business Law I

This course will give you a depth and understanding of the myriad laws a business must be aware of. From basic to complex, you will gain an appreciation for the legal requirements of being in business. Along with practical examples that illustrate the areas discussed.

Business Operations

This course is designed to provide you with a strategic perspective to business and enforce the value of planning. Instruction will include planning processes, organizational structure, operations, and a focus on interdepartmental processes and systems. We will also discuss the tools one can use to facilitate the planning, operations, and processes discussed.

Business Orientations, Labs, Debriefs

Class time during the year is used for group work and connecting-the-dots. We will review all classes taught and correlate them with learning objectives making sure students are tracking and understanding the material taught. Students will work in groups for several classes and be responsible for providing suggested solutions to real life problems.

Business Research 101 & 102

This course is designed to introduce you to business research. It will expose you to different ways of obtaining information through free research. It provides hands on access to the extensive resources and data bases available at the Pikes Peak Library system in Colorado Springs.

Business Systems

This course is designed to teach you ways you can harness the power of your business systems to create a high-performance organization that will increase your customer loyalty, profitability, and overall business success.

Business & Information Systems

This course is designed to provide you with the knowledge needed to build a foundational understanding of information systems and information technology. You will learn to avoid the extremes of either being overwhelmed by technology, purchasing more technology than you need at the present time, or not using enough technology to get the job done efficiently and effectively.

Business Tools 102 – Model Generation Canvas & Labs

This course is designed to introduce a powerful, simple, tested tool for understanding, designing, reworking, and implementing business models.

Business 102 – The Founder

This will include application of the principles taught to this point in the year by analyzing McDonalds, using the movie The Founder as a spring board for discussion and analysis.

Capstone I, II

This course is designed to focus on “strategution” or the type of strategic planning that goes on after the existential strategy has been established.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Corporate Finance 101 – Bookkeeping & Financial Statements

This course will cover all areas of financial stewardship from startup to a mature company. It will include: Daily Financial Operations, Cash Management, Initial & Operational Financing, Budgeting and Resource Allocation, Financial Statement Analysis, Risk Management and Mitigation and Taxation. This course is also designed to provide you with the basic knowledge of accounting principles needed to monitor most businesses.

Corporate Finance 202 - Managerial Accounting

This course will cover all areas of financial stewardship from startup to a mature company. It will include: Daily Financial Operations, Cash Management, Initial & Operational Financing, Budgeting and Resource Allocation, Financial Statement Analysis, Risk Management and Mitigation and Taxation. This course is also designed to provide you with the basic knowledge of accounting principles needed to monitor most businesses.

Corporate Finance 303 - Prospectus & LivePlan

This course will cover all areas of financial stewardship from startup to a mature company. It will include: Daily Financial Operations, Cash Management, Initial & Operational Financing, Budgeting and Resource Allocation, Financial Statement Analysis, Risk Management and Mitigation and Taxation. This course is also designed to provide you with the basic knowledge of accounting principles needed to monitor most businesses.

Corporate Finance 404 - Valuation & Funding

This course is designed to provide you with the basic knowledge needed to evaluate and value a business.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16)

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and practical application of the Word of God in our daily lives.

Class	Hours
Conferences - - Lecture	22
Guest Speakers - Lecture	25
Orientation - Lecture	4
Praise & Worship -Lab	32
Student Enrichment Hours -Lab	4
Total	87

Economy 101 – The Bible & Free Market Capitalism

In this course you will be taught the foundational principles of the free enterprise system from the Word.

Economy 102

In this course you will learn what capitalism is and why it is the only system that has resulted in the elevation of the common man to the status of the rich and privileged. Learn how we can use a Biblical understanding of capitalism to ensure the success of our businesses and personal lives. In this course you will also gain an understanding about the Federal Reserve and the difference between the Fiat Currency and the Gold Standard.

Generational Wealth

This course introduces you to the truth that God is a god of generations, creating generational wealth is a Godly principal, and investing in real estate can be a ministry.

Introduction to Commercial Real Estate

This course will provide you with a basic knowledge of commercial real estate, including an introduction to commercial real estate, the difference between commercial and residential real estate, negotiate a lease and how to evaluate different investments.

Introduction to Real Estate

This course will provide you with a basic knowledge of investing in residential real estate, including God is a god of generations, creating generational wealth, and real estate as ministry.

Investment Mastery

This course builds on the concepts presented in Money Mastery and will teach you advanced concepts about investing and obtaining the path to having your money work for you instead of you working for money.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Leadership 101 – E-Myth Revisited

This course provides an overview of the Entrepreneurial Myth and the personalities a business owner must manage in order to design and implement a functional business model. Then we cover the development of a franchise prototype model for a business, including the creation of a business development program comprised of your primary aim, strategic objective, organizational strategy, management strategy, people strategy, marketing strategy, and, lastly, a systems strategy.

Leadership 102 – Success Strategies

This course will provide insight into starting, growing and running a national real estate business using Godly principles as experienced by one Charis graduate.

Leadership Mastery

This class will cover the leader in any kind of organization. This is a deep dive in what it means to be a true leader. This class will draw on the leader that is in each person. Diving into Purpose, Courage, Disappointment, Faith, Change, Others, Discipleship, Criticism, Family, Prayer, Leaders Organization, Management, Providing Direction, Systems, Organizing, Delegation and much more.

LivePlan 101

The LivePlan course is hands on business planning using a cloud-based solution. LivePlan is easy to formulate, develop, and finalize a complete, professional business plan through a sequence of easy-to-fill-in forms and questionnaires.

LivePlan 202

This is a continuation of LivePlan 101. The course is hands on business planning using a cloud-based solution. LivePlan is easily formulate, develop, and finalize a complete, professional business plan through a sequence of easy-to-fill-in forms and questionnaires.

Marketing 101

This is an introductory course in Marketing. It examines the role of Marketing in our society, businesses and within organizations. Topics include the 4 P's of Marketing, taking the Vision and bringing it to pass through Marketing, understanding the structure of a Marketing Plan, how a SWOT contributes to a Marketing Plan, taking the findings from the Business Model Canvas and effectively incorporating them into a Marketing Plan, the secret to a successful marketing plan, hands on application, introduction to digital marketing, case studies of the above, and more.

Marketing 202 – Harvard Business Review One Pagers

This course is designed to expose the students to select Harvard Business Review articles which are read outside of class and then discussed in class. The concepts are developed in group work to insure understanding and application to your business. Students will incorporate what they learn into their business and marketing plans through the year.

Marketing 202 Labs

This course builds on our introductory course in Marketing. It further examines the role of Marketing in our society, businesses and within organizations. Topics include the 4 P's of Marketing, taking the Vision and bringing it to pass through Marketing, understanding the structure of a Marketing Plan, how a SWOT contributes to a Marketing Plan, taking the findings from the Business Model Canvas and effectively incorporating them into a Marketing Plan, the secret to a successful marketing plan, hands on application, introduction to digital marketing, case studies of the above, and more.

Microfinance

This class is designed to give you an overview of the world of microfinance and microenterprise, its role in helping alleviate the plight of the poor, and the social impact it makes in developing countries from a Christian perspective.

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Personal Finance 101 – Basic Cents

In this course you will be taught the foundational principles for your personal finances from the Word.

Personal Finance 102 – Money Mastery

This course will teach you that money is a tool, and one to be used wisely. You will learn about investing and obtaining the path to having your money work for you instead of you working for money.

Personal Finance 103 – Lessons from Rich Dad Poor Dad

This course is designed to provide you with the knowledge needed to understand the basics of investing and wealth building referencing the Rich Dad Poor Dad book.

Personal Finance 104 – Cashflow Labs

This course is designed to provide practical application of the knowledge needed to understand the basics of investing and wealth building utilizing the Cashflow board game.

Positioning & Assimilation

In this course you will be taught the foundational principles for your personal interaction with the class and future team members from the perspective of the Word. We will also layout the expectations for the entire school year.

Power of Positive Measurement

In a time where surveys run rampant one must ponder, how effective are these surveys? This course tackles the challenge of determining what does effective measurement look like. It compares the value of surveys to the value of focus groups and discusses the proper purpose for each. The class focuses on creating effective measurement that captures accurate, reliable results.

Presentation Skills

This workshop will prepare you for the many presentations you will be making to people from all walks of life and demeanors towards your message, whether in ministry, in business or in life.

Problem Solving

This course is designed to teach you a think tank process for analyzing problems and developing solutions. Part of the process includes instruction on identifying the real problem not the perceived problem, coming up with new ideas, evaluating solutions, and execution on those solutions.

Proverbs I

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs II

This course continues with the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs III

This course continues with the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Risk Management

This course will provide you with a basic knowledge and understanding of the different types of insurance, how it works, and what it does. At the completion of this course, you will know more than 90% of the people around you.

Strategic Planning

This course is designed to provide instruction in the proper method to establishing medium to long range goals incorporating the Maximum CEO training processes.

Strategic Planning Framework

This course is designed to build on the Problem-Solving course and teach you a practical way to design a process in which to develop your new ideas.

Team Building

Learn how to recognize, recruit, and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

The Spiritual Side of Business

This course is designed to empower and convince each believer that they have what it takes to succeed. It defines success and shows you that you are empowered to succeed. You have a purpose. Giving is the heart of God and is a relationship and not a formula. Finally, you are stronger than you think.



Third Year Film and Production School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Film and Production. Course titles are subject to change without notice.

Core Courses – All Students:

Course Title	Hours
Biblical Worldview - Lecture	8
Conflict Resolution – Lecture	8
Divine Guidance - Lecture	8
Developing Healthy Relationships - Lecture	8
Dynamics of Christian Leadership* <i>see course descriptions for breakdown</i>	154
Introduction to Children's Production and Curriculum	4
Feature Film Project 1	10
Feature Film Project 2	8
Feature Film Project 3	6
Film Laboratory 1	8
Film Laboratory 2	8
Film Laboratory 3	8
Green Room 1 – Casting the Vision	8
Green Room 2 – Nurturing the Artist	7
Green Room 3 – Cultivating Creativity	11
Introduction to Performance & Design	16
Introduction to Story: Structure and Substance	12
Introduction to Technical Film Operations	10
Leadership – Lecture	8
Organizational Mastery - Lecture	8
Proverbs I – Lecture	8
Proverbs II – Lecture	8
Proverbs III - Lecture	8
Tech Week – The Heart of Christmas	24
Tech Week – Spring Stage Production	24
TOTAL	390

Production & Design Track Students:

Course Title	
Artistic Design Development	72
Preproduction Operations	102
Producing the Vision	56
Design Track Total	230
Core Class Total	390
TOTAL	620

Performing Arts Track Courses – Performance Track Student

Course Title	
Actor's Studio One	102
Actor's Studio Two	72
Actor's Studio Three	56
Performance Track Total	230
Core Class Total	390
TOTAL	620

Writing Track Courses – Writing Track Students:

Course Title	
Writer's Workshop One	102
Writer's Workshop Two	72
Writer's Workshop Three	56
Writers Track Total	230
Core Class Total	390
TOTAL	620

Children's Production & Curriculum

Course Title	
Children's Production Workroom 1	102
Children's Production Workroom 2	72
Children's Production Workroom 3	56
Filmmaking Track Total	230
Core Class Total	390
TOTAL	620

Filmmaking

Course Title	
Fundamentals of Film and Video	102
Intermediate Filmmaking Operations	72
Advanced Filmmaking Operations	56
Filmmaking Track Total	230
Core Class Total	390
TOTAL	620

Students will be required to participate 10 hours outside of class time for each major project which in total is 50-60 hours outside classtime

Student-to-Teacher Ratio for 2021-22 — 8 instructors to 20 students = 2.5 students per instructor

Third Year Film and Production School Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Film and Production School. Course titles are subject to change without notice.

Actor's Studio One

How to research, analyze, and create a character. Understanding the rehearsal process and developing a beginners' level of performance.

Actor's Studio Two

Developing listening and response technique through duet acting scenarios. Understanding how to take direction and create authentic performances by incorporating subtext.

Actor's Studio Three

Audition preparation, monologues, casting, and the rehearsal process. Diving into the world of directing, choreography and musical theater.

Artistic Design Development

Capturing the director's vision for the film or production's settings: the buildings, landscapes and interiors that provide the physical context for the characters. Learning about the role of an Artistic Director, and the process of acquiring props, decorating sets, and making the setting believable.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16.)

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	22
Guest Speakers - Lecture	66
Orientation - Lecture	8
Praise & Worship - Lab	32
Student Enrichment Hours - Lab	26
Total	154

Feature Film Project 1, 2, & 3

A hands-on experience that brings all the elements of filmmaking together for an on location and studio film shoot.

Film Laboratory 1, 2, & 3

Organizing, planning, and rehearsing positions for a filmmaking shoot.

Fundamentals of Film and Video

The fundamental principles of camera operation, lighting, audio recording, and editing. Developing strategy, application and understanding of the filmmaking process.

Green Room 1 - Casting the Vision

Casting vision and expectations for the school year. Understanding the importance of teamwork, and communication. This course also reflects on the heart of the artist, helping the students to elevate their vision, and cultivate their God given creativity.

Green Room 2 - Nurturing the Artist

A post production debriefing that reviews what the students have learned and any obstacles they may have encountered. This course also reflects on the heart of the artist, helping the students to elevate their creativity and use their abilities to solve problems and collaborate with others.

Green Room 3 – Cultivating Creativity

Developing the practice of being creative through exercises that expand the imagination. Using consistent techniques that allow the artist to materialize creative ideas despite the lack of momentary inspiration.

Intermediate Filmmaking Operations

This course is an overview of the responsibilities of the individual members of a film crew and specific film equipment functions as categorized in the primary areas of production. Students will be able to build upon fundamental skills learned as they apply them in actual productions. They will build upon those skill learning the next level of camera operation, lighting, audio production, and the post-production process of editing and graphics.

Introduction to Performance and Design

Learning the basic applications of makeup, set design, props, costuming, casting, acting and etiquette for film and stage.

Introduction to Story: Structure and Substance

An introduction to the building blocks of storytelling, with a focus on the Hero's Journey story structure. Understanding the inner dynamics of plot and character development.

Introduction to Technical Film Operations

This course is an overview of the responsibilities of the individual members of a film crew and specific film equipment functions as categorized in the primary areas of production.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Preproduction Operations

Planning, organizing, and building the physical environment. Implementing the principles of teamwork, creativity, and problem solving.

Proverbs I, II & III

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is beneficial wisdom for living life well.

Tech Week 1 & 2

All of the technical elements (such as costumes, lights, sound, set and makeup) are present during this week of rehearsal for the first time, as we lead up to the opening night performance of our stage production.

Writer's Workshop One

Understanding the principles of the "Inside Story," and how that shapes the motivation and decisions of a character. Applying the fundamentals of the creating and writing process.

Writer's Workshop Two

An in-depth look at how to write a screenplay. Bringing all the elements of character development, plot structure, and story dynamics into an industry standard format.

Writer's Workshop Three

Screenwriting. Developing scripts for our feature film projects. Bringing all the elements of character development, plot structure, and story dynamics into an industry standard format.

Children's Production Workroom 1

Discovering the foundational elements of expressing God's love. Exploring the different tactics and materials used to effectively communicate the gospel to children.

Children's Production Workroom 2

Writing and developing the framework for impactful discipleship curriculum for children. Creating interactive and unified programming.

Children's Production Workroom 3

Directing, producing, and cultivating children's productions that connect to corresponding materials such as books, music, devotionals, and media.

Producing the Vision

Cultivating and developing new productions or projects. Implementing the fundamentals of design, organization, and delegation. Using teamwork to unify and drive a vision to its completion.

Advanced Filmmaking Operations

With an emphasis on editing, students will be able to build upon fundamental skills learned as they apply them in actual productions. They will build upon those skill learning the next level of the post-production process of editing and graphics.

Introduction to Children's Production and Curriculum

An introduction to Children's Productions. How to develop engaging gospel, and discipling material for children by using the building blocks of storytelling.

Third Year Global Training School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Ministry of Global Missions. Course titles are subject to change without notice.



Core Courses – All Students:

Course Title	Hours
Andrew Wommack DTP	2
Basic CEO - Lecture	8
Biblical Worldview - Lecture	8
BMGC Intro - Lecture	8
Boundaries - Lecture	4
Business as Missions - Lecture	8
Change Mastery	8
Conflict Resolution - Lecture	8
Conflict Resolution Labs	4
Cultural Intelligence - Lecture	8
Debriefs	20
Developing Healthy Relationships - Lecture	8
DISC and Spiritual Giftings -Lab	2
Discipling Nations - Lecture	8
Divine Guidance - Lecture	8
Dynamics of Christian Leadership * <i>see course descriptions for breakdown</i>	111
Effective Counseling - Lecture	8
Emotional Intelligence - Lecture	6
Facilitating the Move of the Spirit - Lecture	8
Full Time Married, Full Time Ministry - Lecture	8
Fundraising 101 - Lecture	8
Fundraising 202 - Lecture	8
Global Pathways	8
Goal Setting - Lecture	8
Holy Ghost & Fire - Lecture	6
How to Disciple - Lecture	8
How to Teach - Lecture	8
Leadership Core Lecture	8
Leadership - Lecture	8
Leadership Mastery - Lecture	8
Leadership Development 101	8
Leadership Development 202	6
Long-Term Missions - Lecture	8
Making of Islam - Lecture	8
Media Communications - Lecture	5
Missions - Lecture	9
Money Mastery - Lecture	8
Organizational Mastery - Lecture	8
Organizational Team Building	8
Positioning and Assimilation Myers Briggs	6
Presentations -Lab	8

Presentation Skills Training - Lecture	16
Problem Solving and Labs	8
Proverbs I, II, III - Lecture	24
Public Relations Training	2
Relationship and Networking Including Labs	10
Rich Dad Poor Dad - & Cash Flow game Lecture	5
Sexual Stewardship - Lecture	8
Solidifying your Missionary Calling - Lecture	8
Sound Doctrine - Lecture	8
Speed Of Ministry	4
Steps to the Mission Field - Lecture	8
Teaching and Preaching Effectively	8
Teaching Labs	6
Teaching Labs – Testimonies	4
Team Building - Lecture	8
Time Management - Lecture	8
Traveling Ministry	2
Transformational Ministry Training - Lecture	8
Who, When ,How, Why of Missions	8
Total	574

Mission Track Courses – Missions Students:

Course Title	Hours
Maximum Impact - Lecture	8
Ministry School Electives - Lecture	16
Missions – Ricky Burge	8
Short-Term Missions - Lecture	2
The Great Commission Doable - Lecture	5
Vision Development - Lecture	7
Total Mission Courses	46
Total Core Courses	574
Overall Total	620

World Outreach Track Courses – World Outreach Students:

Course Title	Hours
Commercial Leasing - Lecture	2
Investment Mastery - Lecture	8
Ministry and Management in a Bible College - Lecture	2
Strategic Planning Framework - Lecture	8
WO Finances - Lecture	2
WO Operations 101, 202 - Lecture	8
WO Leadership 202 - Lecture	8

WO Leadership Development 101 - Lecture
Total World Outreach Courses
Total Core Courses
Overall Total

8
46
574
620

Student to Teacher Ratio for 2020-21 -30 instructors to 22 students = 1.36 students per instructor

Out of class assignments/requirements:	
a. Daily/weekly class homework	3 hours a week
b. Intentional Planner	15 - 30 minutes a day
c. Monthly book, Activation Guide	30 - 40 min per day
d. Meeting with coach monthly	1 hour per month
e. Group projects	4-5 hours per week in the spring semester

Books to be Read
Money Mastery - Book
Best Year Ever - Book
5 Dysfunctions of a Team - Book
Rich Dad Poor Dad - Book
Today Matters - Book

Third Year Global Training School

Course Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Ministry of Global Missions. Course titles are subject to change without notice.

Core Courses - All Students:

Basic CEO

This course is designed to provide you with the knowledge needed to build a strong corporate organization. It details and provides insight into building, motivating, directing, training, and equipping a team to accomplish a purpose and vision, all from a scriptural basis.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

BMGC Intro

This course is designed to introduce a powerful, simple, tested tool for understanding, designing, reworking, and implementing business models.

Boundaries

How to set boundaries in relationships.

Business as Missions

This course is designed to cast a vision for market-place missions in any country.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Conflict Resolution Labs

Practice how to address, listen and engage in healthy conflict resolution.

Cultural Intelligence

Cultural Intelligence equips you to be successful in any environment, learn how to minister in any culture.

Debriefs

Recapping lessons learnt from courses taught.

DEMO

Presentation about what AWMi is doing around the world with the Discipleship Evangelism program.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

DISC and Spiritual Giftings

How to identify and walk in your spiritual giftings to further the kingdom.

Discipling Nations

Joshua Lwere, a national leader in the church in Uganda, explains the Great Commission's injunction to make disciples of nations, and the principles that he has used in leading the ongoing transformation of that nation.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16)

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and practical application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	40
Guest Speakers - Lecture	6
Orientation - Lecture	4
Praise & Worship - Lab	29
Student Enrichment Hours - Lab	32
Total	111

Effective Counseling

This course covers the essential keys to effective counseling that keeps people pointed to and dependent upon Jesus, not the counselor. One of Jesus' names is Counselor therefore each of us has the Counselor in us and available to us. The student will also learn the pitfalls to avoid in counseling and be prepared in helping people deal with major marriage issues.

Emotional Intelligence

Emotional Intelligence, also called EI, is a pivotal factor in personal and professional success. When used intelligently, emotions have the ability to create trust, build strong relationships and distinguish between average and exceptional leaders. In the scope of this course we will define emotional intelligence and its value to you personally and professionally, discuss the science behind emotional intelligence and recognize and practice techniques to manage you own and others' emotions more skillfully.

Facilitating the Move of the Spirit

This course, Facilitating the Move of the Spirit, is a study from Greg Mohr's book, Flowing in the Supernatural. The student will learn how to lead the move of the Spirit in the local church, ministry or Bible study, with confidence and Biblical order. You will learn the flows of the Spirit, how to pastor prophetic people and gifts, establish practical guidelines for the operation of the gifts, and how to judge prophetic words accurately. This is a highly interactive course where chapters from Greg's book will be assigned and then class discussion allowed over the questions provided. There will also be activation time provided in the operation of the gifts.

Financial Achievement

This course will build on Rich Dad, Poor Dad and the cash Flow Labs. You will learn Biblical principles of personal success, i.e. getting your personal financial house in order, planning for the future, and protecting what you have so you are prepared to launch into the AWM/Charis System.

Finishing Well

Insights from the Director of Charis Bible College.

Full Time Married, Full Time Ministry

Discover how the transition to full-time ministry can take your marriage to another level of unity, growth and fulfilling your God given destiny together. Also learn how to avoid traps the enemy would set to take you out of the ministry.

Fundraising 101

Learn the practical skills of fundraising, building, and maintaining partnerships so you can step freely into each ministry opportunity the Lord gives you with AWM/Charis and beyond.

Fundraising 202

Learn how to administrate and steward the funds and relationships from fundraising on a practical level. Learn about support systems and ministries that can be used to build an ethical and prosperous fundraising lifestyle.

Goal Setting

Part two of time management and priorities, learn how to properly set and follow through with goals, whether personally or for growing a ministry.

Great Commission Focused Church

This course will train the students how to keep the main thing the main thing in church life. No matter what our individual calling is, each of us has the responsibility to do our part in fulfilling the Great Commission. Students will be trained in the essential leadership principles involved in keeping a church/ministry "missions focused" rather than inward focused. The end goal of this is building healthy churches and ministries.

Holy Ghost & Fire

The goal of this course is to present power evangelism to the class to stir up vision for reaching the lost through signs and wonders. You will be trained how to cooperate with the Holy Ghost to release the supernatural. You will also learn how to develop sensitivity to the voice of the Spirit for the purpose of reaching people with God's love and healing power.

How to Disciple

This course will help the student recognize several successful methods of making disciples. The focus will not be on what to teach as much as how to recognize who is a potential disciple, how to connect with them, and help them grow as a disciple of Jesus. We will cover the pitfalls of the mentoring process, how to build trust with people, and many other important principles involved in the discipleship process.

How to Teach

This course will help the student to understand the heart of a teacher and how God's Word and His principles for life can be transmitted in such a way as to impact others. A Biblical foundation for teaching will be established as well as the practical and spiritual dynamics of effectively communicating Bible truths in a relevant manner.

How to Teach & Preach

Learn how teaching and preaching is not only the correct and powerful way to bring the gospel message. You also have to communicate it in an effective way that brings understanding and application.

Identity in Missions

Learn the practical application of life on the mission field with security and not losing your Identity in Christ while living on the Mission field.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Leadership Mastery

Learn how your success or failure is based on your ability to master the changes that come on a daily basis. Once you learn the skill, growth is an everyday lifestyle.

Long-Term Missions

Discover how to pioneer, build, and maintain an international ministry.

Making of Islam

In this incredible course, students will study the history of the religion of Islam and its principal teachings and dogma. Former Islamic terrorist, Kamal Saleem (now a born-again, Spirit-filled) believer, will expose the truth about this destructive force in the world today. Students will gain understanding into the clash of beliefs between the "West" and Muslim nations, and why so many "radical jihadis" are devoted to the destruction of this Nation.

Media Communications

Learn how to properly use Media for communication of your mission with your partners as well as reaching new potential partners.

Media for Missions

A hands-on class in social Media, video shooting, editing, and production designed to help the student effectively present their mission work to their donor base.

Meyers Briggs Strength Finder

Questionnaires to identify your strengths using the Meyers Briggs program.

Missions

Reaching every person on earth with the Good News of redemption is God's greatest desire. We will study the implications of the Great Commission, how it gave rise to the spread of Christianity over the last two thousand years, and how it relates to the responsibility of our generation to reach the nations. Both historical and current missions and missionaries will be reviewed, and the practical aspects of cross-cultural ministry will be explored.

Money Mastery

This course will teach you that money is a tool, and one to be used wisely. You will learn about investing and obtaining the path to having your money work for you instead of you working for money.

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Presentations

These labs are for the students to present, as a team, their business proposals for the selected group of potential Charis and/or AWM locations.

Presentation Skills Training

Practical training in how to present your project using the Diamond Method.

Problem Solving and Labs

This course is designed to teach you a think tank process for analyzing problems and developing solutions. Part of the process includes instruction on identifying the real problem not the perceived problem, coming up with new ideas, evaluating solutions, and execution of those solutions.

Proverbs I

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs II

A continuation of this course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs III

A further continuation of this course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Relationship and Networking & Labs

Discover keys on how to properly network with leaders, ministries and partners to build a successful project, and represent Andrew Wommack Ministries and Charis Bible College.

Rich Dad Poor Dad

This course is designed to provide you with the knowledge needed to understand the basics of investing and wealth building referencing the Rich Dad Poor Dad book.

Sexual Stewardship

Discover how as a leader to guard and honor your God given sexuality in a world where it has been distorted and perverted. Learn how to stand and speak boldly for purity's power and its healing power for this world.

Solidifying your Calling

Learn how to hear God's voice and solidify your calling.

Sound Doctrine

Can you recognize false teaching when you hear it? Are you able to defend the foundational doctrines of the faith? This course will examine the roots and symptoms of false teaching and will help to establish the student in sound doctrine.

Steps to the Mission Field

Learn practical skills needed to prepare you for getting to the mission field.

Teaching Labs

Teaching labs are where students get the chance to execute a teaching in front of a live audience. Constructive feedback is given from fellow students and staff members. Various tasks will be completed, including learning to use illustrations, statistics, visual aids to validate a point made.

Team Building

Learn how to recognize, recruit and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

Team Building 202 & Labs

A continuation of the Team Building course and practical lab time.

Team Projects

Hours for students to work as teams on their class projects.

Time Management

Learn first how to surrender time to the Lord so he can dictate our lives. Once he shows you his will for your day, learn how to prioritize and set goals to accomplish what the lord has ordained over your life. Part two of time management and priorities, shows you how to properly set and follow through with goals, whether personally or for growing a ministry.

Transformational Movement Training

Learn more in-depth missions training on how to establish a movement with a nation or area, not just a ministry.

WO Leadership 202

Learn keys of leadership that you will apply in leading, representing and serving AWM and Charis Bible College. Learn the laws of representation, referral, submission and how they apply to leading, representing and serving an AWM and Charis Bible College.

World Outreach Track Courses – World Outreach Students:

Commercial Leasing

This course will provide you with a basic knowledge of commercial real estate, including how to negotiate a lease and how to evaluate different investments.

Investment Mastery

This course will provide you with a basic knowledge of how to build, grow and manage your own portfolio of investments.

Ministry and Management in a Bible College

Understanding the differences between administering standards and procedures and ministering to needy students.

Strategic Planning Framework

This course is designed to build on the Problem-Solving course and teach you a practical way to design a process in which to develop your new ideas.

WO Leadership Development 101

Learn the differences between those who are pioneers for the sake of building the kingdom and those who build for their own gain and glory.

Mission Track Courses – Missions Students:

European Initiative – Ministry Opportunities

Learn about the work the European initiative is having and how you can be part of it.

Maximum Impact

Reaching every person on earth with the Good News of redemption is God's greatest desire. We will study the implications of the Great Commission, how it gave rise to the spread of Christianity over the last two thousand years, and how it relates to the responsibility of our generation to reach the nations. Both historical and current missions and missionaries will be reviewed, and the practical aspects of cross-cultural ministry will be explored.

Ministry School Electives

Ministry School Electives: Children's Ministry, Helps, Pastoral, Prophecy, Teachers, Youth.

Mission Organizations Visitations

Behind the scenes tours of various mission organizations with different approaches to fulfilling the Great Commission.

Short-Term Missions

This course is specifically designed to show how to prepare, lead, and follow up on short-term mission trips.

The Great Commission Doable

Scriptural, statistical and factual proof that the gospel can be preached in the whole world.

Vision Development

Learn how to identify, articulate and develop the vision that the Lord has made you to live. Includes practical times of development and training.

WO Finances

Learn how the financial systems and requirements are built and run within World Outreach. Learn how to deal with finances with excellence and wise stewardship.

WO Operations 101, 202

This course will give you a depth and understanding of the many laws a business must be aware of. From basic to complex, you will gain an appreciation for the legal requirements of being in business. And practical examples that illustrate the areas you will want to be aware of in establishing an AWM office or Charis campus.

WO Organizational Structure

Learn how the organizational system of World Outreach works in project development and everyday interaction with leadership and staff.

Third Year Ministry School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Ministry. Course titles are subject to change without notice.



Course Title	Hours
Basic CEO Training I – Lecture	8
Biblical Worldview – Lecture	8
Building a Strong Church – Lecture	8
Building a Traveling Ministry	4
Church Administration – Lecture	8
Church Government – Lecture	8
Church Planting – Lecture	8
Church Systems – Lecture	8
Conflict Resolution – Lecture	8
Dealing with Death – Lecture	8
Developing Healthy Relationships – Lecture	8
Divine Guidance – Lecture	8
Dynamics of Christian Leadership* <i>see course descriptions for breakdown</i>	209
Effective Counseling – Lecture	8
Electives – Lecture	32
Evangelism – Lecture	8
Facilitating the Move of the Spirit – Lecture	8
Finishing Well – Lecture	10
Five-Fold Ministry Gifts – Lecture	4
Full-Time Ministry Full-Time Married – Lecture	8
Global Pathways	8
Healthy Church Growth – Lecture	8
Holy Ghost and Fire - Lab	6
How to Disciple – Lecture	8
How to Teach – Lecture	8
How to Write a Book – Lecture	2
Inner Healing – Lecture	2
Leadership – Lecture	8
LivePlan – Lecture	10
Maximum Impact – Lecture	6
Ministering to Singles – Lecture	8
Ministry of Excellence I – Lecture	8
Ministry of Excellence II – Lecture	8
Ministry Project Groups - Lab	25
Ministry Start-Ups – Lecture	8
Organizational Mastery – Lecture	8
Prayer & Communion – Lecture	2
Preaching and Communication – Lecture	8
Proverbs I – Lecture	8
Proverbs II – Lecture	8
Proverbs III – Lecture	8
Resting in God's Presence – Lecture	6
Sound Doctrine – Lecture	8
Teaching Labs - Lab	34

The Anointing for Ministry – Lecture	8
The Call of God – Lecture	8
The Heart of a Pastor – Lecture	8
Why am I Here	4
Total	620

Student to Teacher Ratio for 2020-21 - 43 instructors to 61 students = 1.46 students per instructor

Third Year Ministry School

Course Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Ministry. Course titles are subject to change without notice.

Basic CEO Training I

Essential basic business skills applied from a ministry perspective.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Building a Strong Church

The course will instruct the student on how to build a church with a strong foundation built on integrity. A church relevant for today being built on eternal foundations. A church strong in the Word and Holy Spirit.

Church Administration

This course will include practical teaching on overseeing business, ministries, and finances in the church. You will learn the various responsibilities of a church administrator and how to develop a spirit of excellence in the way business is handled in the church.

Church Government

An overview of the New Testament pattern of local church government, offices and giftings.

Church Planting

How to successfully plant a local church in your neighborhood or across the world

Church Systems

Church administration is not limited to the stewardship of business and financial matters in the church. Rather it involves establishing systems and policies to serve and manage people, money, and ministry. The purpose of this course is to help the student understand the importance of creating systems of operation, policies, and procedures that allow ministry to function unhindered and the vision of the house to be fulfilled.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Dealing with Death

How to organize and minister at a funeral and how to deal with death and grief.

DEMO

This course will get the student familiar with the DEMO program that the Ministry offers. The student will learn how to take the gospel far and deep using the Discipleship Evangelism program and how to demonstrate the love of Christ in practical ways.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16)

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and practical application of the Word of God in our daily lives.

Class	Hours
Conferences – Lecture	40
Guest Speakers – Lecture	76
Orientation – Lecture	7
Praise & Worship - Lab	29
Student Enrichment Hours - Lab	57
Total	209

Effective Counseling

This course covers the essential keys to effective counseling that keeps people pointed to and dependent upon Jesus, not the counselor. One of Jesus' names is Counselor therefore each of us has the Counselor in us and available to us. The student will also learn the pitfalls to avoid in counseling and be prepared in helping people deal with major marriage issues.

Electives

Students can select a course of their choice for classes on topics including Biblical Studies, Children's Ministry, Youth Ministry, Pastoral Studies, Evangelism and Ministry of Helps.

Evangelism

This course mixes instruction with practical experience as students take the classroom out to the local communities through ministry outreach.

Facilitating the Move of the Spirit

This course, Facilitating the Move of the Spirit, is a study from Greg Mohr's book, Flowing in the Supernatural. The student will learn how to lead the move of the Spirit in the local church, ministry or Bible study, with confidence and Biblical order. You will learn the flows of the Spirit, how to pastor prophetic people and gifts, establish practical guidelines for the operation of the gifts, and how to judge prophetic words accurately. This is a highly interactive course where chapters from Greg's book will be assigned and then class discussion allowed over the questions provided. There will also be activation time provided in the operation of the gifts.

Finishing Well

How to not only enter your calling but also become everything that God intended you to be.

Five-Fold Ministry Gifts

This course teaches about the Five-fold ministry gifts in scripture and how they interact with the local Church.

Full-Time Ministry Full-Time Married

Discover how the transition to full-time ministry can take your marriage to another level of unity, growth and fulfilling your God-given destiny together. Also, learn how to avoid traps the enemy would set to take you out of the ministry.

Healthy Church Growth

Teaching students the top principles to facilitate healthy church growth in the community that they are called to as a Minister.

Holy Ghost and Fire

The goal of this course is to present power evangelism to the class to stir up vision for reaching the lost through signs and wonders. You will be trained how to cooperate with the Holy Ghost to release the supernatural. You will also learn how to develop sensitivity to the voice of the Spirit for the purpose of reaching people with God's love and healing power.

How to Disciple

This course will help the student recognize several successful methods of making disciples. The focus will not be on what to teach as much as how to recognize who is a potential disciple, how to connect with them, and help them grow as a disciple of Jesus. We will cover the pitfalls of the mentoring process, how to build trust with people, and many other important principles involved in the discipleship process.

How to Teach

This course will help the student to understand the heart of a teacher and how God's Word and His principles for life can be transmitted in such a way as to impact others. A Biblical foundation for teaching will be established as well as the practical and spiritual dynamics of effectively communicating Bible truths in a relevant manner.

How to Write a Book

Overview of the process of writing your first book.

Why am I Here

What or who is it that you love? What has God called you to do? How will you know? This course is designed to answer those questions.

Inner Healing

So often this topic of emotional healing is pushed aside, when it is so needed in the body of Christ. We will walk you through areas and give a scriptural foundation to this teaching. You will be able to see freedom for yourself and better still, teach others to walk in the fullness they have been created for.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

LivePlan

This course will instruct the student on the use of Live Plan (Business Planning software) to use in their Ministry School Projects.

Maximum Impact

Reaching every person on earth with the Good News of redemption is God's greatest desire. We will study the implications of the Great Commission, how it gave rise to the spread of Christianity over the last two thousand years, and how it relates to the responsibility of our generation to reach the nations. Both historical and current missions and missionaries will be reviewed, and the practical aspects of cross-cultural ministry will be explored.

Ministering to Singles

Half of the body of Christ is single. This course is designed to equip ministers on how to minister to singles who have never been married, to divorced, and to widows. In this course the biblical plan for meeting, courting, and marrying your spouse is examined. Also, how to create a successful singles ministry is explained.

Ministry of Excellence I

As representatives of Heaven and the Godhead on earth, we should strive to be excellent examples of such in our words, deeds, and appearances. This course gives examples and suggestions on how to accomplish this assignment.

Ministry of Excellence II

This is Part II of the same course. As representatives of Heaven and the Godhead on earth, we should strive to be excellent examples of such in our words, deeds, and appearances. This course gives examples and suggestions on how to accomplish this assignment.

Ministry Project Groups

A step by step course on how to develop, plan and implement the launch of a ministry. You will develop a vision and mission statement, research demographics, determine a location, plan a startup budget, and create simple marketing strategy. Class will include small group times for teamwork and presentation preparation.

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Prayer & Communion

A practical class to receive prayer and communion and training on how to carry out communion in the body of Christ.

Preaching and Communication

How to develop your gift and find your voice in preaching and communicating the Gospel.

Preparation for Ministry

Learn from visiting speaker Greg Fritz what it entails to prepare for the ministry God has called you to.

Proverbs I

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs II

A continuation of this course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs III

A further continuation of this course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Raising Leaders

In Paul's letters to Timothy, Paul was instructing Timothy as "his son in the faith." This teaching covers vital and practical aspects to prepare us for a lifetime of effective leadership.

Resting in God's Presence

This course will cover how to rest in God's presence by faith and that we must strive to enter His rest rather than our own works. We must have a desire and a passion to stay in His presence and know His ways.

Sound Doctrine

Can you recognize false teaching when you hear it? Are you able to defend the foundational doctrines of the faith? This course will examine the roots and symptoms of false teaching and will help to establish the student in sound doctrine.

Teaching Labs

Teaching Labs are where students get the chance to execute a teaching in front of a live audience. Constructive feedback is given from fellow students and staff members. Various tasks will be completed, including learning to use illustrations, statistics, visual aids, etc. to validate a point made.

Team Building

Learn how to recognize, recruit and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

The Anointing for Ministry

This class will answer what the scriptures mean when it uses the term "anointing" and will tell you if there is a special anointing for Ministry. If so, how you access that anointing to minister.

The Call of God

What is the call of God? Who is called? How will you know? This course is designed to help the believer recognize the different ways God calls us and equips us to serve others.

Global Pathways

This course will train the student how to keep the main thing the main thing in church life. No matter what our individual calling is each of us has the responsibility to do our part in fulfilling the Great Commission – Mat. 28:19-20. Students will be trained in the essential leadership principles involved in keeping a church/ministry “missions focused” rather than inward focused. The end goal of this is building healthy churches and ministries.

The Heart of a Pastor

A course dedicated to the understanding of the one truly called to minister to God’s people as a pastor and how that calling, and gift are developed and maintained.

Ministry Start-Ups

In this course you will explore how to start a ministry from the ground up. You will learn valuable lessons on things to do and things to avoid. This course will help you start a new ministry on the right foundation and build it upon God’s eternal principles.



Third Year Practical Government School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Practical Government. Course titles are subject to change without notice.

Course Title	Hours
Apologetics & Debate– Lecture	16
Biblical Worldview – Lecture	8
Building a Campaign	19
Christian Heritage of American Gov I– Lecture	8
Christian Heritage of American Gov II – Lecture	8
Christian Influence in the Public Square – Lecture	8
Civil Rights and The History of Race in American – Lecture	8
Conflict Resolution – Lecture	8
Culture Impact Teams – Lecture	8
Developing Healthy Relationships – Lecture	8
Discipling Nations – Lecture	8
Discover Develop Deploy – Lecture	8
Divine Guidance – Lecture	8
Dynamics of Christian Leadership* <i>see course descriptions for breakdown</i>	73
Economics – Lecture	8
Field Study: Colorado General Assembly - Lab	4
Field Study: El Paso County Board of Commissioners - Lab	4
Field Study; Woodland Park Gov't	4
Free Enterprise, Taxes and Spending – Lecture	4
Geopolitical Israel: Ancient to Contemporary – Lecture	8
God's Call to the Political Arena – Lecture	3
Government According to the Bible – Lecture	8
Government Practicum	30
How to Run for Office – Lecture	16
Human Dignity – Lecture	8
Introduction to Advocacy – Lecture	8
Leadership – Lecture	8
Leadership Ethics	8
Legislative Process – Lecture	8
Make Your Next Speech Matter, Memorable, Motivating – Lecture	16
Matters of Life and Death – Lecture	17
Media Relations & Labs - Lab	14
Mobilizing the Vote – Lecture	8
Organizational Mastery – Lecture	8
Patriot Academy – Lecture	12

Presentation Skills – Lecture	16
Proverbs I – Lecture	8
Proverbs II – Lecture	8
Proverbs III – Lecture	8
Real World Application of Biblical Worldview – Lecture	8
Seven Mountains of Influence – Lecture	8
Team Building - Lab	8
The Constitution: Modern Issues and Applications – Lecture	8
The Constitution: Myths and Realities – Lecture	8
The First Amendment – Lecture	8
The Judiciary and the Courts – Lecture	8
The Making of Islam and Islamic Terrorism – Lecture	8
The Miracle of America – Lecture	8
The Role of the Church and Pastors in Government – Lecture	8
Thinking Biblically – Lecture	8
Understanding Local Government – Lecture	4
Understanding the Military – Lecture	12
Understanding the Threat – Lecture	8
Unites States Constitution I – Lecture	12
Unites States Constitution II – Lecture	8
Washington DC Field Study - Lab	40
Who is the King and Who are His Counsellors – Lecture	8
Overall Total	620

Student to Teacher Ratio for 2020-21 - 35 instructors to 16 students = 2.18 students per instructor

Third Year Practical Government School

Course Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Practical Government. Course titles are subject to change without notice.

Apologetics

The Bible and the Christian faith are under attack in the arena of government. To champion Biblical principles and values, those who enter the public arena must have the knowledge and skills to defend fundamental Biblical truths. In this course, guest professor of apologetics, Alex McFarland will review factual and persuasive arguments that support the Christian worldview.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Building A Campaign

Students will present their campaigns to a panel.

Christian Heritage of American Gov I

In this enlightening course, students will continue to explore the Christian heritage of American government, reviewing materials by David Barton and others, with a particular focus on the period from the American Revolution to the Civil War.

Christian Heritage of American Gov II

In this continuation, students will continue to explore the Christian heritage of American government, reviewing materials by David Barton and others, with a particular focus on the period from the American Revolution to the Civil War.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16)

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and practical application of the Word of God in our daily lives.

Class	Hours
Conferences – Lecture	22
Guest Speakers – Lecture	11
Orientation – Lecture	4
Praise & Worship -Lab	32
Student Enrichment Hours - Lab	4
Total	73

Christian Influence in the Public Square

Here, we will teach students how to engage in the political process at the grass roots level. We will explain the keys to grass roots activism, including engagement of elected officials, networking, monitoring legislation and policy developments, and party-political processes.

Civil Rights and The History of Race in American

This class will review the history of race relations in America. We will cover the little-known contributions of African American patriots in the fight for independence, and beyond. Students will learn about Constitutional Amendments and legislation relating to equality under the law. We will also review various laws covering civil rights, including those affecting age, gender, race and disability discrimination.

Colorado General Assembly

Representative Mark Baisley will be giving us a tour of the Colorado General Assembly in Denver.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Culture Impact Teams

Students will learn how to organize, inform and mobilize their local church to influence the culture for Christ, using a basic program available through Family Research Council, and applying principles of "Discipling Nations".

Leadership Ethics

This course reveals the history of governments gravitation toward ever increasing power from ancient times to the present, and explains the uniqueness of the American experiment and the Christian roots of freedom.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Discipling Nations

Here, Joshua Lwere, a national leader in the church in Uganda, explains the Great Commission's injunction to make disciples of nations, and the principles that he has used in leading the ongoing transformation of that nation.

Discover Develop Deploy

As the Practical Government School curriculum nears completion, Pastor Mark will lead the students on an assessment of what God has done in their lives through the year, drawing on the principles laid out in the opening course of Discover, Develop and Deploy, to help them identify with confidence God's direction in their lives.

Economics

This course will explore the essential economic subjects of government spending, supply and demand, debt, inflation, money supply and banking, which are essential for those seeking to craft sound government economic policy.

Field Study: Colorado General Assembly

Students will travel to Denver Colorado to see firsthand the Colorado State Senate in session, hear from state legislators and observe committee hearings.

Field Study: El Paso County Board of Commissioners

Students will take a day to travel to a meeting of the El Paso County Board of Commissioners, to observe the Board in session and learn the types of issues addressed by local government, as well as the process and procedure of local government bodies.

Free Enterprise, Taxes and Spending

In this course, Former Cong. McEwen makes economics simple! He demonstrates with clarity the fundamental principles of economics and freedom and how the government's actions impact both!

Geopolitical Israel: Ancient to Contemporary

How a nation relates to the Nation of Israel and the Jewish people is a fundamental aspect of policy. In this class, we will instruct students on the Biblical status of modern Israel as well as the History of the modern state of Israel and the Arab / Israeli conflict.

God's Call to the Political Arena

Robin Coran's testimony and how she was called to the political arena.

Government According to the Bible

This course will cover the purpose, role and proper sphere of government according to the Bible. It will also establish principles of good government according to Scripture, such as the republican form, separation of functions, civil rights, due process, civil disobedience, “natural law”, the doctrine of lesser magistrates and many others. Students will learn what the Founders believed about these subjects and how their beliefs were rooted in the Christian faith and scripture.

How to Run for Office

In “How to Run for Office,” we will cover how to plan and execute a basic campaign for an elected public office consistently within the Christian worldview and the Great Commission. Subjects will include how to assemble a team, developing your message, preparing effective printed materials, using direct mail, the internet and print media, voter targeting, fundraising and more.

Human Dignity

The Bible teaches that all humans have dignity. This course trains people how to speak to the Left and to the LGBT without offending them.

Introduction to Advocacy

Here, we will expand on the concepts and information learned in “Christian Influence in the Public Square.” Students will gain an understanding of the laws, tactics and types of organizations that lobby for particular causes or groups in our government process.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Legislative Process

Here, students will learn how legislatures operate, the life and process of a “bill”, and strategies for effectiveness in a legislative context. The course will cover the role of parties, committees, and officers. We will address legislative functions such as investigation, oversight, confirmation of appointments, impeachment, budgets, and constitutional amendments.

Make Your Next Speech Matter, Memorable and Motivating

This course will teach Practical Government Students the fundamentals of effective public speaking and equip them with skills to communicate effectively in the arena of government and public affairs.

Matters of Life and Death

In “Matters of Life and Death,” we will address the fundamental rights to life and human reproduction. We will analyze the Scriptures and the law regarding the issues of our day where these subjects are implicated, including abortion, euthanasia, contraception, cloning and capital punishment.

Media Relations & Labs

Here, students will apply what they have learned in Media Relations in actual on-camera hostile medial interview settings with expert personal coaching.

Mobilizing the Vote

Mark Gonzales has been able to “flip” key races when he can speak to groups of pastors. We believe that he will inspire, motivate and equip area pastors to inspire, motivate and equip their congregations to vote their Biblical values!

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Patriot Academy

Our students become lawmakers in this intensive simulated legislature exercise led by Rick Green. They learn by hands-on application the principles, techniques and procedures for effective legislation by drafting, debating proposed bills and shepherding them through the legislature from inception to final vote.

Presentation Skills

This workshop will prepare you for the many presentations you will be making to people from all walks of life and demeanor towards your message, whether in ministry, business or in the government arena.

Proverbs I

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs II

A continuation of the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs III

A further continuation of the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Real World Application of Biblical Worldview

Here, Tim Barton builds on the foundational teachings of “Thinking Biblically” to address what a Biblical Worldview consists of and how it affects our approach to common issues in government today.

Seven Mountains of Influence

Human society is affected by seven primary arenas of influence, one of which is government. Other arenas of influence include the family, education, and the media. In this course, students will learn to identify the various arenas of society, and how they interact and overlap. Particular focus will be given to the importance and influence of Government. The concept developed by this course is a powerful key to unlocking the potential of the Church to fulfill the Great Commission.

Team Building

Learn how to recognize, recruit and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

The Constitution: Modern Issues and Applications

Students in this course will review numerous issues and examine how an accurate historical perspective on the Declaration and Constitution affect the outcome.

The Constitution: Myths and Realities

David Barton will review the Declaration of Independence and Constitution with historical evidence to expose how it was really intended to function and how it has been mis-interpreted and distorted from its original intent.

The First Amendment

This course will provide students with a solid understanding of the 1st Amendment to the US Constitution, which recognizes freedom of religion, freedom of speech and of the press. We will provide the foundation necessary for a proper understanding of both the free exercise and the establishment clauses (freedom of religion), analyze the often-misunderstood phrase “separation of church and state”, and analyze the historical development of case law in this vital area.

The Judiciary and the Courts

Students will study the Constitutional role of courts in American government and the historical roots of the judiciary. They will be instructed in the legal concepts of personal and subject matter jurisdiction, due process, the jury system, classifications of law, the roles of trial versus appellate courts, the doctrines of stare decisis, and res judicata. The course will also cover the anatomy of a lawsuit, a primer on criminal law, and the methods and procedures for election, appointment and removal of judges.

The Making of Islam and Islamic Terrorism

In this incredible course, Practical Government Students will study the history of the religion of Islam and its principal teachings and dogma. Former Islamic terrorist, Kamal Saleem (now a born-again, Spirit-filled) believer, will expose the truth about this destructive force in the world today. Students will gain understanding into the clash of beliefs between the “West” and Muslim nations, and why so many “radical jihadis” are devoted to the destruction of this Nation.

The Miracle of America

The founding of the United States of America changed the course and history of the World. In this class, students will learn the historical proof that America was birthed by the miraculous hand of God. We will study, among other things, God’s intervention in events at pivotal moments, the inspiration our founders drew from God’s word and their own relationship with Him, and the analogies between the founding of America for God’s purpose and the deliverance of Israel from bondage in Egypt.

The Role of the Church and Pastors in Government

This very important course will inform students regarding the scriptural mandate and historical role that the Church and Pastors should play in the arena of government. We will address concerns that many may have which are rooted in misconceptions of “separation of church and state” and an overly narrow concept of modern “evangelism.” Students will be challenged and emboldened as they explore the truth about the views of our Founders, the history of the “Black Robe Regiment,” actual Supreme Court case law, concepts and examples from Scripture, U.S. Tax law and other sources.

Thinking Biblically

In this transformative course, David Barton will explore how the Bible shaped the views of America’s founding fathers and ultimately America’s form of government and society. They will also identify issues facing governments on a daily basis and address how the Bible leads to certain principles that determine the proper resolution of those issues. Combining current events with Scriptural truth, the students will realize how their own thinking on important governmental issues can become more consistent with the teachings of the Bible.

Understanding Local Government

Students in this course will discover the “ins and outs” of local government, including jurisdictions structures, types of board and commissions, inter-relationship with state and federal agencies and typical opportunities for citizen involvement.

Understanding the Military

Students will learn the vital role the US Military plays in the defense of our nation, as well as an overview of its structure, powers and limits. The course will also review the concepts of a “just war” and “nation building,” the things which our servicemen wish our leaders understood.

Understanding the Threat

Former US Marine Corps officer and FBI Officer John Guondolo demonstrates in shocking and riveting detail the agenda and infiltration of radical Islamic Jihad in American government and society.

Unites States Constitution I

Practical Government Students will receive thorough instruction regarding the United States Constitution, the longest serving Constitution of any nation in the world. This first in a series of courses will teach the history of the Constitution, the Christian character of the document, an overview of its framework and provisions, as well as a review of the Amendments other than the Bill of Rights, which is covered in depth in a subsequent class.

Unites States Constitution II

In this course, students will explore “in-depth” the structure of the United States Constitution, and review the enumerated powers granted to the federal government. They will also examine in detail the principles of “separation of powers” and “checks and balances” in the Constitution. This course builds on US Constitution I to provide the students with understanding necessary to prepare them to be informed, involved and effective citizens.

Washington DC Field Study

Participating Students will travel to Washington DC where they will participate in the Wallbuilders annual Congressional Pastor's Briefing and renown nighttime Capitol tour, led by David Barton. At the briefing, they will hear from sitting members of the US House of Representatives and Senate, as well as David and Tim Barton. They will also experience Washington DC such as the Smithsonian institution, the Monuments, the Supreme Court and the amazing Library of Congress.

Who is the King and Who are His Counsellors?

This course reveals the history of governments gravitation toward ever increasing power from ancient times to the present and explains the uniqueness of the American experiment and the Christian roots of freedom.



Third Year Worship Arts School

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Worship Ministry. Course titles are subject to change without notice.

Course Title	Hours
The Green Room 1: Casting the Vision	8
Introduction to Worship Leading: Place of His Presence	12
Introduction to Band Direction	16
Introduction to Studio and Production	14
Worship Application 1	10
Worship Launch 1	4
The Green Room 2: Nurturing the Artist	7
Worship Application 2	24
Worship Launch 2	4
The Green Room 3: Cultivating Creativity	11
Worship Application 3	20
Worship Launch 3	8
Dynamics of Christian Leadership* <i>see course descriptions for breakdown</i>	148
Developing Healthy Relationships	8
Organizational Mastery	8
Proverbs I, II, III	24
Team Building	8
Biblical Worldview	8
Conflict Resolution	8
Divine Guidance	8
Leadership	8
All Worship Students courses	366

Worship Leading Track	
Worship Workroom 1	102
Worship Workroom 2	96
Worship Workroom 3	56
Total Track	254
All hours From Above	366
Total:	620

Worship Directing Track	
Fundamentals of Band Directing	102
Intermediate Band Directing	96
Advanced Band Directing	56
Total For Track	254
All hours From Above	366
Total:	620
Worship Producer Track	
Worship Production Operations	102

Stage Design Development	96
Production Implementation	56
Total For Track	254
All hours From Above	366
Total:	620
Worship Studio Track	
Studio Lab 1	102
Studio Lab 2	96
Studio Lab 3	56
Total For Track	254
All hours From Above	366
Total:	620

Students will be required to participate for 30 hours outside of class time.

Student to Teacher Ratio for 2020-21 - 12 instructors to 8 students = 1.5 students per instructor

Third Year Worship Arts School

Course Descriptions

Students must successfully complete 620 classroom hours to earn a Certificate of Completion in Worship Ministry. Course titles are subject to change without notice.

The Green Room 1: Casting Vision

Casting vision and expectations for the school year. Understanding the importance of teamwork, and communication. This course also reflects on the heart of the artist, helping the students to elevate their vision, and cultivate their God given creativity.

Biblical Worldview

Evaluating current world issues in light of the eternal truths of the word of God.

Introduction to Worship Leading: The Place of His Presence

This course is a cornerstone of your training and ministry as a New Covenant worshiper. Building upon the student's first two years of Biblical studies, we will explore how it relates to the areas of worship and worship ministry. We will explore what God's Word says verses traditions of men, designed to mold your perspective on worship as it was meant to be.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Introduction to Band Direction

This class is a progressive comprehensive overview study of music theory elements essential for worship leading. Students will learn the basic elements of music including rhythm, melody, and harmony. How to interact and lead a band.

Introduction to Studio Production

This introductory class will provide basic knowledge on technology used for making and recording music. Time will be spent learning the recording software and equipment used on stage and in our recording studio.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Divine Guidance

Facing tough decisions? Confused about the direction of your life? As sons and daughters of Christ, we have a Divine Guidance system that is ours. We must simply activate the connection and follow. Sound too simple? The key is to seek that guidance, and the primary source is the Holy Spirit speaking to your spirit. There are other backup support systems, but this one is primary in making life-changing decisions. (Romans 8:12-16)

Dynamics of Christian Living

These class hours cover Praise and Worship, Chapel services, guest speakers, seminars, workshops, and conferences that are required attendance for students. They cover various topics of Christian living, testimonies, and practical application of the Word of God in our daily lives.

Class	Hours
Conferences – Lecture	22
Guest Speakers – Lecture	62
Orientation – Lecture	8
Praise & Worship - Lab	32
Student Enrichment Hours - Lab	24
Total	148

Worship Application 1

Organizing, planning, and rehearsing positions for Worship Set and recording.

Worship Launch 1

This class is designed to provide hands-on application for comprehensive music planning in various scenarios including: creating a set list, planning musicians and singers, arranging musical flow and all elements related leading up to a worship set production.

The Green Room 2: Nurturing the Artist

A post production debriefing that reviews what the students have learned and any obstacles they may have encountered. This course also reflects on the heart of the artist, helping the students to elevate their vision, and cultivate their God given creativity.

Worship Workroom 1

This class will explore the concept of leading worship “in Spirit and in Truth”. Understanding the fundamentals of all the aspects of Worship of Worship Leading.

Fundamentals of Band Directing

This course is a detailed look into specifically how rhythm is created and sets the foundation for all other instrumentation in a group dynamic with different styles of music. Training on how to lead each position in a band.

Worship Production Operations

Planning, organizing, and building the physical environment. Implementing the principles of teamwork, creativity, and problem solving.

Studio Lab 1

Exploring the basic elements and tools used for effective recording, the student will begin to learn software and produce music.

Worship Application 2

Organizing, planning, and rehearsing positions for Worship Set and recording.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Worship Launch 2

This class is designed to provide hands-on application for comprehensive music planning in various scenarios including: creating a set list, planning musicians and singers, arranging musical flow and all elements related leading up to a worship set production.

Worship Workroom 2

This class will explore the concept of leading worship “in Spirit and in Truth”. Understanding the intermediate aspects of Worship Leading. You will learn more of the software that supports a worship leader role. Developing your skill set to lead worship well.

Worship Workroom 3

This class will explore the concept of leading worship “in Spirit and in Truth”. Understanding the advanced aspects of Worship Leading. You will learn more of the software that supports a worship leader role. Developing your skill set to lead worship well in any scenario.

Organizational Mastery

Exploring Biblical principles relating to setting up your own organization or ministry.

Intermediate Band Directing

This course is a detailed look into specifically how rhythm is created and sets the foundation for all other instrumentation in a group dynamic with different styles of music. Training on how to lead each position in a band. We will go in depth into how to map out your songs, with notes and growing in knowing how to lead a band well, understanding each role of every instrumental.

Proverbs I

This course will cover the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs II

A continuation of the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Proverbs III

A further continuation of the unchangeable truths from the book of Proverbs—truths that transcend time and culture. Andrew demonstrates that Proverbs is practical wisdom for living life well.

Advanced Band Directing

This course is a detailed look into specifically how rhythm is created and sets the foundation for all other instrumentation in a group dynamic with different styles of music. Training on how to lead each position in a band. You will go deeper into each role of your team and how to guide them in the direction the spirit is leading.

The Green Room 3: Cultivating Creativity

Developing the practice of being creative through exercises that expand the imagination. Using consistent techniques that allow the artist to materialize creative ideas despite the lack of momentary inspiration.

Stage Design Development

Planning, organizing, and building the physical environment. Implementing the principles of teamwork, creativity, and problem solving. At an intermediate level.

Team Building

Learn how to recognize, recruit and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

Production Implementation

Planning, organizing, and building the physical environment. Implementing the principles of teamwork, creativity, and problem solving. At an advanced level.

Studio Lab 2

Exploring the basic elements and tools used for effective recording, the student will begin to learn a more intermediate level of software and producing music.

Studio Lab 3

Exploring the basic elements and tools used for effective recording, the student will begin to learn software and producing music at an advanced level

Worship Application 3

Organizing, planning, and rehearsing positions for Worship Set and recording.

Worship Launch 3

This class is designed to provide hands-on application for comprehensive music planning in various scenarios including creating a set list, planning musicians and singers, arranging musical flow and all elements related leading up to a worship set production.

The following
Hybrid Programs at
Charis Bible College are not
an eligible program for use
in tandem with Veteran
Educational Benefits.

Hybrid First Year

Required Courses for completion of First Year

This is the required curriculum for the completion of First Year.

Students must successfully complete 276 face-to-face hours and 197 online hours.

Course titles are subject to change without notice.

Course Title	Hours
A Sure Foundation – Lecture	8
Basic Bible Doctrines – Lecture	8
Basics of Righteousness – Lecture	8
Biblical Ethics and Morals – Lecture	8
Discipleship Evangelism Groups – Lecture	8
Dynamics of Christian Living – <i>see course descriptions for breakdown</i>	121
Essential Truths of the New Testament – Lecture	8
Establishing a Prosperous Soul – Lecture	8
Finally, My Brethren – Lecture	8
First Book of John – Lecture	8
Fruit of the Spirit – Lecture	8
Fundamentals of Faith – Lecture	8
Galatians – Lecture	8
Healing – Lecture	8
Holy Ghost and You – Lecture	8
Holy Spirit I, II, III – Lecture	24
Introduction to Evangelism – Lecture	8
Introduction to the Bible – Lecture	8
Let Freedom Reign – Lecture	8
Life Foundations – Lecture	8
Lifestyle of Worship – Lecture	8
Ministry of Jesus I, II – Lecture	16
Old Testament Survey I-VI – Lecture	48
Operating in God's Best – Lecture	8
Possess the Land – Lecture	8
Prayer Ministry Program – Lecture	8
Principles of Grace and Faith – Lecture	8
Prophetic Activation – Lecture	8
Prosperity God's Way – Lecture	8
Receiving from God I, II – Lecture	16
Relationship with God I, II – Lecture	16
Revelation Groups – Lecture	8
Romans – Lecture	8
The Heart Essence of the Gospel – Lecture	8
What Faith is and How to Live by it – Lecture	8
Total	473

Hybrid First Year Course Descriptions

Students must successfully complete 294 face-to-face hours and 197 online hours to earn a completion certificate. Course titles are subject to change without notice.

A Sure Foundation

Two subjects are covered in this class. *The Integrity of the Word* expounds on the truth, surety, and infallibility of God's Word. *Christian Philosophy* shows us that we all have a system of thought but challenges us to examine if it is according to the Word or the world.

Basic Bible Doctrines

Bible doctrine will be covered in this course. Subjects include The Scriptures Inspired, One True God and The Trinity, The Deity of Jesus Christ, The Fall and Salvation of Man, The Present-Day Ministry of the Holy Spirit, Divine Healing, The Return of Jesus Christ for His Church, and Heaven & Hell.

Basics of Righteousness

This class teaches about our Spirit, Soul, and Body and Identity in Christ. Spirit, Soul, and Body is a study that explains how our spirits are complete in Jesus if we are born again and how our souls and bodies should relate to our spirits. The Identity in Christ study shows us from Scripture who we are in Christ—our righteousness and justification.

Biblical Ethics and Morals

This course is a study of various ethical and moral issues from a Biblical perspective that affect a Christian's walk with God and influence with others, including those outside the church.

Discipleship Evangelism Groups

This course has been designed so that anyone, at anytime, anywhere can reach an unbeliever, disciple new believers, or grow with others in the Lord. Students will get a chance to teach a lesson. This totals 8 hours of DE class hours over the course of the year.

Dynamics of Christian Living

These class hours cover Praise and Worship, Chapel services, guest speakers, seminars, workshops, and conferences that are required attendance for students. They cover various topics of Christian living, testimonies, and real-world application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	21
Guest Speakers - Lecture	51
Orientation - Lecture	4
Praise & Worship - Lab	26
Student Enrichment Hours - Lab	19
Total	121

Essential Truths of the New Testament

There are many truths in the Bible, but not all the truths in the Bible are essential and foundational. That means that there are many things in the Bible that are extremely interesting, but they are not extremely important. There are also many truths that are important, sometimes even extremely valuable, but they are not essential. The big tragedy is that many times the truths that Christians major on, and build their lives upon, are non-essential or non-foundational truths. It will not necessarily be what you believe about healing or prosperity that will determine whether you will fall or stand when you're sick, or when you're in poverty. It will most probably be what you believe about the essential and foundational truth of the Gospel, because all other truths must be based and founded on this truth in order to work.

Establishing a Prosperous Soul

According to III John 2 our physical health and financial prosperity are linked to the relative prosperity of our soul. In this course you will learn the keys to establishing a prosperous soul. Some of these principles are finding rest in the presence of Jesus, removing judgments, having a right relationship with authority, being anchored in hope, walking in patience, etc. We will cover these and other essential principles with the end goal of your soul becoming prosperous.

Finally, My Brethren

This insightful study through the first five and a half chapters of Ephesians will cover the foundational steps that Apostle Paul laid out before his often-quoted statements about putting on the spiritual armor. This course will enlighten new scriptural truths and empower you to become more than a conqueror in spiritual conflict.

First Book of John

The object of Christianity is our relationship with God—a study through the book of I John.

Fruit of the Spirit

God's very first words to man connects our success in life to our fruitfulness (Gen. 1:28). The kind of fruit each believer is called to produce is described in Gal. 5:22-23. This is a picture of the life and nature of Jesus. This course is an in-depth study of each aspect of the fruit of the Spirit. You will learn the purpose, the rewards, and the means to fully develop and manifest the fruit of the Spirit in your life and ministry.

Fundamentals of Faith

In this course faith is defined and examined as well as what faith is not. There is a vertical side of faith which is faith towards God, however there is also a horizontal side of faith which is the walk of faith in our natural life. This course will expound on both sides of faith because both are needed to bring about God's plan and purpose in the earth.

Galatians

Paul's inspired letter which is often referred to as the "Magna Carta" of Christian liberty is reviewed and studied in terms of its great themes: grace, revelation, our identity in Christ, faith, the Law vs. the blessing of Abraham, and life in the Spirit.

Healing

The Christian life includes physical health for all who believe. It is as much God's will that we be physically whole as it is that we be born again. Before anyone can have faith for healing, they must be certain of God's will. Faith cannot go beyond the knowledge of God's will and God's ways in the area of health and healing. This course will establish principles for health and healing and will explain healing in terms of the spirit, soul, and body of man. We will learn what is required of us as faith filled Christians, and what is God's part in the process of receiving health in our bodies.

Holy Ghost and You

Learn about the baptism of the Holy Ghost and how your relationship with Him can empower you in every area of life.

Holy Spirit I, II, III

This is an exciting class that discusses the Person and the work of the Holy Spirit. Not only will you learn how He has worked throughout history, but how He works in your life.

Introduction to Evangelism

The goal of this course is to help Christians see just how easy it is to share their faith with the lost. God's greatest revelations to mankind and how these can be used to inspire faith are introduced, as well as, how to share your personal testimony. We will also provide an introduction to disciple-making, how to answer "tough questions," as well as the attitude of a soul winner. This course will help you prepare for the joy of leading people to Christ.

Introduction to the Bible

A course designed to inspire confidence in the Bible as the Living Word of God by understanding its 1) revelation, 2) inspiration, 3) compilation, and 4) preservation.

Let Freedom Reign

When we talk about freedom, it means different things to different people. For many believers, freedom in a Christian's life is only achieved through great sacrifice and hard work. When we have sacrificed and labored long and hard enough, we are ultimately rewarded with freedom; freedom from sin or freedom from bondage such as from drugs, alcohol, pornography or whatever we perceive freedom to be. In this teaching we will discover that freedom in the New Testament is a gift. Whenever you study the subject of freedom, as seen in the New Testament, there is a fundamental reality that we must understand about true freedom; in Christ we are all born free.

Life Foundations

In the Life Foundations course, you will learn 6 key foundational truths that will revolutionize your relationship with God, empower you to overcome every attack of the enemy, and give you the ability to minister to anyone, at any time about anything. The most important part of a structure is its foundation. These truths will help you establish a firm foundation in the Word of God.

Lifestyle of Worship

Worship is a lifestyle, not a musical style! Be set free as you learn that worship comes from who you are, not what you do. Worship is a response to God's incredible love and grace. That translates into a lifestyle that will bring transformation to you; from the innermost to the outermost. Learn how to draw near with a true heart! Learn how to be a voice!

Ministry of Jesus I, II

An overview of the culture and context of Jesus' life and ministry that will deal with His manner of teaching, the content of His teaching and His declarations about Himself, His relationship with the Father, the Word, the devil, sin, faith, prayer and the Holy Spirit.

Old Testament Survey I-VI

This is an overview of the Old Testament. In this class, students will study the author, historical setting, purpose, and theme of each book; special attention is given to some of the key passages.

Operating in God's Best

How to receive and operate in the blessings of God.

Possess the Land

In this course you will come to understand the relationship between the children of Israel possessing the Promised Land, and believers possessing the 'Land of Promises.' What does it mean to possess the Truth, possess eternal life, our new identity in Christ, our thought life, and God's prosperity? Finally, how do we drive out the enemy who comes to steal, kill, and destroy?

Prayer Ministry Program

This course is applicable for any believer who wants to be trained in "how to minister" to those in need of healing, providing instruction not only on what the Bible says about healing, wholeness and health, but also how to minister to those dealing with sickness and disease. This is participatory and experiential course and will be a catalyst for a more effective healing ministry in Jesus name.

Principles of Grace and Faith

The purpose of this course is to understand what grace and faith is and how they operate in our relationship towards God and how they operate towards those around us in our daily life. This course is designed to bring the Christian into a balance of receiving God's grace by faith and demonstrating that grace to all those around us.

Prophetic Activation

These participatory and experiential activation classes are all about developing the gifts of the Holy Spirit and how to hear God's voice in a clearer and more defined way. They will give you a greater understanding of how God speaks to you individually, corporately, and how to get activated in prophecy, words of knowledge, words of wisdom and the gift of the discerning of spirits. These classes will jumpstart you into living a powerful kingdom prophetic lifestyle and give you the confidence to minister in any situation.

Prosperity God's Way

This course is designed to help the student develop the right relationship with money and run the love of money out of his/her soul. Jesus tells us in Luke 16 that faithfulness in that which is least—money—will qualify us to be entrusted with true riches—eternal souls. These lessons will establish the student in the purpose of prosperity; identify the real enemies of prosperity and the right attitudes to develop toward finances.

Receiving from God I, II

This class covers the subjects of *Prayer, Healing, Blessings and Miracles*, and *Harnessing Your Emotions*.

Relationship with God I, II

This study emphasizes four important truths about God and man's relationship with Him. The Nature of God is a study of God that distinguishes between His character and His acts, contrasting the Old Testament with the New Testament. Hardness of Heart deals with one of the major barriers that keep us from accepting all of God's truth. Authority of the Believer helps us receive the blessings God has for us and shows us how to stop Satan from robbing us. God's Not Guilty shows us from Scripture that God is not the author of our problems, nor does He cause bad things to happen to us.

Revelation Groups

This course will prepare you to get revelation directly from the Word. It will include participatory and experiential activity in small groups. This totals 8 hours of Revelation Group hours over the course of the year.

Romans

Romans—The revelation of righteousness. The Book of Romans is considered by many as the greatest exposition of Christian Doctrine anywhere in the Bible. The revelation of righteousness is the revelation of the gospel. In this class we see: the need for the provision of, the way to and the power of righteousness revealed in Christ and received by faith.

The Heart Essence of the Gospel

Guilt, Condemnation, and Fear seems to be the motivating factors that define many Christian's lives. Guilt, Condemnation, and Fear among believers has been passed down from generation to generation because they have been ignorant of the Heart or "Essence" of the Gospel, and for generations people have struggled to believe the truth of the "Almost too Good to be True Gospel." Because of the ignorance and lack of understanding concerning the "Essence" of the Gospel, very few people know and relate to God the way that He is revealed in the New Testament. The "Essence" of the Gospel is all about God revealing His goodness, love, mercy, grace, and forgiveness and true nature to a tired, worn out, and hopeless world!

What Faith is and How to Live by it

Examine how God operated in faith and discover that you also have the same measure of faith available in your life. Learn how faith operates from your heart and your confession of God's Word.

Hybrid Second Year

Non-Accredited Associates Degree in Biblical Studies

This is the required curriculum for the completion of Second Year.

Students must successfully complete 254 face-to-face hours and 191 online hours.

Course titles are subject to change without notice.

Course Title	Hours
20/20 Vision – Lecture	8
Acts: Power of Supernatural Living – Lecture	8
Answers to Important Questions I, II – Lecture	16
Bible Covenants – Lecture	8
Biblical Leadership – Lecture	8
Dynamics of Christian Ministry – <i>see course descriptions for breakdown</i>	113
Electives – Lecture	48
Excellence in Ministry – Lecture	8
Faith in a Supernatural God – Lecture	8
Foundational Truths for Godly Ministry – Lecture	8
Goal of the Cross – Lecture	8
Heart Matters – Lecture	8
How to Flow in the Gifts – Lecture	8
How to Get Along with People – Lecture	8
How to Study the Bible – Lecture	8
In Christ Realities – Lecture	8
Large IAG Preparation for Ministry – Lecture	8
Large IAG – Public Speaking – Lecture	8
Large IAG – Sacerdotal Duties – Lecture	8
Life of Christ – Lecture	8
Living in Balance – Lecture	8
Making of a Minister I, II – Lecture	16
New Testament Survey I, II – Lecture	16
Skills for Godly Relationships – Lecture	8
Principles of Godly Leadership – Lecture	8
Seven Messages to Seven Churches – Lecture	8
Small InterAction Groups (IAGs) – Lab	28
Spirit Led Life and Ministry – Lecture	8
Supernatural Evangelism – Lecture	8
The Church Defined – Lecture	8
The Laws of the Kingdom – Lecture	8
Walking in the Spirit – Lecture	8
Total	445

Hybrid Second Year Course Descriptions

First Year must be completed before students can undertake Second Year.

In Second Year, students must successfully complete 254 face-to-face hours and 191 online hours to earn a Non-Accredited Associates Degree in Biblical Studies. Course titles are subject to change without notice.

20/20 Vision

Having a clearly defined vision for your life and ministry is essential in accomplishing God's plan and purpose here on earth. This course will cover the power of vision, fulfilling God's divine purpose, taking a personal inventory, communicating vision to others, developing an effective strategy, building blocks, and the price of seeing a vision through to the end.

Acts: Power for Supernatural Living

A study of the early church and the keys to its power. Emphasis will be placed on the message of the early church, the purpose of the Holy Spirit, the power of the Name, the importance of the Word, the power of prayer, and the mission and growth of the church.

Answers to Important Questions I, II

A course designed to answer the most prevalent questions that many Christians have concerning the Bible and the ways of God in the world. Questions to be answered will include those dealing with suffering and tragedies, the Trinity, Job, Paul's thorn, Ananias and Sapphira, Sabbath keeping and many others.

Bible Covenants

Learn about the nature of God as revealed in the covenants He made with people. Explore God's covenant with Adam, Abraham, and Israel, and then consider the New Covenant fully revealed in the New Testament.

Biblical Leadership

This course will lay a foundation for the growth and development of the student as a leader. Various Bible leaders and attributes will be studied. We will uncover the leadership mystery of why some leaders succeed and others fail. Growth, creativity, influence, team building, and many other attributes of leadership will be covered.

Dynamics of Christian Ministry

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and real-world application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	21
Guest Speakers - Lecture	44
Orientation - Lecture	4
Praise & Worship - Lab	26
Student Enrichment Hours - Lab	18
Total	113

Electives

Students can select courses of their choice for classes on various topics. They are required to take three electives per semester. This totals 48 hours of elective class hours over the course of the year.

Elective: Blessing of God

The favor of God invokes His blessing. You find this truth throughout the Old and New Testament. Once God's Blessing is released, it is irreversible. Explore the power of a blessing and see how it went before the great men of God, Abraham, Isaac, Jacob and the children of Israel. We have inherited the blessing in Christ Jesus. In order to walk in the fullness of the blessing we need to know that we are blessed by faith in Christ Jesus.

Elective: Boundaries in Relationships

How to set boundaries in relationships.

Elective: Charis Bible Studies

Do you have a way to share what you learned here at Charis? This Elective is all about how to conduct a Charis Bible Study. You will learn the what, the why and the how of CBS. You will have an opportunity to conduct a Study in class in a small group with your classmates and get to see your classmates (in your group) conduct a Study. You will leave this class confident in your ability to share the Gospel, no matter what your calling.

Elective: Media Ministry Money

These sessions will provide an overview on the use of media for ministry and fund-raising. Elements of video production, newsletters and fund-raising letters will be presented. Andrew Wommack's TV and radio producer, Stephen Bransford brings 30 years of media ministry experience to his lectures. His video productions have helped to raise millions of dollars for such clients as Jim Bakker, Oral Roberts, Billy Graham, Bob Tilton, Andrew Wommack, The American Bible Society, the United Methodist Church, The Year of the Bible, and many others. Using examples from his experience, good and bad, he shows how media can contribute powerfully to the bottom line of a ministry without sacrificing the ethical perspective.

Elective: Prophetic Activation

These participatory and experiential activation classes are all about developing the gifts of the Holy Spirit and how to hear God's voice in a clearer and more defined way. They will give you a greater understanding of how God speaks to you individually, corporately, and how to get activated in prophecy, words of knowledge, words of wisdom and the gift of the discerning of spirits. These classes will jumpstart you into living a powerful kingdom prophetic lifestyle and give you the confidence to minister in any situation.

Elective: Who Is Man

Just as there is a grossly inaccurate concept and belief about God in the hearts of so many believers today, there is also an equally destructive and crippling belief in the hearts of believers about the value of man. One thing that we must understand about religion and legalism is that it is designed to destroy all dignity and worth. That is why people who are deeply involved in religion and legalism invariably end up with no sense of self-worth, value, or dignity. If we as Christians are not taught and instructed in a proper Biblical sense of self-worth that is based on gospel truth, we will always struggle to get Bible truth to work in our lives on a consistent basis. If what we believe does not make us feel good about our relationship with God and good about ourselves, it will be very difficult to get the truth of the New Testament to work for me on a consistent basis.

Excellence in Ministry

Maximize your ministry potential and increase your leadership skills and influence. Identify and establish the core values that will shape your character and increase your kingdom influence. Learn the essential traits that define a leader in the kingdom of God.

Faith in a Supernatural God

This subject deals with recognizing the ability of God through our lives in ministry. Learning how to appropriate the supernatural ability of God in our lives, it deals with the supernatural powers that be, including 1) Angelic, 2) Demonic Spirits, and 3) The overcoming victorious powers of our Lord.

Foundational Truths for Godly Ministry

Since day one in the garden it has always been God's intention and purpose that every man, woman and child, find and live a life that is comfortable, gracious, and pleasant! Living our dreams both in lives and ministry does not only come with the gifting God has given you, or the opportunities you have but by the process of habitually practicing, exercising, and preparing your gifting! There is nothing more beautiful for God our Father, than to see us find and live as it were (in the sweet spot) of our lives and ministry.

Goal of the Cross

Learn that the goal of the Cross was to reveal the depths of God's love and teach you how to have a deep life changing relationship! Learn how to grow in greater understanding as you see this amazing love story towards you open up through study of the Word!

Heart Matters

Just when you thought you had spirit, soul and body understood, then you hear about the importance of getting the Word of God from your head to your heart. If I'm a three part being, where does that fit? Is the spirit the heart? What about evil thoughts coming from men's hearts as Mark 7:21 states? If my spirit is made new in Christ and complete in Christ, then if my heart is my spirit, how can I doubt in my heart according to Mark 11:23? Is there something wrong with my spirit? Is it possible for your heart to be in neutral? Is it possible for your soul to be in control instead of your spirit? This course deals with all this and way more as we unpack why your heart matters.

How to Flow in the Gifts

God gives us specific instruction in I Cor. 12:1 not to be ignorant of spiritual gifts. Yet this is something many Christians and churches are most ignorant about. These wonderful gifts are given to us to access when our knowledge of the Word (not the Word) and natural resources are not enough to get ourselves and others through a difficult time in life. The basis of our study will be from I Cor. 12,13, & 14. The goal of this course is to equip each student to understand, be comfortable with, and confident in releasing and operating the gifts in order. We will provide time during class to activate the gifts.

How to Get Along with People

Someone once said, “If it weren’t for people, the ministry would be great.” However, the ministry is all about people, so it’s critically important to learn how to develop relationships and develop them with the right people. When conflict does arise—and it will—it’s also crucial to know how to resolve that conflict according to the Word of God. God’s solution works, but you have to know it to put it into practice.

How to Study the Bible

This course is designed to show the student how to study the Bible in a useable way in their daily lives. In this course we will first look at the importance of the systematic study of the Scriptures and then show the action steps on how to do it. In this course the student will learn how to outline verses of scripture, how to use reference materials to assist in their study, and how to use bible software programs on a PC or tablet to get the most out of their study of the Word of God. The goal of this course is to equip students to study the Bible for themselves and to make it a daily discipline in their life.

In Christ Realities

Get a fuller understanding of your new identity in Christ, the value of your identity in Christ, and how that identity helps you fulfill the purpose and plan of God for your life.

Large IAG – Preparation for Ministry

This will introduce many skills that will help students become better public speakers and ministers.

Large IAG – Public Speaking

This course will cover various topics related to speaking and teaching in public.

Large IAG – Sacerdotal Duties

This course will prepare students for ministry situations they may encounter in the future. Topics will include weddings, funerals, baby dedications, and more.

Life of Christ

God has given each of us a unique purpose and destiny to fulfill. Yet our highest purpose is to be conformed to the image of His Son – Rom. 8:28-29. This course is a study in how you may appropriate and manifest the life of Christ – His character and nature – in the earth today. The focus of this teaching is to help you identify and yield to the image of Christ and to walk in Christ-likeness.

Living in Balance

Life is filled with temptations to live in extremes. A successful and stress-free life and ministry requires achieving a proper balance between sure principles that seem to oppose one another. This course will help you live in a healthy tension between the following principles: grace and faith, the ministry of the Word and the Spirit, vision and wisdom, sound doctrine and unity of the brethren, love and discipline, compassion and confrontation, forgiveness and trust, and being led by the Spirit and submission to authority.

Making of a Minister I, II

Attend Bible College, complete the required courses, receive your ministerial license and ordination papers, and then you are a minister, right? Wrong! God's ways are not man's ways. This course will help you understand the difference between man's and God's qualifications for ministers. By the end of this course you will either be determined to prepare your heart or stay as far away from ministry as possible.

New Testament Survey I, II

This is an overview of the New Testament that notes its place in God's revelation to man. In this class, students will study the author, historical setting, purpose, and theme of each book; special attention is given to some of the key passages.

Skills for Godly Relationships

One of the greatest challenges in life is to get along with other people around us, may it be in the workplace, at home and at Church or in ministry. Up to 87% of our success in life is directly related to our ability to get along with other people. The problem with relationships is that 90-95% of the people that we deal with in life are either moderately or severely insecure people. To compound this, most of the time we are also insecure ourselves and herein lies the problem. There is nothing that kills a relationship or a vision, and a ministry quicker than personal and unresolved insecurities. It is important to realize that getting along with other people has more to do with us than it has to do with them. Even though knowing God's love will effortlessly change us and influence the way we relate to others, we sometimes still need to actively work on getting along with other people.

Principles of Godly Leadership

The Bible is full of examples in leadership. Surprisingly, most of the greatest leaders recorded in the Bible were not those voted most likely to succeed. What did God see in them that men could not? Maybe, the same things He sees in you. In this course, Andrew teaches about their characteristics, their character, and the principles that operated in their lives. This course is a must for every believer.

Seven Messages to Seven Churches

This study is based on the seven letters to churches in Asia Minor which are found in chapters two and three of the book of Revelation. Each letter ends with the directive, "He who has ears to hear, let him hear what the Spirit says to the churches." This course explores the topics addressed in each of the letters and applies them to our lives in present-day life.

Small InterActive Groups (IAGs)

IAGs are where students get the chance to execute a teaching in front of a live audience. Constructive feedback is given from fellow students. Various tasks will be completed, including giving your testimony and giving an answer biblically to a worldview issue. This totals 30 hours of IAG class hours over the course of the year.

Spirit Led Life and Ministry

This course is designed to assist you in the development of your divine communication with the Heavenly Father by hearing and knowing the voice of the Holy Spirit. Topics will include: How to recognize the voice of the Holy Spirit, "Is it me, God or the devil?"; Different ways the Holy Spirit will lead and guide; Testing what you hear; Flowing in the anointing of God and the Gifts of the Holy Spirit; The voice of wisdom and daily walking in His perfect will.

Supernatural Evangelism

An introduction to Evangelism as practiced by Jesus and the Apostles. When men and women have the courage to present the Gospel message of Christ's life, death, burial and resurrection, and then prove the message is true by the evidence of "signs and wonders" evangelism becomes very easy. This course will equip students to reach out to the Lost in the power of supernatural confirmation by miraculous displays of God's power.

The Church Defined

A course on the role and purpose of the Church from the past to the present age.

The Laws of the Kingdom

A study of the spiritual laws that govern creation and how we can cooperate with those laws in order to enjoy victorious Christian living.

Walking in the Spirit

Paul tells us to walk in the Spirit in Galatians 5:16, but he does not explain there what it means or how to do it. In this course you will learn scripturally what walking in the Spirit is and how to do it! You will also see how you can be led by the Spirit in every area of your life. This course will help you walk out God's plan for your life!

Third Year Leadership Program

Students must successfully complete 169 face-to-face hours and 211 online hours to earn a Certificate of Completion in Leadership.

Course titles are subject to change without notice.



Course Title	Hours
Achieving Your Financial Potential – Lecture	8
Advice from an Old Minister to a Young Minister – Lecture	8
Anatomy of Revival – Lecture	8
Basic CEO I – Lecture	8
Building a Successful Business – Lecture	8
Business Development Process – Lecture	8
Business Model Generation Canvas – Lecture	8
Business Planning – Lecture	8
Change Mastery – Lecture	8
Conflict Resolution – Lecture	8
Dealing with Death – Lecture	8
Developing Healthy Relationships – Lecture	8
Disc and Spiritual Giftings – Lecture	2
Dynamics of Christian Leadership – <i>see course descriptions for breakdown</i>	18
Effective Counseling – Lecture	8
Full Time Ministry Full Time Married – Lecture	8
Goal Setting – Lecture	8
Hearing God – Lecture	8
How to Disciple – Lecture	8
How to Teach – Lecture	8
Leadership – Lecture	8
Leadership 101 – Lecture	9
Making Cents – Lecture	8
Marketing Lifeblood of Business – Lecture	8
Ministering to Singles – Lecture	8
Missions – Lecture	8
Money Mastery – Lecture	8
Meyers Briggs – Lecture	6
Operating the Gifts in Order – Lecture	8
Organizational Mastery – Lecture	8
Practical Prosperity – Lecture	8
Projects - Lab	56
Purpose of Marriage – Lecture	8
Raising Leaders – Lecture	8
Sound Doctrine – Lecture	8
Teaching Labs – Lab	28
Team Building – Lab	8
The Evolution of Ministry – Lecture	8
The Heart of a Pastor – Lecture	8
Time Management – Lecture	8
Total	380

Third Year Leadership Program

Course Descriptions

Students must successfully complete 169 face-to-face hours and 211 online hours to earn a Certificate of Completion in Leadership. Course titles are subject to change without notice.

Achieving Your Financial Potential

In this course you will learn Biblical principles of personal success, i.e. getting your personal financial house in order, planning for the future, and protecting what you have. You will also learn Biblical principles of business success, i.e. planning, diligence, organization, and building a business that runs without you.

Advice from an Old Minister to a Young Minister

Andrew shares advice and wisdom that will help young ministers to survive and avoid discouragement and eventual burnout. Run your course strong from beginning to end and become a successful old minister.

Anatomy of Revival

This course looks at the history and development of successful ministry and churches as seen through the book of Acts with an emphasis on the responsibilities of effective ministers.

Basic CEO I

This course is designed to provide you with the knowledge needed to build a strong foundational corporate organization. It also details insights into building, motivating, directing, cultivating, and equipping a team for a powerful purpose and vision, all from a scriptural basis.

Building a Successful Business

Learn more about how to grow a business, expanding and creating new systems to deal with new challenges.

Business Development Process

In this course we will cover the 7 steps to developing your business, the 4 processes of a successful business or ministry, organizational accountability, strategic leadership, the 4 P's of position, planning, process, and performance and the leader's job description.

Business Model Generation Canvas

This course is designed to introduce a powerful, simple, tested tool for understanding, designing, reworking, and implementing business models.

Business Planning

In this course you will learn how to establish multiple streams of income to provide strength, consistency and redundancy in producing wealth. You will also learn how to analyze the market, develop your business idea, and evaluate the pros and cons of whether to buy a franchise or start your own business.

Change Mastery

Learn how your success or failure is based on your ability to master the changes that come on a daily basis. Once you learn the skill, growth is an everyday lifestyle.

Conflict Resolution

Learn the skills necessary to powerfully resolve conflict and opposition in a godly way, so to walk free of the emotional distractions that try to sabotage healthy relationships and ministries.

Dealing with Death

How to organize and minister at a funeral and how to deal with death and grief.

Developing Healthy Relationships

This course will help you identify relationships the Lord is connecting in your life while freeing you from guilt over failures in past relationships. You will learn the character traits of healthy relationships, how to overcome the spirit of offence, how to have healthy conflict resolution, and other important relationship lessons that will equip you to establish meaningful and successful relationships in your life and ministry.

Disc and Spiritual Giftings

How to identify and walk in your spiritual giftings to further the kingdom.

Dynamics of Christian Leadership

These class hours cover Praise and Worship, Chapel Services, Guest Speakers, Seminars, Workshops and Conferences that require student attendance. They cover various topics of Christian living, testimonies, and real-world application of the Word of God in our daily lives.

Class	Hours
Conferences - Lecture	3
Guest Speakers - Lecture	9
Orientation - Lecture	2
Praise & Worship - Lab	2
Student Enrichment Hours - Lab	2
Total	18

Effective Counseling

This course covers the essential keys to effective counseling that keeps people pointed to and dependent upon Jesus, not the counselor. One of Jesus' names is Counselor therefore each of us has the Counselor in us and available to us. The student will also learn the pitfalls to avoid in counseling and be prepared in helping people deal with major marriage issues.

Full Time Ministry Full Time Married

Discover how the transition to full-time ministry can take your marriage to another level of unity, growth and fulfilling your God given destiny together.

Goal Setting

Students will be instructed on how to define and establish goals.

Hearing God

Learn how to hear God's voice clearly in every area of life.

How to Disciple

This course will help the student recognize several successful methods of making disciples. The focus will not be on what to teach as much as how to recognize who is a potential disciple, how to connect with them, and help them grow as a disciple of Jesus. We will cover the pitfalls of the mentoring

process, how to build trust with people, and many other important principles involved in the discipleship process.

How to Teach

This course will help the student to understand the heart of a teacher and how God's Word and His principles for life can be transmitted in such a way as to impact others. A Biblical foundation for teaching will be established as well as the physical and spiritual dynamics of effectively communicating Bible truths in a relevant manner.

Leadership

To discover and explain the necessary characteristics of one who can effectively become a leader of others.

Leadership 101

Learn the differences between those who are pioneers for the sake of building the kingdom and those who build for their own gain and glory.

Making Cents

In this course you will be taught the foundational principles for your personal finances from the Word.

Marketing Lifeblood of Business

This course will give a real-world view of marketing focusing on key marketing concepts such as branding, relationship marketing, differentiation in the market, and use of social media and other traditional media formats. The course will also look at making strategic marketing decisions using customer analysis, competitor analysis, and company analysis.

Ministering to Singles

A course dedicated to the understanding of the Biblical teaching on how to minister to those who are single, dating, and healthy relationships between the sexes.

Missions

Reaching every person on earth with the Good News of redemption is God's greatest desire. We will study the implications of the Great Commission, how it gave rise to the spread of Christianity over the last two thousand years, and how it relates to the responsibility of our generation to reach the nations. Both historical and current missions and missionaries will be reviewed, and the real-world aspects of cross-cultural ministry will be explored.

Money Mastery

This course will teach you that money is a tool, and one to be used wisely. You will learn about investing and obtaining the path to having your money work for you instead of you working for money.

Myers-Briggs

Questionnaires to identify your strengths using the Meyers Briggs program.

Operating the Gifts in Order

How to operate and flow in the Spiritual Gifts. Emphasis on ministering to others and releasing them in this powerful truth.

Practical Prosperity

This course teaches a Biblical approach to financial prosperity. Some of the main topics covered are: what the Bible says about finances, wrong thinking, habits and attitudes, money management, priorities and budgeting, how to get out of debt and stay out of debt, making money work for you, and investing in yourself and your financial education.

Projects

Step by step course on how to develop, plan and implement the launch of a ministry. You will develop a vision and mission statement, research demographics, determine a location, plan a startup budget, create simple marketing strategy. Class will include small group times for teamwork and presentation preparation.

Purpose of Marriage

This course reveals the Biblical God given Purpose of Marriage. It stresses unselfishness, unfluctuating Love, and creating a Godly environment for Children.

Raising Leaders

In Paul's letters to Timothy, Paul was instructing Timothy as "his son in the faith." This teaching covers vital and real-world aspects to prepare us for a lifetime of effective leadership.

Sound Doctrine

Can you recognize false teaching when you hear it? Are you able to defend the foundational doctrines of the faith? This course will examine the roots and symptoms of false teaching and will help to establish the student in sound doctrine.

Teaching Labs

Teaching Labs are where students get the chance to execute a teaching in front of a live audience. Constructive feedback is given from fellow students and staff members. Various tasks will be completed, including learning to use illustrations, statistics, visual aids, etc. to validate a point made.

Team Building

Learn how to recognize, recruit and develop a team to come alongside of you in the vision God has not only given to you but also to the team that will help you fulfill the vision.

The Evolution of Ministry

This course consists of how ministry and wisdom evolve synonymously. The material will cover the 4 stages of ministry, the Moses model, and the benefits of the 7 pillars of wisdom. Application of these principles will provide a solid foundation for a successful.

The Heart of a Pastor

A course dedicated to the understanding of the one truly called to minister to God's people as a pastor and how that calling, and gift are developed and maintained.

Time Management

Learn first how to surrender time to the Lord so he can dictate our lives. Once he shows you his will for your day, learn how to prioritize and set goals to accomplish what the lord has ordained over your life.

Tuition & Fees 2022-23

First and Second Year Payment Options

Rates subject to change at any time without notice.

Annual Tuition and Fees

First Semester Tuition (\$2,400) and Fees (\$300)	\$2,700
Second Semester Tuition (\$2,400) and Fees (\$300)	\$2,700
Technology Fees (Non-Refundable)	<u>\$ 160</u>
Total for Year:	\$5,560*

⇒ **If entire annual balance is paid by the date of registration, a \$400 discount is given.**

***1st and 2nd Year students will fundraise and/or pay out of pocket for their 2nd Year Mission Trip.**

Breakdown of Annual Fees

Book Fee	\$150
Activity Fee	\$200
Maintenance Fee	<u>\$250</u>
Standard Fee Total (paid \$75/mo.):	\$600
Tech Fee (Non-refundable; due by Registration)	<u>\$160</u>
Total Fees:	\$760

Monthly Payment Plan

Due by Registration:

Technology Fee (Non-refundable)	\$160
First month's Tuition (\$600) and Fees (\$75)	<u>\$675</u>
Registration Total:	\$835

7 monthly payments of tuition and fees = \$675 x 7 (Oct. – April)

Possible Discounts**

Spouse Discount (if both attend at the same time)	\$225 each**
Advance Pay Discount	\$400**
Monthly Autopay with card (if successful all year)	\$150**

****All discounts applied to the final payment(s) upon completion of the year.
Maximum total discount allowed for 1st and 2nd year students is \$750.**

Tuition & Fees 2022-23

Third Year Track Payment Options

Rates subject to change at any time without notice.

Annual Tuition and Fees

First Semester Tuition (\$2,400) and Fees (\$300)	\$2,700
Second Semester Tuition (2,400) and Fees (\$300)	\$2,700
Technology Fees (Non-Refundable)	\$ 160
Track Fee (varies by track)	\$ 250 to \$600
Total for Year:	\$5,810 to \$6,160

See individual
Track Fees
Below

✧ If entire annual balance is paid by the date of registration, a \$400 discount is given.

Breakdown of Annual Fees

Book Fee	\$150
Activity Fee	\$200
Maintenance Fee	\$250
Standard Fee Total (paid \$75/mo.):	\$600
Tech Fee (Non-refundable; due by Registration)	\$160
Total Fees:	\$760

Monthly Payment Plan

Due by Registration:

Technology Fee (Non-refundable)	\$160
First month's Tuition (\$600) and Fees (\$75)	\$675
Track Fees**	\$250 to \$300
Registration Total:	\$1,085 to \$1,135

** 2nd half
of Track fee
due Jan. 1st

✧ After Registration, 7 monthly payments of tuition and fees (due by 1st of Month) = \$675 x 7 **

Discounts*

Spouse Discount (if both attend at the same time)	\$225 each*
Advance Pay Discount	\$400*
Monthly Autopay with card (if successful all year)	\$150*
Internships (You must apply and be approved)	\$400 or \$800 or \$1,200

*All discounts applied to the final payment(s) upon completion of the year (& intern requirements).

Maximum total discount allowed for 3rd year students is \$1,500.

Yearly Track Fee Totals

<u>3rd year Track</u>	<u>Due at Registration</u>		<u>+ Due Jan. 1st</u>		<u>Total</u>
Business/Global Training/Leadership/Worship Arts/Film & Production***/Practical Government***	\$300	+	\$300	=	\$600
Ministry***	\$250	+	\$0	=	\$250

***Tracks with Additional costs:

Film & Production: Consult with coordinators for additional expenses, also possible out-of-state travel

Practical Government: Required trip (additional cost of \$750 to \$1,600 depending on location)

Staff

• Andrew Wommack	Founder and President
• Jamie Wommack	Co-Founder
• Billy Epperhart	CEO of Andrew Wommack Ministries & Charis Bible College
• Rebekah Schultz	Senior Executive Assistant to the Chief Executive Officer
• Andrew Wertz	Senior Vice President of AWM & Charis Bible College
• Mike Pickett	Vice President of Charis Bible College & AWM International Operations & Executive Director of World Outreach
• Cindy Suess	Executive Assistant to the Vice President of Charis Bible College & AWM International
• Carrie Pickett	Assistant Vice President of Charis Bible College & AWM International Operations & Director of Charis Bible College Woodland Park
• Will Royer	Senior Executive Director of Charis Operations
• Caleb Stewart	Executive Director of Charis Operations
• Israel Swanson	Executive Assistant to the Assistant Vice President of Charis Bible College
• Chris Suess	Executive Director of Construction & Facilities
• Greg Mohr	Executive Director of ARMI & Director of Ministry School
• Sue Nutman	Executive Assistant to Executive Director of ARMI
• John Essy	Director of ARMI Operations
• Stephanie Johnson	Manager of ARMI/CEM
• Lamont & Sharon Rich	Managers of Pastoral Relations
• Daniel Bennett	Executive Director of Charis Education
• Ines Martin	Executive Assistant to the Executive Director of Education
• Tannera Garvin	Director of International Operations
• Rick McFarland	Dean of Faculty
• Erika Schlenker	Administrative Assistant to the Dean of Faculty/Curriculum Coordinator
• Barry Bennett	Senior Instructor
• Wendell Parr	Ministry Ambassador
• Bryan Nutman	Director of Post Education Development
• Danielle Sanders	Curriculum Administrator
• Koleen Sperl	Charis Bible Studies Manager
• McKenzie Keany	Charis Bible Studies Operations Coordinator
• Ben Johnson	Alumni Operations Coordinator
• Milly Parnell	Alumni Relations Assistant
• Nate Bauman	DE Program Director
• Sharon Wick	e-Charis Administrator
• Tenese Bassett	DE/Facilities Manager
• Scott Swanson	Education Operations Manager
• Christine Medicus	Education Operations Administrator

• Mark Buitendag	Dean of Students
• Abigail Evans	Administrative Assistant to the Dean of Students
• Ricky Burge	3 rd Year Manager
• Ronda Nyght	Hybrid School Coordinator
• Emily Jacobs	3 rd Year Arts Administrator
• Josue Ibarra	Business School Coordinator
• Angela Lee	Worship Arts School Coordinator
• Liya Titov	Global Training School Coordinator
• Tim Swartz & Matt Owen	Film & Production School Coordinators
• Kim Koller	Practical Government School Coordinator
• Roger Williams	Ministry School Coordinator
• Joshua Bartlett	Lead Student Advisor
• Kayla Liller	Student Advisor Admin.
• Nakia Brown	Student Advisor
• Sonia Vargas	Student Advisor
• Michael Baker	Hybrid Student Advisor
• Bill Hampton	Campus Services Manager
• Claire Buitendag	Bookstore & Student Events Supervisor
• LaDonne Ferens	Bookstore Clerk
• Sarahi Bentley	Bookstore Clerk
• David Adams	Café Supervisor
• Rachel Flory	Lead Barista/Administrative Assistant
• Abi Yearous	Lead Barista
• Robert Cianfaglione	Kitchen Lead/Prep
• David Northrup	Barista
• Lindsey Francis	Barista
• Gus Arnold	Barista
• Jason Porter	Barista
• Veronica Hassel	Barista
• Alexandria Willoughby	Barista
• Abel Austin	Barista
• Joshua Snellgrove	Barista
• Carissa Becerra	Barista
• Tessa Swearengin	Charis Worship Lead Coordinator
• Paul Milligan	Director of Business School
• Elizabeth Muren	Executive Director of Charis Arts & Media and Director of Film & Production School
• Robert Muren	Director of Charis Legacy
• Ivar Muren	Director of Charis Media
• Betsy Massoth	AVL Manager
• James Zarich	Facilities Supervisor

• Sean Christner	Facilities Lead
• Greg Macy	Senior Director of Learning Management System
• Daniel Amstutz	Dean of Worship Arts & Director of Healing School
• Tracey Asia	Healing School Supervisor and Assistant to the Dean of Worship Arts & Director of Healing School
• Stephen Bransford	Executive Producer of Television & Media Production
• Mark Cowart	Director of Practical Government School
• Michelle Patterson	World Outreach Missions Manager
• Tim McAdams	Director of Student Helpdesk
• Rachel Philbrick	On-Campus Student Helpdesk Supervisor
• Shannon Price	On-Campus Student Helpdesk Specialist
• Bryon Fugitt	On-Campus Student Helpdesk Specialist
• John Schinigo	On-Campus Student Helpdesk Specialist
• Savanna Swords	On-Campus Student Helpdesk Specialist
• Andrew Parcha	On-Campus Student Helpdesk Specialist
• Chris Sheya	On-Campus Student Helpdesk Specialist
• Kelley Dailey	Online Student Helpdesk Supervisor
• Amber Brown	Online Student Helpdesk Specialist
• Shawn Nelson	Online Student Helpdesk Specialist
• Julianne Harris	Student Recruiting Manager
• CaLeisha Powell	Student Recruiting Specialist
• Barbie White	Student Recruiting Specialist
• Brian Leatherwood	Student Recruiting Specialist
• Tiffany Onwudinanti	Student Recruiting Specialist
• Clay Caldwell	Student Recruiting Specialist
• Jill Stabenow	Student Enrollment Manager
• Amber Coleman	Student Enrollment Specialist
• Claudelle Farmer	Student Enrollment Specialist
• Maria Carpenter	Student Enrollment Specialist
• Emily Bartlett	Student Enrollment Specialist
• Lan Hoang	Student Relocation Specialist
• Jackie Francis	Director of Student Information System
• Rebekah Kennedy	Administrative Assistant to the Director of Student Information System
• Kim Robinson	Registrar
• Sharris Johnson	SIS Records Coordinator
• Amber Schaefer	SIS Records Specialist
• Tiffany Holloman	SIS Records Specialist
• DesaRee Davis	SIS Records Specialist
• Melody Vorwerk	Charis Accounting Coordinator
• Becky Vinton	Charis Accounting Assistant
• Michele Ferrier	Charis Accounting Assistant

Instructors

First Year

Alex McFarland
Andrew Wommack
Arthur Meintjes
Barry Bennett
Beth Landt
Carrie Pickett
Curtis Phillips
Daniel Amstutz

Delron Shirley
Duane Sheriff
Greg Mohr
Lawson Perdue
Mike Pickett
Rick McFarland
Scott Swanson
Stephen Brandsford

Wendell Parr

Second Year

Alex McFarland
Andrew Wommack
Arthur Meintjes
Audrey Mack
Barry Bennett
Bob Yandian
Bryan & Sue Nutman
Carrie Pickett
Dan Funkhouser
Daniel Bennett
Greg Mohr
Jerry Williamson

Lawson Perdue
Michelle Patterson
Mike Pickett
Rick McFarland
Scott Swanson
Tony Cooke
Wendell Parr

Third Year Business School

Alex McFarland
Andrew Wommack
Barry Bennett
Bill Bronchick
Billy Epperhart
Brad Herman
Carrie Pickett
Chris Barnard
Colin Carr
Cory Steinke

Dan Dyer
Dave Gunther
David Briggs
Dean Radtke
Dean Spitzer
Don Nori
Duane Sheriff
Greg Mohr
Greg Young
Josue Ibarra

Karen Conrad
Mike Davis
Paul Milligan
Richard Harris
Tracey Yates

Third Year Film & Production

Alex McFarland
Andrew Wommack
Barry Bennett
Billy Epperhart
Candice Owen
Carrie Pickett
Christi Bovee

Duane Sheriff
Elizabeth Muren
Greg Mohr
Ivar Muren
Jakob Oloffson
Matt Owen
Robert Muren

Melissa Vasquez
Timothy Swartz

Third Year Global Training School

Alex McFarland
Andrew Wommack
Audrey Mack
Barry Bennett
Billy Epperhart
Bishop Joshua Lwere
Bobby and Lynn Crow
Carrie Pickett
Chris Barnard
Cory Steinke
Daren and Karen Jolley

David Briggs
Dean Radtke
Delron Shirley
Dr. Mitch Arbalez
Duane Sheriff
Eileen Quinn
Elizabeth Inmann
Greg Mohr
Jeremy Henderson
Jerry Garcia

Jerry Williamson
Josue Ibarra
Kamal Saleem
Liya Titov
Mike Pickett
Patrick and Teresa Houghteling
Ricky Burge
Ron Luce
Rudi Mitutoiu
Tannera Garvin

Third Year Ministry School

Alex McFarland
Andrew Wommack
Barry Bennett
Billy Epperhart
Bishop Keith Butler
Bob Yantian
Brian Clark
Brian and Sue Nutman
Carrie Pickett
Charlie Prior
Clint Byers
Dan Funkhouser
Daniel Segalo
Dean Radtke
Delron Shirley

Dr. Jerry Williamson
Duane Sheriff
Eileen Quinn
Ginger Pilliteri
Greg Fritz
Greg Mohr
Happy Caldwell
Jacob Sheriff
James Varnadore
Javier Marcias
Jeremy Pearsons
Jerry Garcia
Josue Ibarra
Marcus Wick
Mark Machen

Mark McCord
Mark Rowe
Max Cornell
Michael & Bobbie Baker
Mike Pickett
Paul Wood
Philip Acad
Rich Van Winkle
Rick McFarland
Roger Williams
Scott Hinkle
Sharon Rich
Shayne Holesgrove
Wendell Parr

Third Year Practical Government School

Alex McFarland
Andrew Wommack
Barry Bennett
Bill Federer
Billy Epperhart
Bishop Joshua Lwere
Carrie Pickett
Chris Barnard
Cong. Bill Redmond
Cong. Bob McEwen
Cory Steinke
Daniel Williams
David Barton

David Riffel
Debbie Chaves
Derrick Wilbrn
Duane Sheriff
Greg Mohr
Jeff Anderson
Jerry Boykin
John Guondolo
John Michener
Josh Chumley
Kamal Saleem
Ken Davis
Kim Koller

Longinos Gonzalez
Mark Baisley
Mark Cowart
Mark Gonzales
Michael Lawson
Nathan Macias
Paul Milligan
Richard Harris
Richard Mast
Robin Coran
Tannera Garvin
Tim Barton

Third Year Worship Arts School

Alex McFarland
Andrew Wommack
Barry Bennett
Billy Epperhart

Carrie Pickett
Christi Bovee
Daniel Amstutz
Duane Sheiff

Greg Mohr
Jakob Olofsson
Mark Bovee
Angela Lee

Hybrid Program

First Year

Aaron Perdue
Alex McFarland
Andrew Wommack
Arthur Meintjes
Barry Bennett
Carrie Pickett
Curtis Philips

Daniel Amstutz
Daniel Bennett
Delron Shirley
Duane Sheriff
Greg Mohr
Lawson Perdue
Mike Pickett

Rick McFarland
Ricky Burge
Scott Swanson
Stephen Bransford
Wendell Parr

Second Year

Alex McFarland
Andrew Wommack
Arthur Meintjes
Barry Bennett
Bob Yandian
Bryan & Sue Nutman
Carrie Pickett

Dan Funkhouser
Daniel Amstutz
Dean Hawk
Delron Shirley
Greg Mohr
Jerry Williamson
Lawson Perdue

Michelle Patterson
Rick McFarland
Stephen Bransford
Tannera Garvin
Tony Cooke
Wendell Parr

Third Year Leadership Program

Alex McFarland
Andrew Wommack
Andy Milligan
Ashley Terradez
Barry Bennett
Billy Epperhart
Bob Yandian
Carrie Pickett
Dan Funkhouser

David Biggs
Dean Radtke
Duane Sheriff
Elizabeth Inman
Erin Moraine
Greg Mohr
Happy Caldwell
Jerry Williamson
Lawson Perdue

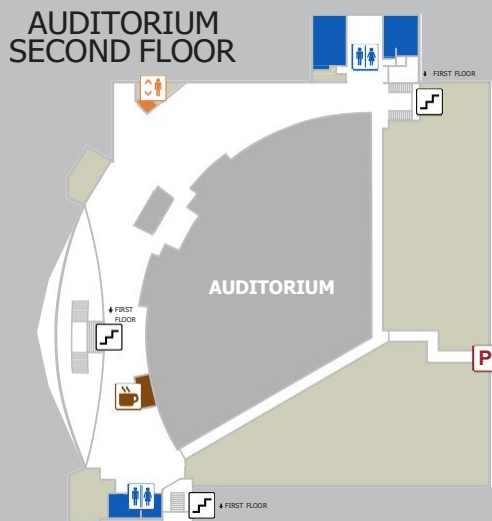
Paul Milligan
Paul Wood
Randall Montague
Rick McFarland
Scott Kays
Tannera Garvin

Square Footage =
-21,544 SF and
houses up to 1,923
students



Square Footage =
12,500 SF and
houses up to 470
Students

Square Footage =
13,984 SF and
houses up to 1,500
students

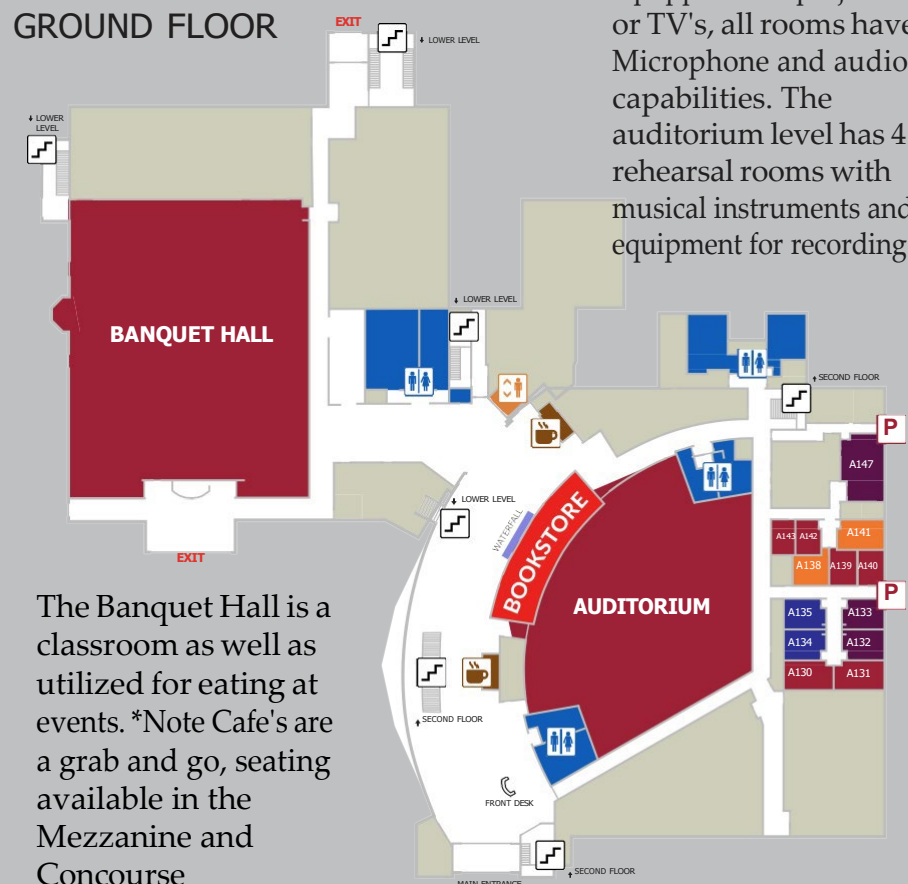


Square Footage =
14,176 SF and
houses up to 878
students

Charis has a total of 51
classrooms, 47 currently
equipped with projection
or TV's, all rooms have
Microphone and audio
capabilities. The
auditorium level has 4
rehearsal rooms with
musical instruments and
equipment for recording.

- Restrooms
- Café
- Elevators
- Stairs
- Parking Garage

- Worship School
- Business School
- Ministry School
- Global Training School
- Creative Arts School
- Media School
- Practical Government School



The Banquet Hall is a
classroom as well as
utilized for eating at
events. *Note Cafe's are
a grab and go, seating
available in the
Mezzanine and
Concourse

Student Policies

Charis' vision is to transform lives, equip leaders, and change the world. The policies in this handbook are an important part of that vision. Even though Charis is a "grace school," God is a God of order. Rules and boundaries are not a necessary evil, they are an important facet of discipleship. Policies help remove distractions and create an environment of unity, so that the focus can be on spiritual growth.

Students are required to follow all policies within this handbook and conduct themselves in agreement with it at all times while enrolled as a student—both on and off campus. In rare cases the Director or Dean of Students may make exceptions, but exceptions should not be expected or demanded. Students are encouraged to take ownership of their success at Charis and to be proactive. The staff wants to help students who are struggling or falling behind, but it is important for students to reach out to staff before probation or dismissal are the only options.

Important Note:

It is impossible for any handbook to cover every single situation that may arise. If something is not specifically mentioned, students should follow the heart and intent of these policies. If there is any doubt, students should ask the appropriate staff member. They should not make assumptions or look for policy loopholes that may jeopardize their success at Charis. The Director of Charis and Dean of Students may amend, add, or clarify any policies if needed.

I. DEFINITION OF A CHARIS STUDENT

A student of Charis Bible College is one who has fully completed an official application, has been accepted by the Dean of Admissions, completed the enrollment process, is current in payment of tuition, has received a copy of this handbook, and has a picture identification badge for the current school year. All students must also sign the form stating that they have read and agree to follow the policies in this handbook.

Student status will continue throughout the academic school year until graduation, withdrawal, or dismissal. Charis students, as defined above, are subject to the policies found in the Student Handbook.

II. ACADEMIC GUIDELINES

The school year at Charis is divided into 2 semesters: Fall and Spring. First Year students who begin in the Spring semester have the option of completing the Fall semester by attending the Summer semester or through Distance Education. Each student must successfully complete both semesters in order to graduate.

A. Attendance Grade

The attendance grade is the most important grade at Charis. All grades matter, but the heart of Charis is for students to sit under the Word. That is not possible if they are not here. (The same applies to listening to all of the lessons for Hybrid programs.)

Faithfulness is a key facet of discipleship. Students are expected to be in class every school day for the entire year. When they do miss, they are expected to listen to the audio files for any lessons they missed. If their absence is for an excused reason, they must notify the Assistant Dean of Students over their class as soon as possible. The semester cannot be passed if a student has failed attendance (anything below 70%), so failing attendance will result in an immediate academic dismissal.

Only some reasons for absences are excused (see section on Excused Absences/Tardies on page), but all absences should have a valid reason. Staying within the limit of allowed absences, and leaving room for unexpected situations, is the responsibility of each student. Exceptions will be extremely rare and only under very extenuating circumstances. All absences will be looked at in those cases, not just the ones over the limit.

Students are encouraged to make Charis a priority in order to get the full experience. Sometimes students uproot their entire lives to come to Charis, but then lose focus in day-to-day life. These policies are here, and are enforced, to help minimize that.

There will be an attendance grade for each quarter, and those grades will be included in the GPA for the semester.

Quarters:

Fall Quarter 1 – September and October

Fall Quarter 2 – November and December

Spring Quarter 1 – January and February

Spring Quarter 2 – March, April, and May

Note that quarters do not have an equal amount of class days, but the grading policies remain the same.

Day School is Monday through Friday, from 8:00 a.m. until 12:00 p.m. (**Summer School** is Monday through Friday, from 8:00 a.m. until 1:00 p.m.) All scans that occur after 8:00 a.m. but before 8:20 a.m. are considered tardy. Any scans that occur after 8:20 a.m. or any scan out before the end of the school day will be considered an absence.

The first two absences each quarter will not receive point deductions. This is to give grace for mistakes and/or unexcused personal emergencies. For example: forgetting to clock in/out, transportation trouble, needing to stay home with kids, etc. After the first two absences, each absence is a 6% deduction from the attendance grade, even if it is for a valid (but not excused) reason.

The first three tardies each quarter will not receive percent deductions. This is to give grace for unexpected delays that can come up. After the first three tardies, each tardy is a 1% deduction from the attendance grade.

A minimum attendance grade of 70% is required to pass attendance. If a student's attendance grade goes below 80%, they are automatically placed on Academic Probation. If a student's attendance grade goes below 70%, they will be dismissed.

Students who miss class for any reason, excused or unexcused, are expected to catch up on the missed material via the audio links (in CAMS).

For more details, see the Attendance Policy section 107-108.

B. Tests

Though Charis' main goal is to help with spiritual growth and maturity, tests are used to evaluate understanding of the material. **All tests must be passed with a minimum score of 70%.**

C. Grading System

A = 90 - 100%

B = 80 - 89%

C = 70 - 79%

D = 60 - 69% (failing grade)

F = 0 - 59% (failing grade)

D. Online Testing

Charis Bible College uses online testing through the Desire2Learn (D2L) website. It can be accessed through a link in the CAMS student portal, or directly by going to <https://charisbiblecollege.desire2learn.com>. Students will receive an email after enrollment to set up their D2L account; this email will include their unique username (**firstname.lastname**) and a link to set up a password. Students must set up their D2L account prior to taking their first test. Once set up is completed, they will have access to the test for each course they are enrolled in.

Tests are scheduled to begin every Friday at 12:00 p.m. and end the following Monday at 11:59 p.m., providing 3.5 days to take and finish any open test. Whenever a course is completed (usually at lesson 8), even if it ends Monday-Thursday, the test will open on the Friday of that week.

Once a test has been started, students have 90 minutes to complete it. Tests can be taken using any computer with an internet connection: home, Charis kiosk, the local library, etc. Students are discouraged from using a smartphone to take their tests, as they are more prone to errors.

Students can email WPtests@charisbiblecollege.org or go to the Student Systems Support Desk if they have any issues or questions regarding testing or the D2L website. Assistance with tests is not available 24/7, so waiting until Monday evening to take a test is not recommended.

Our online testing is based on the honor system. We trust that every student will conduct themselves with honesty and integrity. **Unless otherwise indicated by the instructor, all tests are to be taken without using class notes or the Bible.** Sharing test questions and/or answers with other students is not permitted. Abuses of the honor system will be addressed. Probation and dismissal are possible consequences for deceitful behavior.

E. Test Results

Students can see their grade in D2L immediately after taking the test. **If the grade is below 70%, the test was failed.** (Please see the section below on failed tests.) Students who wish to see the results of each question can access their test results in D2L after the 3.5-day test window has closed. The test results will only be available until the end of the semester in which the test was given. If students need assistance to see their results, they may go to the Student Systems Support Desk.

F. Failed Tests

Students are required to pass every test in order to continue at Charis. If a student gets a failing grade on a test, they will automatically be given one more opportunity to retake the test within the original 3.5-day testing window. Students may study again and attempt to pass the test in a second attempt before the original deadline of Monday at 11:59 pm. The maximum score on the second attempt is 70%.

If a student is struggling to pass a test, they are encouraged to ask for help in the SSR or email WPtests@charisbiblecollege.org so that assistance can be provided by a staff member.

G. Missed Tests

Not taking a test during the weekend it is assigned is considered failing that test and will receive a 0%. As stated above, all tests must be passed in order to continue at Charis.

H. Test Retakes

If a test is missed or failed for any reason, the only way to change that to a passing grade is to retake and pass the test. The maximum score on any retake is 70%, meaning that any score above 70% will be reduced to 70%.

If students have a failing grade after the testing window closes, they must pay a \$15 fee in the SSR for each test that needs to be reopened. It will then be available again during the following testing window (12:00 p.m. Friday – 11:59 p.m. Monday). Typically, retakes are allowed up to two weekends after the original testing window. If a test has not been passed by then, the student will be placed on Academic Probation.

Weekend 1 – Original Testing Window

Weekend 2 – Retakes Allowed

Weekend 3 – Retakes Allowed; Student will be placed on Academic Probation if the test is not passed by end of this testing window

Weekend 4 – Student is on Academic Probation; If the test is not passed by the end of this testing window, the student will be dismissed

If the test still has not been passed (or attempted) while on Academic Probation, the student will be dismissed. See section on Probation for more details about Academic Probation.

Tests at the end of a semester have fewer opportunities for retakes. This is because retakes are not allowed after a semester has ended, so all tests must be passed before the semester is over. If someone attempts the test but fails due to struggling with the content, exceptions to this can be made in order to provide assistance.

Any exceptions to the testing policy above must be approved by the Dean of Students or an Assistant Dean of Students. Examples of reasons for exceptions include: jury duty, military service, bereavement absence, and emergency medical situations that involve short-term hospital care. Documentation must be presented to receive an exception for the above-mentioned reasons.

It is the responsibility of each student to know when their tests are due. **Students are encouraged to be proactive and contact their Coordinator as soon as possible if they fall behind on a test.**

I. Essay Tests

Some courses require a paper or essay to be written for the final grade instead of a standard multiple choice or true/false test. The deadline to submit these papers/essays is the same as it is for regular tests; they are due the following Monday (after the course ends) by 11:59 p.m. Any exceptions to the deadline will be communicated by that course's instructor or the Records Coordinator.

The instructor will also communicate if the papers/essays must be submitted in D2L, by email, or by turning in a physical copy. Students who fail to turn in their papers during the established test window will be subject to the \$15 test reopen fee and a 70% maximum grade as previously stated.

No test will be made available to any student before the scheduled date of the test.

J. Test Protocol for Charis Sponsored Ministry Experiences/GTC/etc.

Students who participate on a Charis sponsored Ministry Experience (e.g., Second Year Ministry Experience, GTC, Mardi Gras, or other school sanctioned Ministry Experiences) will be emailed new dates to take the test(s) after they return. Students must listen to the audio links of the lessons they missed and will have full grade potential. The tests are still closed book.

Any tests that are not taken during the dates that have been established will be subject to the \$15 test reopen fee protocol previously stated.

K. Grade Corrections

If students have questions or concerns regarding grades they received on a test, they may email the Records Coordinator at WPtests@charisbiblecollege.org. Every effort will be made to respond within 1 business day of the inquiry.

Students can get a unofficial transcript through the student portal. Once a student has logged on, they can click on transcript and see all grades received to date. If you are in need of an official transcript you can request it by going to this link and completing the e-form.

III. FINANCIAL POLICY

Financial responsibility is an important part of spiritual growth and maturity.

All students will be billed at the beginning of each semester for the entire semester. Students will not receive monthly updates or reminders to pay tuition. Each student is responsible for checking their tuition status on CAMS.

For students who choose to pay monthly, **tuition is due on the first calendar day of each month.** Fall semester students must pay the full monthly tuition amount starting at enrollment in August (September's payment) and continue through April 1st, 2020 (4 monthly payments each semester, 8 monthly payments total).

For First Year students who enroll in the Spring semester, monthly payments will begin on January 9th, 2020 (at enrollment) and run through August 1st, 2020.

The tuition and fee amount is divided evenly over this period of time. It is not related to the number of class days in each month. Regular, monthly tuition payments will continue through vacations and breaks during the school year.

There is a **grace period until the 10th** of each month for late payments. Any student who has not paid the full month's tuition by the 10th of the month will receive an email reminder. Please contact an Assistant Dean as soon as possible about this matter. ***If the tuition for the calendar month is not paid in full by the 10th of that month, the student must turn in his/her lanyard and ID to SSR.***

Students may then request a temporary badge and continue to attend classes on any school days up until the 20th of that month. Students using temporary badges must get a new one from the SSR each morning. This is how their attendance will be counted if they are reinstated as students. **If the monthly tuition hasn't been paid by the 20th of the month, the student will be dismissed.**

If tuition is paid before this final deadline, the student is reinstated, and their lanyard and ID will be returned.

Students with unpaid financial obligations (including student Ministry Experience payments) will **not** receive a diploma, degree, and/or license, nor will they be able to participate in the graduation ceremonies. If late tuition and fees are paid in full after the conclusion of the school year a diploma, degree, and/or license will be issued and mailed to the student. Students with unpaid tuition may not return to Charis until it has been paid.

Students who withdraw or are dismissed from school are responsible for paying their past due tuition.

Refund Policy

Students who submit a withdrawal form, signed by either the Dean of Students, Assistant Dean of Students, or the Registrar, will be granted a tuition refund for all months that have not yet begun.

Students who withdraw or are dismissed will be granted a tuition refund for all months that have not yet begun. The tech fee and the book fee (for books which have been distributed) are nonrefundable.

IV. STUDENT POLICIES AND PROCEDURES

A. Student Identification Cards

Each student will be issued one identification scan card (photo ID) and a colored lanyard. **Students must wear the student ID card visibly at all times** while on any ministry property. The colored lanyard must be **visible around the neck** and not covered up by clothing. This is a requirement. Going to class without an ID Badge or with a visitor's badge is not allowed and will result in disciplinary action.

Students who are dismissed or withdraw from school must turn in their identification scan card and lanyard.

Students may not deface, decorate, attach a nickname, or punch holes in the identification scan card or lanyard.

Procedure for students who arrive without their identification scan card:

1. A student who comes to school without the Charis identification scan card will **not** be issued a visitor's badge. Students are not allowed to request or use visitor badges/stickers.
2. Students without their ID/lanyard have two options: leave school to retrieve the badge (and likely be counted as absent for the day) or purchase a new identification scan card and lanyard. Student who choose to purchase a new identification scan card and lanyard must be escorted by either a Security Team member or a Charis staff member to the SSR room.
3. Students without their identification scan card (or if it is not visible) can be stopped by any Charis staff member or Security Team member. Students are not allowed unescorted access to any ministry building without the ID and lanyard.
4. Students must pay \$15 for the new identification scan card and lanyard using cash, check or credit card. The ID card must be attached to the corresponding lanyard.
6. The new photo ID card will become the official attendance scan card from that point forward. **The old photo ID scan card will no longer work; it will not record attendance.** The old scan card must be turned in to SSR once/if it is located.

B. Attendance Policy

For details on the Attendance Grade, see page 4.

1. Scanning In and Out

Students are expected to scan in upon arrival, as well as scan out at the end of each school day in order to receive full credit for that day's attendance. If students fail to scan in or scan out during the appropriate times, they will be counted absent for the day. Being diligent about scanning in and out at the correct times is part of the grade. Forgetting to clock in/out is the equivalent of forgetting to answer a question on a test and is a valid reason for a graded education.

By scanning in and out for the day, students are giving their word that they were in class all four class hours that day. Any form of cheating or deception with attendance is the same as cheating on a test and is grounds for immediate dismissal.

- Students may not clock in/out for other students (or vice versa).
- Students may not skip entire class hours or portions of class hours, on or off campus, without an approved reason.
- Students may not sit in on class hours that they are not scheduled for (e.g., a Second Year student may not sit in on a First Year class).
- Students may not use class time to go to the SSR or café. This includes printing things needed for class (e.g., outlines for Small IAGs). If something is time-sensitive, student should prepare in advance.

Situations may come up where a student needs to leave before the school day is over. This is fine, but they need to scan out when leaving the building.

Violating the attendance policy will normally result in disciplinary action, such as attendance grade point deductions, probation, dismissal, etc.

2. Attendance Exceptions – Excused Absences and Tardies

Excused late arrivals or early departures must be authorized by the Dean of Students or an Assistant Dean of Students, and are only for situations that occur on a regular basis. Reasons for late arrivals or early departures must be verifiable and could include drop off times for school-aged children and conflicting work schedules. Students need to email the Assistant Dean of Students over their class with the request and an explanation. The student will be contacted and informed if the request has been approved or denied. If approved, the student's attendance record will indicate this exception.

The only excused absences (no point deduction) are: bereavement leave for the death of a family member, jury duty, temporary military duty (National Guard/Reserve), or a medical condition requiring short term hospitalization. Other absences due to work, family issues, doctor's visits, transportation issues, Ministry Experiences, or forgetting to scan in or out are not excused.

3. Scanning Tips

Students need to scan at readers labeled “**Attendance Scanner**” (not to be confused with key card readers for doors). The scanner color needs to turn red **before** scanning and the student ID badge needs to be held in front of the scanner until it turns green (or blue). Other magnetic badges next to the student ID badge (e.g. employee badge) or clothing/jewelry can block the badge when scanning. If students are not sure whether a scan was recorded, it is safe to re-scan multiple times.

4. Extended Absences

Absences of 5 or more consecutive school days should be communicated to the Class Coordinator in advance in writing. Unexplained absences of 5 days or more will result in the student being considered “inactive.” Such absences must be explained in full before the student is reinstated.

C. Snow Days

Weather conditions between September and May can vary from hour to hour. Below are Charis’s guidelines regarding severe weather conditions. The decision to remain open or to close will be made by 6 a.m. for Day School classes, 3:30 p.m. for Hybrid Night School classes, and 6:30 a.m. for Hybrid Saturday School classes. Closure Announcements will be posted by the times listed above. Charis’s decision does not rely on Woodland Park RE2 School District. Students are to use the following methods to verify if Charis is open or closed due to inclement weather:

- **Do not** call the school to ask if school is closed
- **Check KKTV 11** school closures list
- **Check Facebook:** Charis Bible College Colorado
- **Check the CAMS** student portal
- **Check the phone – Text Alerts**
 1. Text the word ‘charis’ to 48421
 2. Or go to <https://mobile-text-alerts.com/Charis>
 - a. Students must enter their first and last name and a phone number
 - b. Check the box next to Charis Student
 3. To opt out at any time, reply with the word ‘stop’ to any text.
 4. All student numbers will be purged from the system in July of each year.

Students should be aware of any weather likely to cause HWY 24 closure.

Ute Pass closures which result in school closure will be posted using the methods listed above.

If the decision to remain open is made, but some students are uncomfortable coming to school that day due to travel conditions or the road worthiness of their vehicle, that is their decision. We encourage students to consider their safety in this decision and to drive carefully if traveling in such conditions.

If school is closed, audio recordings from a previous time these lessons were taught will be made available within 1-2 business days. It is the students’ responsibility to access their missed classes through the links provided.

D. Spring Semester Students (*First Year Only*)

Students who start their First Year at the beginning of the Spring Semester must complete the Fall Semester courses either during Summer School or via one of Charis' Distance Education options. For those choosing the Summer School option, classes are given primarily via video on campus, with some occasional live instruction based on instructor availability. Summer School begins on May 18th and runs through August 7th, 2020. Part of student education will include serving during the Summer Family Bible Conference. These hours will serve as Student Service Hours for grading purposes or could accumulate as Mission points if the Service Hour requirement is fulfilled.

Tuition must be paid in full by 2:00pm on Monday, August 3rd, 2020, in order to receive a promotion certificate at the end of summer school. Students who complete their tuition payments after the end of Summer School will have their certificates mailed to them.

First Year students entering Charis during the Spring Semester who do not choose the Summer School option in its entirety, must complete their First Year studies via one of our Distance Education options. Be aware that the cost per course for Distance Education will not be the same as the cost of Summer School.

E. Dress Code

Modesty and good taste are to be considered the principle for all students while on campus or at Charis/AWMI functions. Casual dress that is clean and neat is appropriate for classes and daily campus activities. Promotion, Graduation Ceremonies, and class pictures dictate more formal attire, but the modesty standards below still apply.

Students are not required to agree with every aspect of the dress code, but they are expected to adhere to them. It is important to have a standard for unity on campus.

Good personal hygiene is expected of all students. This includes daily bathing, clean clothes, hair combed, use of deodorant, nice breath, etc. Clothing or bad hygiene should not be a distraction to other students.

As a general rule, if others can see up it, down it, through it, or it's so tight they don't need to, it's not appropriate for school.

Dress Code Policy:

1. No hats are to be worn in the building by menor women, with the exception of knit, ski type hats during the colder months if they are close fitting and not a distraction.
2. No spaghetti strap, tank-top, or strapless tops may be worn at school unless covered with a sweater, cardigan, or other shirt. Tops, shirts and blouses must cover the shoulders.
3. Wrinkle free, colored T-shirts may be worn, but may not contain any offensive wording or slogans. Button-up shirts, polo shirts and dress shirts are preferred. Plain white undershirts (T-shirts) are not appropriate for outer wear. No low-cut V-neck shirts for men or women.
4. Shirts and blouses must be long enough to cover the midsection when hands are raised above the head.

5. Pants/jeans must be worn at the hips and cannot have holes or rips that reveal skin underneath. They should also be free from stains.
6. Overly tight pants for men or women are not appropriate and may not be worn.
7. Leggings, jeggings (jean leggings), yoga pants, and any other skin-tight legwear are not considered pants and may not be worn without a skirt or dress of the appropriate length (see #8 below).
8. Shorts or miniskirts of any kind are not to be worn. Skirts and dresses should be no shorter than 3 inches above the knee.
9. Sweat pants may not be worn.
10. Military uniforms and military styled clothing may only be worn by active duty personnel.
11. Clothing must not be revealing. Clothing deemed too tight or too revealing is not appropriate on campus or at other school functions.
12. Appropriate footwear must be worn at all times. Flip flops are permitted for women only, but more substantial footwear is preferred for safety reasons.
13. Strongly scented perfumes, colognes or lotions are not allowed while in school. Many students have adverse reactions to such fragrances.

If a student's attire does not meet the dress code, they will be asked to go home and change. All Charis staff members are authorized to speak to students about inappropriate dress and/or hygiene. If students are asked to go home and change clothes, they need to consider this directive as coming from the Dean of Students. Compliance is expected.

F. Conduct and Correction

We expect all students at Charis Bible College to conduct themselves in agreement with the Student Handbook at all times while enrolled as a student—both on and off campus.

If a student withdraws from school, they must request a reinstatement form, as official notification to Charis of their intention to return and resume classes. The Reinstatement form will be sent by emailing admissions@awmcharis.com and requesting the form

If a student is dismissed from school, they must request a reinstatement form, as well as schedule an interview with the Dean / Advisor team to determine if the student is ready to be reinstated in school. The Reinstatement form will be sent by emailing admissions@awmcharis.com and requesting the form.

Immoral behavior, sexual activity outside of marriage, drunkenness, illegal drug use, abusive or threatening talk or behavior, disrespectful or rebellious attitudes, continual rule breaking, or conduct deemed dangerous to others will be grounds for correction, probation, and/or dismissal.

While marijuana is now legal in Colorado, it is considered unacceptable drug use by Charis Bible College and its use is deemed grounds for dismissal.

Spreading false doctrine is not allowed. Charis is a learning environment, and asking questions is part of the learning process. However, it is not appropriate to try to undermine or teach against the doctrines in Charis' statement of faith. Agreement with the statement of faith and doctrinal statement (see pages 45-46) is a prerequisite for being a Charis student.

Disciplinary Process

1. Verbal Warning: The Director, Dean of Students, Dean of Education, Assistant Deans, Third Year Directors or Coordinators, and the Hybrid School Coordinator may speak to a student and bring correction when needed.
2. Written Warning: If a student fails to respond to a verbal warning from the abovementioned staff members, the Dean of Students or Charis' Director may issue a written warning, suspension, or probation. In some cases, a written warning, suspension, or probation may not be preceded by a verbal warning first.
3. Dismissal: If a student fails to respond adequately to correction or if the problem is of a serious nature, they will be dismissed from the campus at the discretion of the Director and/or Dean of Students.

The dismissed student may be allowed to re-enroll the following school year if an acceptable change has taken place. That decision is at the sole discretion of the Director and/or Dean of Students. The dismissed student must request permission to apply at least 30 days before the beginning of the semester they wish to attend.

Any activity in the life of a student deemed unacceptable by the Director, Dean of Students, or others in authority will be considered grounds for immediate dismissal from the program without the need to follow the above guidelines.

Probation

Students may be placed on probation by the Director, Dean of Students, or an Assistant Dean of Students. There are various reasons for probation and there are a variety of requirements for students on probation. In all cases, the purpose of probation is to help the student succeed by giving more structured boundaries. If a student refuses the terms of probation, dismissal may be the only alternative.

In some cases, the terms of probation will be customized for a particular situation, but the primary form of probation is Academic Probation. The Assistant Deans will attempt to contact the student to inform them they are on Academic Probation, but these policies apply even if the student can't be reached.

1. Academic Probation

Students will automatically be placed on Academic Probation for either of these reasons:

- **An attendance grade that has dropped to less than 80%**
An attendance grade that drops below 70% results in immediate dismissal, so this is an effort to get the student back on track before dismissal is the only option.
- **Failure to pass (or attempt) a test by the cutoff date**
In most cases, if a student does not pass (or attempt) a test during its original testing window, they may make up that test on one of the following two testing windows. (This does not apply toward the end of each semester since there are no testing windows for retakes after the semester has finished.) If the

student hasn't passed the test within 2 weekends of the original testing window; they will be placed on Academic Probation. If a student is struggling with the content, they should contact their Coordinator for assistance before probation is a factor.

Details about Academic Probation:

- Academic Probation will normally last 4 weeks.
- While on Academic Probation, students must clock in and out at the appropriate times. Tardies and absences must be communicated to their Coordinator in advance.
- No tests may be missed. All past-due tests must be passed in the next testing window.
- Within one week of being placed on Academic Probation, the student must submit an essay to their Coordinator and an Assistant Dean (in First and Second Year, this is the same person), explaining why they want to be at Charis and what they will do differently to avoid this kind of situation again.
- Not meeting any of these requirements may result in immediate dismissal.

2. Service Hours Probation (First Year Students Only)

A passing grade for Service Hours is required to complete the semester/year. Students placed on Service Hours Probation will be notified of the requirements. Failure to meet those requirements will result in dismissal. Please note the following deadlines:

- **Last school day in October (October 31st)**
At least 15 service hours must be completed. If this is not met, the student will be placed on Service Hours Probation.
- **Last school day in December (December 18th)**
At least 24.5 service hours total (for the semester) for a passing grade.
At least 35 hours total for an A.
- **Last school day in February**
At least 15 service hours must be completed. If this is not met, the student will be placed on Service Hours Probation.
- **Last School day in April**
At least 24.5 service hours total (for the semester) for a passing grade.
At least 35 hours total for an A.

G. Productions

To participate in productions, good standing with Charis is required. This means that students who are on probation may not participate as actors or behind the scenes. Students who are already involved before they are placed on probation will normally be removed from their role in the production. Students who have been dismissed from Charis for any reason will normally not be allowed to participate in any productions for 6 months. On a case-by-case basis, that duration can be shorter, longer, or indefinite.

H. Campus Safety

The Charis Security Team is responsible for keeping our campus safe. They enforce the policies as set forth by the Charis Bible College administration. Please be courteous to our Security Team and follow their instructions.

1. Firearms and Weapons

The Sanctuary is private property inside the Woodland Park city limits. Firearms are prohibited on campus. It is illegal to discharge a firearm inside the city limits of Woodland Park.

2. Fire Alarm Drills

Throughout the year, fire drills will be conducted. If an alarm sounds, students are to leave through the nearest available exit as quickly as possible. Students on the Banquet Hall level will exit the building and gather in the lower east parking lot (Parking Lot B), being careful to not block the driveway from access by emergency vehicles. All staff and students on the lower level of the Barn will exit through the south doors and gather in the staff parking lot on the west side of the Barn, or on the property adjoining the pond. All staff and students on the main (classroom) level of the Auditorium (Phase II) should use the closest of the

three following exits: 1. The doors on the east side of the building and gather in Parking Lot B. 2. Go up the northwest stairwell, exit the west doors and gather in the west gravel parking lot. 3. Exit the double doors on the southeast side of the building (facing the Barn) and gather in Parking Lot B.

The entrance to the campus must remain open for emergency vehicles. Therefore, students are not permitted to leave the area or drive their cars during the alarm drill or emergency.

3. Emergency Evacuation

In the event of an ordered evacuation by Law Enforcement or Charis Staff, students will receive instructions on how to safely exit the campus or property.

4. Charis Hours of Operation

Charis doors will be open at 6:30 a.m. during normal school days. Doors will be closed and locked at 3:30 p.m. each school day. Students are free to be on campus during normal business hours but must adhere to the lanyard policy. Hybrid students' ID scan cards will be activated to grant them access to the building for the purpose of attending school. Monday through Friday, all students, visitors, and staff should be off the property no later than 10:15 p.m.

Hybrid Saturday School students may enter the building at 9:00 a.m., and all students (including students who are also staff) should be off the property no later than 6:00 p.m.

I. Emergency Situations

If a serious injury or perceived emergency situation arises, students should contact the nearest Charis Bible College staff member or Charis Security Officer. They will assess and handle the situation as they deem appropriate. Please stand away from the staff as they minister to the needs of the affected individual.

Do not call 911 unless the situation is life threatening and it is clear that emergency help is needed.

Students with a medical condition that Charis should be aware of need to give a written description of this condition to their Class Coordinator. This is so we can respond properly in an emergency. Security will be alerted to any potential emergency that this condition may entail so that they can be prepared if the need arises.

Charis Security can be summoned by:

- **The Reception Desk Greeter**
- **Student Services**
- **Sound Booth Personnel**
- **Going directly to a Security Office**

J. Soliciting

Students are not permitted to solicit business or money while on campus. Student-initiated offerings may not be taken for any reason.

Personal business (e.g., multi-level marketing, clothing sales, etc.) may not be conducted during school hours. Students are not allowed to promote a business with students or staff while on campus.

Flyers or pamphlets of any sort (whether ministry, business, housing, etc.) may not be passed out or left in the building or on cars. All flyers and other kinds of advertisements must be submitted to the SSR for approval prior to being posted/distributed.

K. Smoking and Drug Use

Charis/AWMI is a non-smoking, tobacco free, drug free, and alcohol-free campus and facility. There are no designated smoking areas. Drug, alcohol & tobacco use of any kind, including smokeless tobacco and E-cigarettes, is not permitted on campus. This also applies to marijuana and any other form of smoking.

L. Student Relationships

Appropriate Christian behavior is expected on and off campus. Immorality is considered grounds for immediate dismissal from Charis. Sexual harassment will not be tolerated. Students are encouraged to avoid even the appearance of evil and use wisdom in all relationships. Romantic physical contact, even among married couples, can be a distraction and is not appropriate while on campus.

If a student feels uncomfortable with the attention of any other student on campus, they should let that person know that the attention is not welcome. If the student is not able to or not comfortable addressing the situation directly with the other student, or if the issue persists, they may speak with their Coordinator, an Assistant Dean, or the Dean of Students, and the situation will be addressed. Please keep in mind that Charis students come from different cultures and backgrounds. What may be normal to some may make others uncomfortable.

J. Discipleship

We understand that students often have a desire for personal mentoring or discipleship during their time at Charis. It must be understood, however, that Charis is not a local church and does not have the staff and resources to provide ongoing, personal ministry for our students. There are no licensed counselors on staff.

If students would like personal discipleship, they may ask for more information and/or an appointment with a staff member in the SSR. But this will be limited, and students are encouraged to seek this kind of ministry from their local church.

K. CAMS – Student Information Management System

CAMS is the information management system this campus uses to manage student information, courses, grades, etc. The student portal within CAMS gives students access to:

- Their information
- Announcements
- Student directory
- Course list and grades

- Weekly class schedules
- Ledger (ability to pay tuition online rather than waiting in line)
- Access to electronic syllabi and posted class recordings

L. Student Email Accounts and Office 365

Students will have access to a personal charisstudent.org email account through Office 365. Students are emailed important school information such as weekly timeframes for online tests, tuition information, school announcements, disciplinary action, special events, etc. Students can contact the Student Systems Support Desk with any questions or if they need technical assistance with these tools.

Students are required to check their student email accounts at least once every school day. Checking once on weekends is encouraged. If students do not check, they are still responsible for the information sent to them. Students may also set up this account to automatically forward emails to their personal email accounts.

All correspondence from Charis Bible College staff will be conducted using this new email address. It is preferred for students to contact staff from this email account. If a personal email account is used, students need to include their legal name and class year in their emails.

Students should use this email account responsibly and in a Godly manner. Failure to do so may result in revocation of the use of this email account and tools, or further disciplinary action as seen fit by the Dean of Students.

J. Mailboxes

Most communication will be by email, but students also have assigned mailboxes. Student mailboxes are located on the main level of the Auditorium, near the northwest stairwell. Boxes should be checked each day for memos, messages and/or mail. All students will be assigned a box number. Students need to include their mailbox number on any communication that will require a response through the mailbox.

K. Electives and Small IAGs

Students must choose their electives in CAMS during the timeframe set by the Registrar. Students needing assistance can visit the Support Desk before the deadline. If no elective is chosen by the deadline, students will have to pay a \$15 admin fee to reopen the electives selection in CAMS, and then must make their selection by the new deadline.

There will be rosters posted in CAMS and on the bulletin board to let students know which room their class/group is in. Students must be in their correct room for elective and Small IAG hours. Some electives are offered more than once a year but may not be taken more than once by any student. (No courses may be repeated for credit.)

V. CLASSROOM POLICIES AND REGULATIONS

The following "common sense" policies will help to maintain an appropriate classroom atmosphere for Christian education:

1. The first bell sequence will sound three minutes before class begins. This should be treated as the end of the break. All students should be **seated in the classroom before the second bell** at the beginning of the class hour. Showing up late is distracting to other students and disrespectful to the instructor.

Day School Class schedule:

8:00–8:50 a.m.	First Hour
8:50–9:00 a.m.	First Break
9:00–9:50 a.m.	Second Hour
9:50–10:10 a.m.	Long Break
10:10–11:00 a.m.	Third Hour
11:00–11:10 a.m.	Third Break
11:10–12:00 p.m.	Fourth Hour

2. Students should be quiet during class.
3. Eating is not allowed in any classroom, even during breaks.
4. Disposable coffee cups, even with lids, are never allowed in the auditorium. Only covered, non-spill containers are allowed in the classrooms. Coffee and beverage containers should not be left on top of the coat racks, on the floor, near the fireplaces, or any other place where they might spill. There should not be any evidence of food, drink, or any other trash in the area after students leave. Beverage bottles and containers left on the premise's afterschool will be discarded.
5. Only authorized personnel are allowed to operate the audio, video, or lighting equipment. Only students running the equipment are permitted in the sound booth or recording areas of each classroom.
6. All cell phones, pagers, or other devices that would cause a disruption should be off or silenced during class hours.
7. Text messaging, internet browsing and posting, and emailing are not allowed during class.
8. Electronic Bibles, laptops and language translators are permitted in class. When using such items students need to be aware of others around them and not disrupt their concentration.
9. The use of Facebook Live or any other livestreaming video technology is not permitted during class. Audio recording devices for personal use are permitted but must not interfere with Charis filming or disrupt the instructor. All equipment must remain with the student at his/her seat, and no recording equipment is to be placed on the lectern (podium) or within camera range.
10. Bathroom breaks are to be taken during regularly scheduled break times. Students should not

leave the classroom unless there is an emergency, or their departure has been pre-approved by their Coordinator.

11. No saving of seats is allowed. Classroom seating is on a first come, first serve basis. If a student has a special need that requires sitting in a specific location on a daily basis, they need to contact their Coordinator for assistance.
12. Students must be in their scheduled class, Chapel, or Worship sessions, **and are not to be in any breakareas, the bookstore, another classroom, or roaming the halls/campus during classtime.**
13. If an instructor releases a class early from fourth hour class, students must wait until 12:00 p.m. to scan out.

Visitors on Campus

We encourage visitors and alumni to sit in on lessons at Charis. Please see the following policies:

1. All are welcome to unlimited visits for:
 - Praise and worship
 - Chapel hours with guestspeakers
2. Visitors may sit in on up to 7 class days per semester in:
 - First Year
3. ARMI members may sit in on up to 7 class days total per semester in:
 - First Year
 - Ministry School
 - Practical Government School
4. Alumni (Second Year Graduates) may sit in on up to 7 class days total per semester in:
 - First Year
 - Second Year
 - Third Year (with the approval of that school's Director or Coordinator)
5. Students who have been dismissed for any reason:
 - May not visit the campus at all for 30 days after their dismissal
 - After 30 days, they may visit a maximum of 1 day per week for the rest of that school year
 - They must also adhere to the restrictions for regular visitors
 - Up to 7 class days total per semester
 - Limited to 1st Year classes
 - They must visit with the intent of sitting in on classes (or praise and worship or guest speakers), not simply spend time in break areas
 - These are the standard policies, but may be modified on a case-by-case basis by the Dean of Students or the Director of Charis

These policies are subject to change without notice and are subject to approval by Charis' leadership.

Children and Minors on Campus

In consideration of the teachers and other students, children are not permitted in classrooms during class sessions.

Any minors (16 years old and under) on campus must be accompanied at all times by a parent or a legal guardian. Minors may not wait for their parents in other parts of the building while their parents are in class. There are no exceptions to this policy.

Minors who are accompanied by a parent or legal guardian may join for praise and worship hours but may not sit in on class hours. Older minors who are considering Charis for the future may sit in on classes

as visitors but must still be accompanied by an adult family member. Any exceptions must be approved in advance by the Dean of Students.

If students with children ever need to miss class to take care of their children, those absences can be excused if they are for an approved reason (e.g., children have the day off from school). In these situations, the students must contact their Coordinator as soon as possible and listen to the lessons they missed via the audio files available on CAMS.

VI. BREAK TIME POLICY

1. Breaks between classes are to be utilized for personal phone calls, use of bathrooms, snacks/food, etc. All students should be in their seats before the second bell rings.
2. After the first bell (3 minutes before the final bell), the break should be considered over. Students should head back to their classroom and be seated. They should not initiate purchases at the café or bookstore after the first bell but may wrap up a transaction they already started if there is still enough time to be seated in class before the second bell.
3. If something gets spilled, please ask the front desk or SSR personnel to contact the Facilities/Custodial department immediately.
4. Before break is over, make sure the tables are clear and clean.
5. Remember that **no food** may be consumed in the Auditorium (First Year classroom) at any time. Also, **eating is not allowed during class time** in any of the classrooms. Even during breaks, only containers with non-spill lids may be brought into classrooms (disposable coffee cups are never allowed in the auditorium).
6. **Students are not to take someone else's food from the refrigerators.** Only items which will be used the same day may be kept in the refrigerator and must be removed at the end of each day. The refrigerators will be cleaned out every Friday at the end of school. Any plastic containers left after class on Friday will be discarded or will become the property of Charis.
7. All coffee cups, water bottles and other drink cups left in the building after 12:20 p.m. each day will be taken to Lost and Found, and unclaimed items will be routinely discarded. Please check Lost and Found if missing any abovementioned items. **On the last Friday of each month, items in the**

Lost and Found will be discarded or given away.

VII. STUDENT SERVICES/BOOKSTORE

Bookstore Hours of Operation

Monday-Friday 7:30 a.m.–3:30 p.m., except for Thursdays- open until 4:00pm

- *Bookstore Hours vary during Conferences & Events*

SSR Helpdesk Hours of Operation

SSR- 7:30 a.m.-8:00 a.m., during each break and after school, 12 p.m.-12:30 p.m.

- *Located inside the Bookstore*

For all other student information, see the “All Things SSR Booklet”

Media Ordering

Audio recordings of teachings offered at Charis are available for purchase to all current Charis students, but are not for sale to the general public.

For more information, please ask in the SSR / Bookstore.

VIII. VEHICLE AND PARKING POLICY

Parking Permits

- All student vehicles require a parking permit to park on campus, including those with a Handicap license plate or placard.
- The permit must be placed on the right (passenger) side of the rear window (rear glass, not a side window), and visible at all times.
- Any student vehicle found without a permit is subject to being towed.

Replacing a vehicle or permit:

- 1) If a vehicle is replaced, it must be registered, but the existing permit may be used in the new vehicle.
- 2) If a permit is lost after registering or becomes damaged or destroyed, a replacement will need to be purchased for \$5.00.

Rental cars used for one week or less will not require registration, but Security must be notified so the vehicle is not towed. Rental cars used for more than one week must be registered.

Parking Garage

- There are 5 levels
 - Levels 1, 2 & 3 are student and guest parking
 - Level 4 is for staff parking only
 - Level 5 is for overflow parking
 - The entrance to the building is on the 2nd Level-south wall
 - There are 3 entrances and exits to the parking garage
 - Levels 1 & 2 are mainly for student and guest entry – east & northside
 - Level 3 is a staff entrance, but may be used by students and guests for entering & exiting – westside
 - There are 5 Handicapped spaces per level.
 - Additional handicapped parking is available in Lot A
-
- Entire parking garage is 2-way traffic

- All ramps have parking spaces
- Be mindful of your vehicle's height
 - No high-profile vehicles above 8' 2" on Levels 1 & 2 and 7' 2" on Level 3
- *Please be flexible, these parking instructions are subject to change at anytime*

Parking is allowed in designated areas only. These include the Parking Garage, Lots A & B and the paved lot west of the building. Staff parking is not for students who are employees of Charis or AWMJ. Students are not allowed to park in Guest Speaker or Guest Parking spaces. Violations will be referred to the Operations Department. If there are additional violations, towing at the owner's expense will become an option.

Students with a Handicap license plate or placard may use the designated space, **if available**. If all handicap spaces are taken, the student must park in a standard space, and then walk to the school entrance. It is the student's responsibility to ensure that their Handicap plate or placard is visible and current.

Conference and Event Parking

Any time there is a conference or event on campus, all student parking will be suspended for the convenience of our guests. Students will be informed of specific parking protocols prior to each conference/event.

Students are required to comply with the campus parking attendants, all traffic and parking signage, and follow all posted directional and speed limit signs.

- Overnight parking without Security staff permission is prohibited.
- There is a **10-mph speed limit** in parking areas.
- There is a **15-mph speed limit** when passing the gatehouse, whether entering or exiting.

Unsafe and reckless driving may result in loss of driving privileges on campus and could be grounds for disciplinary action. Students should not attempt to spin out, do 'donuts' in the parking lots, or cause the car to slide on ice and snow for a thrill.

IX. SANCTUARY POLICY

It is the desire of the Charis Operations Department to maximize the reasonable and responsible use of the campus by students and staff, and to create policies that support that desire. The ultimate desire is that the student body and staff would take ownership of the campus and its facilities and participate in the care and management of the property that God has entrusted to us to steward. To that end, the following guidelines are provided:

A. ID/Lanyard Policy

All students are required to wear their student ID attached to their colored lanyard around their neck in a clearly visible fashion. This policy is in effect at all times when on campus or any ministry property, without exception.

B. Building Stewardship

The 157-acre campus is known as “the Sanctuary.” The buildings in which classes are held are called “the Barn” and “the Auditorium.” The entire campus has been entrusted to us by God to steward for His use. This is a large building and property, and everyone’s assistance in keeping it clean is greatly appreciated.

C. The Lodge

The Lodge and road leading to the Lodge are completely off limits for Charis students and visitors. Guest speakers and other AWMJ guests frequently use the Lodge, and their privacy is of primary importance.

D. Sanctuary Safety, Campus Access and Use

The Sanctuary is home to a variety of wildlife including bears, mountain lions, elk, deer, coyotes, foxes and other creatures. Typically, these animals will avoid all human contact, but students should be alert to their surroundings when moving around campus, especially if doing so on foot. **It is very dangerous, and a violation of state law, to feed the animals.**

The campus has a variety of self-service activities including hiking, fishing, volleyball, horseshoes and Frisbee golf. At the present time, campus gates will be closed on weekends, so access is by foot only.

Students and their guests must obey applicable local, state and federal laws while on campus. This includes Colorado state laws that govern fishing. Fishing on campus is on a catch-and-release basis only.

- There is no hunting allowed on campus.
- No swimming or ice skating in or on any of the ponds at any time.
- Camping and campfires are not allowed.
- Fireworks are not allowed on the grounds.
- No ATVs or Off-Road Vehicles are allowed on the property. All vehicles must stay on the paved roads.

The pavilion, outdoor patio, and deck are available for use by students for school-related gatherings and activities during normal college business hours. The reservation policy and procedures are available in SSR.

Students are responsible for the conduct and safety of the guests they bring on campus, as well as ensuring they are aware of and adhere to all campus policies. Access by students and their guests to the

Sanctuary grounds on the weekends is allowed from sunrise to sunset. Students and/or guests are not allowed into any construction area at any time. Parents and guardians are responsible for the conduct and safety of all children brought on campus.

The Sanctuary is a no-smoking, tobacco free (tobacco of any kind and e-cigarettes), drug free, and alcohol-free campus. Violators will be asked to refrain and may be escorted off the property if they refuse to comply.

E. AWM/Charis Drone Policy

Drones are not allowed to be flown over ministry/school property unless: the person operating the drone has been authorized by AWM/Charis administration and is in possession of a current FAA drone license.

X. SERVICE HOURS PROGRAM (*First Year Students Only*)

Day School and Hybrid First Year Students

The Service Hours Program is designed to help each First Year student discover and display a servant's heart of integrity, accountability, and faithfulness through volunteering, as these are important facets of discipleship. **The Service Hours grade carries the same weight as a regular course.**

Students will be allowed to complete their Service Hours requirement through an approved church, ministry, or non-profit, including various service opportunities at Charis Bible College and Andrew Wommack Ministries. Qualifying service is to be done under recognized supervision. Private, one-on-one Bible studies, praying with a fellow student, personal evangelism and other such ministry will not be counted.

The Requirements of the Service Hours Program are:

1. To receive 100% (A), each First Year student must serve 35 hours per semester.
2. To receive a passing grade of 70% (C), each First Year student must serve a minimum of 24.5 hours per semester. Failing the service hours grade will result in probation and/or dismissal.
3. In the Fall semester, students must have served at least 15 hours by October 31st. In the Spring Semester, students must have served at least 15 hours by February 29th. Students who fail to do so will be placed on Service Hours Probation.
4. A Service Hours report form is due from each student **by the last class day of each month**. This turn in date is noted on the form.
5. Each form must be filled out legibly and turned in on time, or it will not be counted.

6. Students who are employees of AWMJ, Charis Bible College, or other approved non-profit ministries or Churches, are eligible to have their working hours satisfy the Service Hours requirement, but the proper form must be turned in as stipulated above.
7. A maximum of five (5) Service Hours per week may be counted for grading purposes, but students are encouraged to serve as many hours as they desire.

For more information on the Service Hours Program, students may ask in the SSR.

XI. CHARIS BIBLE COLLEGE MISSION LEARNING EXPERIENCES

Mission experiences are a very valuable and important part of your educational experience for our Second-Year students. It is Andrew's desire for every Second-Year student to personally experience the transformation that occurs through cross-cultural missions, which is why it's a requirement for graduation from Charis. The purpose of the mission experience is to give exposure to another culture, to learn how to interact with the people, to deal with a demanding and flexible schedule, and to cooperate with other students as a team. Mission experiences have proven to be life-changing for most graduates; hundreds of nationals are born again and Spirit-filled; miracles happen, and the lives of many are changed by the ministry of the Word.

Each mission experience emphasizes a different kind of ministry depending on the location. Some of the opportunities to minister include teaching in Bible schools and churches, street evangelism, performing skits and dramas, visiting orphanages, helping with community projects, working with local pastors to disciple, evangelize, minister in healing, etc.

A. Funding a Mission Experience

1. Mission experiences are paid for in the following ways:

- a. Charis Walk-A-Thons
- b. Personal Funds
- c. Points earned through participation in Healing School or Charis sponsored events such as Men's Advance, Campus Days, etc.

We have two Charis Walk-A-Thon fundraisers per year; one in fall and one in spring. These Walk-A-Thons are our biggest fundraisers, generating the most money to fund the student mission experiences. Donations are received through GroupRev, the online giving program. Each student will be provided instructions on setting up a GroupRev page and how to share it with family and friends via email and social media. Charis will also provide fundraising letters to mail out. Students are strongly encouraged to participate in the Walk-A-Thons to fund their mission ministry experiences, and not to depend on serving at events as these opportunities are very limited.

Another way students can support their mission experience is by putting aside funds each month beginning their First Year at Charis. These funds can be paid monthly in SSR and will be credited to their mission experience account. Students must specify they are paying toward their mission experience and not tuition.

Lastly, students may earn mission points by serving at Healing School or Charis sponsored events that

generate funds for mission experiences. Points are awarded according to the student's level of involvement, and they will have until the end of April to continue accruing points in this manner. Earning mission points is only a supplemental way to help pay the mission experience cost. Students should plan ahead to ensure that their mission experience is covered using all three methods mentioned above.

2. Mission Experience Payment Deadline

The Mission Point program officially ends for Second Year students on the last day of April. If a student has not earned enough points for their mission experience, the balance is to be paid in dollars to Charis **by the first Monday in May (May 4th, 2020)**.

If 4000 points are required and they earn 3800, they must pay the 200-point difference (\$100) before graduation. One (1) mission point is counted as 50 cents.

Students who have not paid for their mission experience by Monday, May 4th, **will not be allowed to participate in the Charis graduation ceremony**. Students may take their mission experience before earning all required points but must understand that the points and/or money requirement must be met by the first Monday in May to graduate on time.

Some mission experiences have additional costs not covered by mission points. These are paid for by the students taking those experiences. Some additional costs might include entry or exit visas, immunizations, some meals, etc. Any additional costs will be made known prior to the mission experience.

Mission experiences must be taken during the Second Year of the program. Any exceptions will be reviewed on an individual basis by the Missions Coordinator and Dean of Students. Mission points earned during First Year only apply to a mission experience taken during the Second Year. Mission points and/or dollars will only carry over one year if a student isn't able to attend school or take their experience during their Second Year. If, after a one-year absence from Charis, a student who completed First Year does not attend Second Year and take a mission experience, any mission points accrued during their First Year will be lost. For example: a student who successfully completes First Year, earns 500 mission points and then does not return to Charis for 2 years to attend Second Year will have lost those 500 points and must start from zero.

If a student decides not to take an experience once their ticket has been purchased or they are dropped from an experience because of past-due tuition, academic, or attendance reasons, **they must reimburse Charis for the ticket price and any other associated costs**. Charis is under no obligation to provide another experience for that student.

Mission points and/or dollars earned by students are not refundable or transferable to other students. However, actual dollars earned at one Charis Bible College are transferable to another Charis Bible College for the same student. It is up to the student to notify the Mission Department and new Charis location upon transfer.

B. Student Selection for Mission Experiences

At the beginning of Second Year, a selection sheet is given with the options for mission experience destinations, estimated travel dates, the number of mission points required, and additional costs (if applicable) for each experience. Student selections are submitted to the Missions Coordinator, and every effort is made to give students one of their mission selections. Due to location, housing and transportation constraints or other factors, the number of students per experience is limited. Team selections are based on several factors, including passport status, student mission selections, mission points accrued, and physical issues/concerns.

If a Second Year student does not have a valid passport when selections are made in the Fall Term, they will not be placed on a mission until the passport is received and a copy is given to the Mission Department. They will then be placed on a mission based on space availability.

C. Mission Experience Requirements

The following requirements must be met, and failure to do so may disqualify a student from taking a mission:

- Student must have a current and valid passport with at least 6 months of remaining validity after the date of the experience
- Student must be in good academic standing
- Student's tuition must be current
- Student must attend all team meetings
- Student must demonstrate an overall consistent display of Godly character

D. Important Information

1. Ample earning opportunities are provided, but students must be assertive and diligent in setting up their GroupRev page and sharing it, sending out letters, and volunteering at Healing School or events to earn funds for their mission experience. The Mission Department encourages students to be creative in their fundraising efforts, to choose an affordable mission experience, and to develop an effective payment strategy to ensure their experience is fully funded by the deadline.
2. **Charis Bible College will not be responsible for unpaid missions.** There are deadlines that every student must meet to go on their mission. April is the last month Second Year students can earn mission points. There will be a final posting the last school day in April. The final deadline to pay for a mission experience in full to participate in graduation is the first Monday in May. Even if this deadline is missed and the student does not participate in the graduation ceremony, the student must pay the remaining mission experience balance.
3. **At the beginning of Second Year, the Mission Department expects every student to have at least 1,500 mission points in their account.** If not, they may not get selected for the experience of their choice. A student can make payments to their account to meet this requirement, increasing their chances of being placed on one of their selected experiences. This is especially true with the more expensive missions. Consideration and exception may be given to new, on-campus students who fall short of the 1,500-point minimum.

XII. STUDENT COMMUNITY

A. Charis Impact Team

Charis Impact Team is a student led team at Charis Bible College that offer ways to impact fellow students in a positive manner. They also serve as an outreach to impact the people of Woodland Park, Colorado Springs, and the surrounding communities with a Godly influence marked with excellence.

- The **In Reach/Out Reach Team** is designed to serve fellow students in various ways, such as offering help to students who have been experiencing prolonged illness, hospitalization, or a death in the family. These students will be offered prayer, a card, meals, or whatever necessary by School leadership and the Impact Teams Coordinator. They are also the team that greets students daily, as well as welcomes and assists visitors when they arrive for special events when needed. This Impact Team also serves “outside” of the student body to our surrounding communities in various ways to represent Christ and Charis Bible College with a heart to impact people with God’s love and provide help where it is most needed. Historically, this team has helped with food distribution at local food banks, Thanksgiving and Nursing Home Outreaches, as well as other approved community events.

B. Charis Connect Groups

Charis Bible College has an exciting opportunity for our students to be involved in our Connect Groups (small groups) during the school year. These groups focus on a variety of areas of interest and help students grow in their relationship with God and other students through developing healthy friendships, as well as accountability through mentorship.

Students may contact Tessa Swearengin (Assistant Dean of Students and Student Community Coordinator) at 719-272-3377 or tessaswearengin@awmcharis.com for further information on these opportunities, to get involved, or to serve.

XIII. LOCAL CHURCH ATTENDANCE

Students are encouraged to attend weekly church services. Gathering together regularly with a body of believers is not only scriptural, but also a vital part of preparing for the ministry. Most ministry opportunities flow from church participation.

Some Area Churches are listed below:

CHARIS CHRISTIAN CENTER
10285 Federal Drive
Colorado Springs, CO 80908

Pastor Lawson Perdue
Phone: 719-227-0380
www.charischristiancenter.com

Service Times:
Sunday 8:30 a.m. & 10:30 a.m.
Wednesday 7:00 p.m.

CHURCH FOR ALL NATIONS
NORTHEAST CAMPUS
6540 Templeton Gap Rd
Colorado Springs, CO 80923

Pastor Mark Cowart
Phone: 719-591-1800
www.churchforallnations.com

Service Times:
Sunday 9 a.m. & 11:00 a.m.
Tuesday Prayer 7 a.m.
First Wednesday Worship 7 p.m.

SOUTHWEST CAMPUS
2188 Executive Cir.
Colorado Springs, CO 80906
Phone: 719-329-1820

RIVER ROCK CHURCH
4135 Centennial Blvd
Colorado Springs, CO 80907

Pastor Rick McFarland
Phone: 719-362-6022
www.riverrockchurch.net

Service Time:
Sunday 10:00 a.m.

ROCK FAMILY CHURCH
WOODMEN CAMPUS
4005 Lee Vance View
Colorado Springs, CO 80918

Pastor Dean Hawk
Phone: 719-531-6600
www.rockfamilychurch.com

Service Time:
Sunday 8:30 a.m.
10:00 & 11:30 a.m.

SOUTH CAMPUS
262 South Academy Blvd
Colorado Springs, CO 80910

Service Time:
Sunday 10:00 a.m.

HEARTBEAT MINISTRIES INT'L
3958 N Academy Blvd. Suites 113-118
Colorado Springs, CO 80917

Pastor Dan Funkhouser
Phone: 719-570-6193
www.hmichurch.com

Service Time:
Sunday School 9:00 a.m.
Church Service 10:00a.m.

NEW LIFE CHURCH
NORTH CAMPUS
11025 Voyager Pkwy
Colorado Springs, CO 80921

Pastor Brady Boy
Phone: 719-594-6602
www.newlifechurch.org

Service Time:
Sunday 9:00 a.m. & 11:00a.m.
Friday 6:30 p.m.
Sunday 11:00 a.m. Chinese

DOWNTOWN CAMPUS
301 N Nevada Ave
Colorado Springs, CO 80903

Service Time:
Sunday 9:00 a.m. & 11:00

IGLESIA NUEVA VIDA
801 N Circle Dr
Colorado Springs, CO

Service Time:
Sunday 9:00 & 11:00 a.m.

MANITOU SPRINGS
455 El Paso Blvd, 80829

Sunday 10:00 a.m.

GRACE AND FAITH CHURCH
3870 Mark Dabbling Blvd
Colorado Springs, CO 80907

Pastors Don and Michelle Patterson
Phone: 256-490-6396
www.gracefaithbiblechurch-wcs.org
Email: creativefaith130@aol.com

Service Time:
Sunday 10:30 a.m.

VICTORY LIFE CHURCH COLORADO SPRINGS CAMPUS 2326 Thornhill Drive Colorado Springs, CO 80920	Pastor Liza West Phone: 719-661-0310 www.victorylifechurch.com/locations/coloradosprings/	Service Time: Sunday 10:00 a.m.
WOODLAND PARK CAMPUS 1003 Tamarac Pkwy Woodland Park, CO 80863	Phone: 719-452-8400 www.victorylifechurch.com/locations/woodlandpark/	Service Time: Sunday 10:00 a.m.
CHARIS FAMILY CHURCH 785 Gold Hill Place (<i>above City Market</i>) Woodland Park, CO 80863	Pastors Andy and Sharris Johnson Phone: 719-651-2141 www.charisfamily.org	Service Time: Sunday 10:00 a.m.
IMPACT CHRISTIAN CHURCH 27400 N Hwy 67 Woodland Park, CO 80866	Pastor Scott Park Phone: 719-687-3755 Email: office@impactcc.net www.impactcc.net	Service Time: Sunday 9 & 10:45 a.m.
GRACE AND FAITH BIBLE CHURCH 210 Midland Ave Woodland Park, CO 80863	Pastor Richard Harris Phone: 719-247-9878 www.facebook.com/GraceandFaithWP	Service Time: Sunday 10:30 a.m.
FREEDOM CHURCH 900 Evergreen Hts. Dr Woodland Park, CO 80863	Pastors Joe and Tessa Swearengin Phone: 719-619-7293 www.freedomchurchco.com Email: info@freedomchurchco.com	Service Time: Saturday 6:00 p.m.
MOUNTAIN LIFE CHURCH 4031 Teller County Road 1 Cripple Creek, CO 80813	Pastors Manny and Cheryl Dunlap Phone: 719-641-8535 Email: info@mountainlifechurch.net www.mountainlifechurch.net	Service Time: Sunday 10:30 a.m.

XIV. HYBRID SCHOOL POLICIES

Most policies for hybrid students (nights or Saturdays) are the same as for day school students. However, there are some differences and additional policies:

Watching and/or listening all the lessons is required. This program is more flexible but is still a full-time commitment. All assigned homework is required and skipping it may result in probation or dismissal.

Attendance

1. Night Hybrid

Class hours are Tuesday, Wednesday, and Thursday evenings, from 6:30 p.m. until 9:30 p.m. All scans that occur after 6:30 p.m. but before 6:50 p.m. will be considered tardy. Any scan that occurs after 6:50 p.m. will be considered an absence.

The first two absences (or failure to scan in/out correctly) have no percent deduction. But after the first two each quarter, each absence is a 10% deduction to the attendance grade. This means that a maximum of 5 absences are allowed each quarter (if there are no tardies), since that would result in a 70%. (Probation would still begin if the attendance grade drops below 80%.)

The first three tardies have no percent deduction. After that, each tardy is a 2% deduction.

2. Saturday Hybrid

Class hours are every other Saturday from 10:00 a.m. until 5:00 p.m. All scans that occur after 10:00 a.m. but before 10:30 a.m. will be considered tardy. All scan-ins that occur after 10:30 a.m. will count as absences.

No absences are waived. Each absence (or failure to scan in/out) is a 25% deduction, meaning that more than one unexcused absence per quarter will result in dismissal.

No tardies are waived. Each tardy is a 5% point deduction to the attendance grade.

XV. VA EDUCATION BENEFIT STUDENTS

A. Requirements for Covered Individual who desires to utilize VA Educational Benefits

To fulfill the requirements of **Chapter 33** (38 U.S.C. Chapter 33), eligible students must submit a Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of class.

To fulfill the requirements of **Chapter 31** (38 U.S.C. Chapter 31), eligible students must submit VA Form 28-1905 no later than the first day of class. Each student must submit in writing their desire to utilize such entitlement.

Student must provide additional information necessary to the proper certification of enrollment by Charis Bible College.

Open enrollment for VA students utilizing Education benefits, or for International students is for the Fall term start **only** for any given school year.

The school maintains a written record of the previous education and training of the veteran or eligible person and clearly indicates that appropriate credit has been given for previous education and training, with the training period shortened proportionately, and the veteran or eligible person and the Department of Veterans Affairs so notified.

B. Refunds(INACCORDANCEWITHVAREGULATION38C.F.R.§ 21.4255-1)

Students not accepted by the school and students who cancel the contract by notifying the school within three business days of the start of classes are entitled to a full refund of all tuition and fees paid. If any student withdraws after three business days but before commencement of classes, they are entitled to a full refund of all tuition and fees paid, except the application fee and the nonrefundable tech fee.

In the case of students withdrawing after commencement of classes, the school will retain a cancellation fee, plus a percentage of tuition and fees, which is based on the percentage of contract hours attended as described in the table below. The refund is based on the last date of recorded attendance.

REFUND TABLE FOR VETERAN STUDENTS

Student entitled upon withdrawal/termination	Refund
10% of program completed	90% Refunded
20% of program completed	80% Refunded
30% of program completed	70% Refunded
40% of program completed	60% Refunded
50% of program completed	50% Refunded
60% of program completed	40% Refunded
70% of program completed	30% Refunded
80% of program completed	20% Refunded
90% of program completed	10% Refunded

- Students may cancel this contract at any time prior to close of the third business day after signing the enrollment agreement.
- The official date of termination for refund purposes is the last date of recorded attendance. All refunds will be made within 30 days from the date of termination.
- The student will receive a full refund of tuition and fees paid if the school discontinues a course/program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
- Complaints that cannot be resolved by direct negotiation between the student and the school may be filed with the Division of Private Occupational Schools of the Colorado Department of Higher Education. The Division shall not consider any claim that is filed more than two years after the date the student discontinues his/her education at the school.

We retain all VA students' records for 3 years following the ending date of the last period certified to the VA. This is in accordance with regulation 38 C.F.R. § 21.4209(f)).

a. Transcripts

All applicants who are veterans are required to submit an official transcript. All official transcripts must be mailed directly by the issuing school to the Charis Bible College Admissions Office.

Charis Bible College will review all prior education and training. It will be evaluated on an individual basis to determine if credit will be given for those classes.

The evaluation of previous postsecondary education and training is mandatory and required for VA beneficiaries. For students utilizing Veterans benefits who are approved for transfer credit as a result of this evaluation, the institution will grant appropriate credit, reduce the program length proportionately, notify the student and Veterans Affairs in writing of this decision, and adjust invoicing of the VA accordingly.

b. Tuition Payments for VA Education benefits

Veterans using education benefits who are eligible for less than the 100% benefit are responsible for all tuition and fees not covered by their benefit payment. Example: With a 50% benefit and tuition of \$1500, VA Education would pay \$750, and the student would be responsible for the remaining balance of \$750.

VA education benefits are only available for our Day School Program. The Hybrid Program does not meet the VA education benefit criteria for a non-accredited college, and therefore veterans desiring to utilize their VA education benefits **must** attend the Day School Program.

c. Online Testing

Veterans are required to follow all testing procedures outlined in this handbook. If a VA student has to pay a \$15 fee in SSR in order to have a test reopened, this fee is not covered by the VA and must be paid by the student.

d. Attendance

Veterans must follow the standard attendance policies described in this handbook.

e. Enrollment

Open enrollment for VA students utilizing education benefits is for the Fall term start **only** for any given school year.

XVI. INTERNATIONAL STUDENT GUIDELINES

Charis Bible College of Woodland Park, Colorado is authorized under federal law to enroll non-immigrant foreign students. Our goal is to prepare students for ministry work or the Helps ministry.

Open enrollment for International students is for the Fall term start **only** for any given school year.

A. Charis Reporting Requirements

International students are responsible to know and to follow the Student Handbook, as well as the International Student Guidelines while attending school. In order to fulfill the requirements of their M1 student visa, international students must attend day school – no other programs are available. Please be informed that Charis is required to re-enroll all foreign students each term to confirm their active status, and to report the following to SEVIS:

- Any disciplinary action taken against a student as a result of the student being convicted of a crime.
- Failures to enroll, maintain status, or complete the program.
- Date of termination of enrollment and the reason for termination.
- Graduation prior to the program end-date on the Form I-20.
- Any special events that would substantially affect the student's attendance or enrollment, such as a major illness, accident, etc. The student should immediately contact the school office regarding anything that would interrupt their attendance, so that a determination may be made if the student will need to file for an extension of stay, and/or if the courses will be able to be completed.
- Change of address (the student must immediately inform Charis of any change).

B. Causes for Expulsion

International students will be considered to not be maintaining status, and enrollment will be interrupted for any of the following reasons:

- Failure to attend classes
- Excessive absences or tardiness
- Acceptance of employment
- Not complying with this Handbook and/or International Student Guidelines
- Failure to pay tuition and fees
- Any criminal activity
- Student falling out of status for any reason

International Students will face immediate deportation and termination of their I-20 for the following:

- Handling a firearm while here the United States. International students cannot handle or shoot any firearms while studying at Charis Bible College.
- Possessing and/or using any illegal drug or drug paraphernalia during the time at Charis. While marijuana is now legal in Colorado, it is considered unacceptable drug use by Charis Bible College, and its possession and/or usage will carry the same consequences as an illegal drug.

If an international student violates either of the above conditions this will be reported on their I-20 termination. This will prevent them from being allowed a visa of any kind in the future.

C. Requirements to Attend Second Year or Third Year

Sixty days before the expiration of the student's I-20, a designated school official will give the student a Letter of Intent to complete regarding the student's plan for the next school year.

This Letter of Intent must be returned to the designated school official by the due date.

Upon satisfactory progress in the First Year, Charis will process and resubmit the new Form I-20MN online with SEVIS on behalf of the student.

The following requirements must be met for the student to make the transition to the Second or Third Year:

- Tuition and fees must be paid

- All assignments must be completed from First or Second Year
- Compliance with Student and International Student Guidelines
- Have not accepted employment during First or Second Year
- Completed and submitted Letter of Intent to designated school official
- Submitted verification of finances for living expenses for following year
- Second Year students must have a valid visa to participate in the required mission ministry experience, not a paper I-94 extension

D. Completion of Program

When a student completes their course of study or elects not to return for Second or Third Year, the student must return to their home country within 30 days of the I-20 expiration date. Prior to doing so, all outstanding balances should be paid at Charis Bible College.

E. Questions or Concerns Regarding International Student Guidelines

Should a student have any questions or concerns regarding these International Student Guidelines or an issue arises, the student will contact the designated school official at Charis Bible College as soon as possible.

F. Websites to be familiar with:

<http://studyinthestates.dhs.gov/>

Make sure to be aware of travel restrictions and requirements:

<http://www.state.gov/travel/>

US Embassy list:

<http://www.usembassy.gov/>

XVII. STATEMENT OF FAITH

- We believe the Bible is inspired and empowered by God, infallible and authoritative.
- We believe in one eternal God who exists as three separate persons: The Father, Son, and Holy Spirit.
- We believe Jesus Christ is the Son of God, born of a virgin, lived a sinless life as He walked among men, demonstrated the authority and power of God in works and speech, died on the cross, rose from the dead on the third day, and is now seated at the right hand of God having accomplished all that is necessary for man's salvation.
- We believe it is essential for man to repent of sin and by faith receive the finished work of Christ by confessing Him as Lord with his mouth and believing in his heart resulting in regeneration by the Holy Spirit.
- We believe the Holy Spirit is continuing the work He started at Pentecost empowering believers to live a godly life and continue in all the works of Jesus.

- We believe in the imminent return of Jesus and that those who have believed in Him will be resurrected to a heavenly dwelling in an incorruptible body, and those who do not believe will join Satan and his host in everlasting punishment.
- We believe the true Church is composed of all born-again believers in Christ, regardless of denominational affiliation.
- We believe all born-again believers have been commissioned to share the complete Gospel to all the world.

XVIII. DOCTRINAL STATEMENT

The Scriptures:

- We believe that all of Scripture (i.e., both the Old and New Testament) is verbally inspired by God and is our final authority in all matters pertaining to doctrine, reproof, correction, and instruction in righteousness (2 Timothy 3:16,17).

God:

- We believe in only one true God; One in essence, nature, and attributes, but existing in three persons: Father, Son, and Holy Spirit (1 John 5:7).

Jesus Christ:

- We believe in the deity of the Lord Jesus Christ, in His virgin birth, of His shed blood on Calvary for the forgiveness of our sins, of His bodily resurrection and ascension to the Father's right hand. We do not believe that He is a way to the Father, but rather the only way through which we can receive righteousness, regeneration, sanctification, and glorification. He is, in fact, our salvation (1 Corinthians 1:30-31).

Holy Spirit:

- We believe in the baptism with the Holy Spirit, expressed with speaking in tongues according to Acts 1:8; 2:4; 9:17; 10:44-46; 11:15-16; and 19:6. We believe this experience is distinct from, and subsequent to, the new birth, and can be received by faith (Galatians 3:2).

Salvation:

- We believe that all who, in repentance and faith, receive the Lord Jesus as Savior and Lord are born again (Acts 20:20-21; Romans 10:9-13).

Healing:

- We believe that the redemptive work of Christ on the cross has provided healing for the human body (Matthew 8:16-17; Isaiah 53:4; 1 Peter 2:24).

The Resurrection:

- We believe in the resurrection of the just and the unjust; one to everlasting life and one to everlasting damnation (Matthew 25:46).

The Second Coming:

- We believe in a literal, physical second return of the Lord Jesus Christ (1 Thessalonians 1:10; 4:16-17).

The Church:

- We believe that the universal church is comprised of all true believers who have received salvation through Christ (Ephesians 1:22-23). We also believe in and encourage fellowship with a local church (Hebrews 10:25).

Gifts of the Spirit:

- We believe that spiritual gifts and manifestations of the Holy Spirit are for the common good and building up of others today (1 Corinthians 12:7).

XIX. FREQUENTLY ASKED QUESTIONS

Below are some common questions (**Q**) students ask, along with the answers (**A**) and corresponding page number/s in the Student Handbook (if applicable).

CAMS/D2L:

Q. What is my CAMS username?

A. Your last name and student ID number found on the front of your ID badge.

Q. What if I want to hear a lesson again or I miss a day of school?

A. When possible, audio links will be made available for all recorded class hours. They will typically be posted in CAMS within 1-2 business days and will remain available for 30 days. If you have questions or problems with the audio links, you may go to the Support Desk or email Julia Jeavons (juliajeavons@awmcharis.com).

Q. What is my D2L username?

A. firstname.lastname (Pg. 4.)

Q. What if I am having difficulty logging into D2L, I need my password reset, or I have questions about the website?

A. Please email WPtests@charisbiblecollege.org if you have any issues or questions regarding testing or the D2L website. You may also go to the Support Desk. (Pg.5)

Q. What is the "CBC-Wi-Fi-Students" password?

A. CBCStudent2019

Attendance:

Q. What if I forget to clock in or out?

A. It will affect your attendance grade the same way an absence would. (Pg. 11)

Q. How do I know if my scan in/out was received?

A. The scan pad light will turn from red to green (and blue if you hold your scan card too long), and you may hear an audible beep. You may also check your attendance in CAMS.

Q. What if I am unsure my scan was received?

A. If you are not sure a scan was recorded, simply re-scan. (Pg. 12)

Q. What is the earliest I can scan in and the latest I can scan out each day?

A. **Day school:** 6:00 a.m./4:00 p.m.

Hybrid Night School: 5:00 p.m./11:00 p.m.

Hybrid Saturday School: 9:00 a.m./6:00 p.m.

Lanyard/ID:

Q. What if I forget my lanyard at home or I lose it?

A. You can either go home and retrieve your badge or purchase a new one in SSR for \$15 (the only option for students who lose theirs). Please do not ask for a Visitor's Badge, as it is not an option. (Pg.9-10)

Q. What do I do with my old badge?

A. The new photo ID scan card will be the official scan card from that point forward. The old photo ID scan card will not record you as present. Please return your old scan card to SSR if it is found. (Pg. 10)

Missions:

Q. What if I have any questions about my mission points?

A. Email missionassistant@awmi.net

Q. Are my mission points or dollars refundable or transferrable to another student?

A. No (Pg. 34)

Lost Items:

Q. What if I lose something while on campus?

A. Items found and turned in by staff and students will be stored in an unlocked cabinet inside the cloakroom near the main entrance of the Auditorium (Phase 2). Items of value (wallets, jewelry, cell phones, etc.) will be kept in the Security Office. (Pg. 26)

iVolunteer:

Q. Who do I contact if I have questions or need help with iVolunteer?

A. Emily Hatz emilyhatz@awmi.net

Worship Volume:

Q: What if worship is too loud? Can we turn it down?

A: It is impossible to accommodate everyone's preferences in this matter. Our volume limit goal is 90dB A-weighted. This is based on Andrew Wommack's preference (82dB range) in collaboration with the Worship & Arts Department, while still ensuring that the audience can hear speech clearly.

Q: Isn't this unhealthy?

A: No, 90dB A-weighted is the OSHA approved limit for noise pollution at 10 continuous hours of exposure. This limit is based on research from the National Institute of Health concerning occupational hazard and hearing loss. In summary, you would have to be exposed to 10 hours of continuous noise at 90dB to have any health risks. To help put this in perspective, ~65dB A-weighted is produced by rubbing your hands together 1 inch in front of your face.

Q: Why does it seem even louder during musical productions?

A: Andrew Wommack has approved in certain situations for the volume to be louder than 90dB.

SSR Bookstore:

Q: Can I pay towards my AWMI partnership in the Bookstore? Or can I drop off donations in the Bookstore?

A: No. Please call the phone center at 719-635-1111 or drop your giving in donation box located outside SSR, next to bulletin board.

Q: In the Bookstore, do students receive 50% off instructor books as well as Andrew's? (Ex: Books by Greg Mohr, Barry Bennett, etc.)

A: The 50% discount applies ONLY to products authored by Andrew.

Q: What happens when I forget my syllabus? Can I get copies of the lesson in SSR?

A: No, we cannot make copies of notes or lessons.

Q: Is my school tuition tax deductible for me or for my parents?

A: No. Tuition payments do not qualify for a tax deduction.



Veterans

VA Education Benefits

Use your VA Education Benefits to attend Charis Bible College Day School.

VA Education Benefits are not available at all Charis campus locations so please contact the location of your choice for additional information.



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