



CHARIS BIBLE COLLEGE OF CHARLOTTE, NC

# Admissions Packet

All forms in this packet need to be completed for admission into CBC of Charlotte, NC

# Checklist for Completed Applications

**Must be completed upon applying and received at least four (4) weeks prior to your start date:**

- \_\_\_\_\_ Completed application form
- \_\_\_\_\_ Completed essay questions form
- \_\_\_\_\_ Signature and date on application
- \_\_\_\_\_ Registration fee of \$100 (one-time, nonrefundable)
- \_\_\_\_\_ Certified College transcripts, proof of high school graduation, G.E.D., or equivalent experience
- \_\_\_\_\_ Copy of Certificate of Completion (if applying for 2<sup>nd</sup> year program from correspondence/online)
- \_\_\_\_\_ Completed Personal Recommendation Form

**The following must be received within the first two weeks of starting your second year for inclusion in your foreign missions trip, which is required for graduation:**

- \_\_\_\_\_ Copy of signed passport

**All paperwork in languages other than English must be translated and notarized before submission.**

**Mail all items to:**

**Charis Bible College of Charlotte, NC  
Attn: Admissions  
206 E. Woodlawn Rd.  
Suite 200  
Charlotte, NC 28217**

**Admissions:**  
**Charis Bible College of Charlotte, NC**  
**Attn: Admissions**  
**206 E. Woodlawn Rd.**  
**Suite 200**  
**Charlotte, NC 28217**

**For Official Use Only**  
**Date Rec'd \_\_\_\_\_**  
**Fee Rec'd \_\_\_\_\_**

**Student ID # \_\_\_\_\_**

**Email: [info@cbccharlottenc.org](mailto:info@cbccharlottenc.org)**

## **APPLICATION FOR ADMISSION**

Please complete and mail to:  
**Charis Bible College of Charlotte, NC**  
**Attn: Admissions**  
**206 E. Woodlawn Rd.**  
**Suite 200**  
**Charlotte, NC 28217**

### **Application for Bible College:**

Start in:            Month \_\_\_\_\_    Starting Year \_\_\_\_\_

Starting as:    First year Student \_\_\_\_\_    Second year Student \_\_\_\_\_

Schedule    \_\_\_\_\_ Full Time Day School  
                  \_\_\_\_\_ Full Time Night School

**Payment:** (See “Financial Payment Form”) Your application will not be processed and/or approved until CBC of Charlotte receives your payment of the \$100 registration fee.

**General:**

Name:

Last Name \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Address: Number and Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell/Work Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**Personal:**

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Marital Status: Single \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Widowed \_\_\_

Are you a US Citizen Yes \_\_\_ No \_\_\_ If no, please contact CBC in Colorado Springs. CBC Charlotte cannot at this time accept non US Citizens.

Have you previously attended CBC or one of the CBC extension schools?

Yes \_\_\_ No \_\_\_ If yes, when and where? \_\_\_\_\_

Have you ever been convicted of a criminal offence (misdemeanor or felony)

Yes \_\_\_ No \_\_\_

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

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**Spiritual:**

When did you accept Christ as your personal Savior?

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Have you been baptized in the Holy Ghost? Yes \_\_\_ No \_\_\_

Do you speak in tongues? Yes \_\_\_ No \_\_\_

Do you attend church regularly? Yes \_\_\_ No \_\_\_

Are you a member of a church? Yes \_\_\_ No \_\_\_

Current church / denomination name: \_\_\_\_\_

Pastor's name: \_\_\_\_\_

Church address: \_\_\_\_\_

**Medical:**

Are you presently under the care of a physician? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

**Family:**

Spouse:

If married, name of spouse: \_\_\_\_\_

Children:

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

**Education History:**

High School: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Did you graduate? Yes \_\_\_ No \_\_\_

College: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Course of study/degree conferred: \_\_\_\_\_

Bible College: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Course of study/degree conferred: \_\_\_\_\_

Other: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Course of study/degree conferred: \_\_\_\_\_

**Employment Experience:**

Present Employer: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Dates (from/to) \_\_\_\_\_

Supervisor: \_\_\_\_\_

**Affirmations:**

\_\_\_ I have carefully read the “Dress Code and Conduct Information”, and I agree to adhere to these guidelines completely for as long as I am an active student at Charis Bible College of Charlotte, NC.

\_\_\_ I have carefully read the “Doctrinal Statement”, and I affirm my belief in each of the articles.

\_\_\_ I have carefully read the “Financial Information” and the “Enrollment and Admissions Information”, and I agree to abide by the financial policies set forth by CBC of Charlotte, NC.

\_\_\_ I understand that faithfulness is most important for success as a student at CBC of Charlotte, NC. I will be faithful to keep my appointments, fulfill my obligations, complete the tasks I have been assigned, and to do them on time.

\_\_\_ I understand that CBC of Charlotte, NC, is a non-accredited institution of higher learning.

I certify, to the best of my knowledge, that all of the answers and statements on this application are true, and give an accurate and adequate account of my background and beliefs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION ESSAY QUESTIONS

**Please complete and mail to:**

Charis Bible College of Charlotte, NC  
Attn: Admissions  
206 E. Woodlawn Rd.  
Suite 200  
Charlotte, NC 28217

Applicants Name \_\_\_\_\_

Date \_\_\_\_\_

Below are essay questions that will help us to evaluate you as an applicant. Please answer the questions as completely as possible and attach to the application form. Please limit your answers to one page each, if possible. Use extra paper as necessary.

1. Why are you applying to Charis Bible College of Charlotte, NC? \_\_\_\_\_

2. What are your beliefs about the Bible, and in particular, your beliefs about salvation?  
How do these beliefs relate to your own goals in life?





## Financial Payment Form

Please enclose a check/money order for the (one-time, nonrefundable, nontransferable) \$100 registration fee, or if you would like to charge the fee to your credit card, please provide the following billing information.

(Couples may share the registration fee, i.e. \$100 total, not \$100 each.)

Check/Money order enclosed – Make payable to: Charis Bible College of Charlotte, NC

OR

Visa \_\_\_ MasterCard \_\_\_ AMEX \_\_\_ Discover \_\_\_

Name on card: \_\_\_\_\_

Amount to charge: \$ \_\_\_\_\_ Card#: \_\_\_\_\_

Exp. Date \_\_\_\_/\_\_\_\_ 3Digit: \_\_\_\_\_

Billing Address:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

I hereby agree for CBC of Charlotte, NC, to charge my credit card the above listed amount.

Signature of card holder: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and mail with application to:

**Charis Bible College of Charlotte, NC**  
**Attn: Admissions**  
**206 E. Woodlawn Rd.**  
**Suite 200**  
**Charlotte, NC 28217**

Telephone: 704-525-1924    Email: [info@cbccharlottenc.org](mailto:info@cbccharlottenc.org)

## Personal Recommendation

**Note: This section must be completed by applicant**

**TO THE APPLICANT:** Each applicant to Charis Bible College of Charlotte, NC, is required to submit a personal recommendation for review. This may be a church leader, supervisor, mentor, or someone in a similar role (it may not be a member of your family). Please give the person a stamped envelope addressed to Charis Bible College of Charlotte, NC. Attn: Admissions, 206 Woodlawn RD. Suite 200, Charlotte, NC 28217.

I waive my rights to examine this form. I understand that this reference form is required for admission to CBC of Charlotte, NC, and that it will be used for admission purposes only.

Date \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Applicant's Printed Name \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**TO THE PERSON COMPLETING THIS RECOMMENDATION:** The above named individual is applying for admission to Charis Bible College of Charlotte, NC. Serious consideration will be given to your comments. Thank you for your assistance. **Once you have completed the form, please mail it to: Charis Bible College of Charlotte, NC. Attn: Admissions, 206 E. Woodlawn Rd. Suite 200, Charlotte, NC 28217**

1. How long have you known the applicant:
2. What is your relationship to the applicant? (Cannot be a family member)

High school teacher/counselor \_\_\_ College teacher/counselor \_\_\_

Employer \_\_\_ Friend \_\_\_ Other \_\_\_\_\_

3. How well do you know the applicant?

Name/sight \_\_\_ Casually \_\_\_ Fairly Well \_\_\_ Very Close \_\_\_\_\_

4. To your knowledge has the applicant made a personal commitment to Jesus Christ?  
Yes \_\_\_ No \_\_\_ I don't know \_\_\_
5. Which characteristic(s) best describe the applicant? Please mark all that apply.
- Critical \_\_\_ Enthusiastic \_\_\_ Loving \_\_\_ Passive \_\_\_ Rebellious \_\_\_
- Respectful \_\_\_ Sympathetic \_\_\_ Tolerant \_\_\_ Warmhearted \_\_\_
- Other: \_\_\_\_\_
6. To your knowledge, what Christian service is the applicant involved in ( such as Sunday school teacher, youth leader, nursery worker).
7. Please indicate what you consider to be the applicant's strengths.
8. Please indicate what you consider to be the applicant's weaknesses.
9. The applicant's influence on his or her peers is:
- Positive \_\_\_ Neutral \_\_\_ Negative \_\_\_ I don't know \_\_\_

10. Please evaluate the applicant in regard to the following categories. (Please circle one per category.)

Christian Commitment	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Social Adaptability	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Cooperativeness	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Integrity and Honesty	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Responsibility	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Mental ability	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Physical Health	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Initiative	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Christian Character	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Emotional Stability	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Personal Appearance	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Leadership	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Reliability	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe

11. Please add any further comments you may have that would help in our evaluation.

**12. Please mark one:**

Highly Recommend \_\_\_ Recommend \_\_\_ Recommend with reservation \_\_\_

Cannot Recommend \_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Telephone \_\_\_\_\_

Church \_\_\_\_\_ Position \_\_\_\_\_

Address: \_\_\_\_\_

# STANDARDS OF DRESS CODE AND CONDUCT

## Standards of Progress

Charis Bible College of Charlotte, NC, has three basic standards by which students' progress is measured: grace, servant hood, and character. Detailed below are "guideposts" by which the working out of these truths may be measured, not a formula by which these qualities may be attained. As a believer we already possess everything we need in Christ, but must yield our souls and bodies so that these qualities are manifested in our thoughts and actions.

**Grace:** Second Peter 1:2-3, "Grace and peace be multiplied unto you through the knowledge of God, and of Jesus our Lord, according as His divine power hath given unto us all things that pertain unto life and godliness, through the knowledge of Him that hath called us to glory and virtue." Charis is the Greek word for grace. The grace of God is God's favor given to every believer who by faith puts his or her trust in Jesus Christ. Grace is multiplied in your life as you relate with other people. The grace of God, His ability working in you, is manifested as you are willing to listen and understand the heart of your teachers and fellow students, as you exercise forgiveness, as you see the best in people and overlook human faults, and as you are enabled to work with those you may disagree with.

**Servant hood:** As disciples of Jesus Christ, students at Charis Bible College value and walk in humility and servant hood. They are willing to put the needs of others ahead of their own desires, and find opportunities on their own to serve the school, staff, fellow students, and others.

**Character:** It is defined by the example of our Lord Jesus Christ and further explained by the writers of the Bible. This is measured by your attendance record, faithfulness in paying tuition, obeying rules, and living by the highest moral and ethical standards.

**Dress Code:** Modesty and good taste are considered the principle guidelines for all students while on campus. Business-casual dress for men and women that is clean and neat is appropriate for classes and daily campus activities. Occasionally, circumstances may dictate a more formal dress. On such occasions, dresses for ladies are appropriate. Suits, or sports coats with ties, are considered formal for men.

**Conduct:** We expect all students of Charis Bible College to conduct themselves to the best of their abilities, in agreement with the teachings of Jesus, both on and off campus, at all times while enrolled as students.

# DOCTRINAL STATEMENT

**The Scriptures:** We believe that all of Scripture (i.e. both the Old and New Testament) is verbally inspired by God, and is our final authority in all matters pertaining to doctrine, reproof, correction, and instruction in righteousness (2 Timothy 3:16, 17).

**God:** We believe in only one true God; One in essence, nature, and attributes, but existing in three persons: Father, Son, and Holy Spirit (1 John 5:7)

**Jesus Christ:** We believe in the deity of the Lord Jesus Christ, in His virgin birth, of His shed blood on Calvary for the forgiveness of our sins, of His bodily resurrection and ascension to the Father's right hand. We do not believe that He is a way to the Father, but rather the only way through which we can receive righteousness, regeneration, sanctification, and glorification. He is, in fact, our salvation (1 Corinthians 1:30-31).

**Holy Spirit:** We believe in the baptism with the Holy Spirit, expressed with speaking in tongues according to Acts 1:8; 2:4; 9:17; 10:44-46; 11:15-16; and 19:6. We believe this experience is distinct from, and subsequent to, the new birth, and can be received by faith (Galatians 3:2).

**Salvation:** We believe that all who, in repentance and faith, receive the Lord Jesus as Savior and Lord are born again (Acts 20:20-21; Romans 10:9-13).

**Healing:** We believe that the redemptive work of Christ on the cross has provided healing for the human body (Matthew 8:16-17; Isaiah 53:4; 1 Peter 2:24).

**The Resurrection:** We believe in the resurrection of the just and the unjust; one to everlasting life and one to everlasting damnation (Matthew 25:46).

**The Second Coming:** We believe in a literal, physical second return of the Lord Jesus Christ (1 Thessalonians 1:10; 4:16-17).

**The Church:** We believe that the universal church is comprised of all true believers who have received salvation through Christ (Ephesians 1:22-23). We also believe in and encourage fellowship with a local church (Hebrews 10:25).

**Gifts of the Spirit:** We believe that spiritual gifts and manifestations of the Holy Spirit are for the common good and building up of others today (1 Corinthians 12:7).